



## PUBLIC SAFETY COMMISSION REGULAR MEETING AGENDA

Tuesday, February 18, 2025 / 6:00 PM / City Hall / 405 East El Monte Way, Dinuba

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<b>At-large</b>	<b>At-large</b>	<b>At-large</b>	<b>At-large</b>	<b>At-large</b>
Pablo Contreras Chair	Felipe Martinez Commissioner	Victorio Rojas Commissioner	Sherry Chavarria Vice Chair	Paul Espinosa, Jr. Commissioner

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All attendees are advised that electronic devices should be placed on silent upon entering the Council Chambers.

The Board will take action on all items listed on the agenda.

### 1. OPENING CEREMONIES

- 1.1. Welcome and Call to Order
- 1.2. Invocation
- 1.3. Pledge of Allegiance

### 2. AGENDA CHANGES OR DELETIONS

*To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code section 54954.2(b).*

### 3. REQUEST TO ADDRESS COMMISSION

*This portion of the meeting is reserved for any person who would like to address the Public Safety Commission on any item that is not on the agenda. Please be advised that State law does not allow the Public Safety Commission to discuss or take any action on any issue not on the agenda. The Public Safety Commission may direct staff to follow up on such item(s). Speakers may be limited to three (3) minutes. If there is any person wishing to address the Public Safety Commission at this time please approach the podium and state your name and nature of the request.*

### 4. DEPARTMENT REPORTS

#### 4.1. SUBJECT

**Meeting Minutes for November 19, 2024**

#### RECOMMENDATION

Commission to review the draft Public Safety Commission meeting minutes for November 19, 2024, and adopt as final.

#### 4.2. SUBJECT

**Public Safety Measure F Expenditures from October 1, 2024 through December 31, 2024 (KS)**

**RECOMMENDATION**

Staff requests the committee to accept and approve the presented financial report representing expenditures from October 1, 2024 through December 31, 2024 in accordance with Resolution No. 2005-83.

**5. COMMISSION COMMUNICATIONS**

**6. STAFF COMMUNICATIONS**

Items from Fire Chief

Items from Police Chief

Items from Finance Director

**7. ADJOURNMENT**

This agenda was posted at least 72 hours prior to the regular meeting per GC Section 54954.2(a). A Citizens' Packet regarding this meeting is available at the Dinuba Police Department, 680 South Alta Avenue, Dinuba CA 93618.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the meeting, please contact the Commission Secretary at 559-591-5914, ext. 224. Please provide at least 48 hours notification prior to the meeting to allow staff to make reasonable arrangements. (28 CFR 35.102-35.104 ADA Title II)

559.591.5914 / FAX 559.591.5920 . e-mail address: [police@dinuba.ca.gov](mailto:police@dinuba.ca.gov) [www.dinuba.org](http://www.dinuba.org)



# Public Safety Commission Staff Report

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Department: Public Safety Commission

February 18, 2025

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**To:** Public Safety Commission  
**From:** Luz Torres, Recording Secretary  
**Subject:** Meeting Minutes for November 19, 2024

## **RECOMMENDATION**

Commission to review the draft Public Safety Commission meeting minutes for November 19, 2024, and adopt as final.

## **EXECUTIVE SUMMARY**

None.

## **OUTSTANDING ISSUES**

None.

## **DISCUSSION**

None.

## **FISCAL IMPACT**

None.

## **PUBLIC HEARING**

None.

## **ATTACHMENTS:**

Meeting Minutes for November 19, 2024



## PUBLIC SAFETY COMMISSION REGULAR MEETING MINUTES

November 19, 2024

### **COMMISSION MEMBERS PRESENT:**

Contreras, Chavarria, Martinez

### **COMMISSION MEMBERS ABSENT:**

Espinosa, Rojas

### **STAFF MEMBERS PRESENT:**

Torres, Iriarte, Trevino, Chastain, Solis, Lopez

### **1. OPENING CEREMONIES**

#### **1.1. Welcome and Call to Order**

Chair Contreras opened the meeting at 6:01 pm

#### **1.2. Invocation**

The invocation was led by Chief Iriarte

#### **1.3. Pledge of Allegiance**

The Pledge of Allegiance was led by Chair Chavarria

### **2. AGENDA CHANGES OR DELETIONS**

*To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code section 54954.2(b).*

There were no agenda changes or deletions.

### **3. REQUEST TO ADDRESS COMMISSION**

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There were no attendees in the audience during the meeting wishing to address the Commission.

#### **4. DEPARTMENT REPORTS**

##### **4.1. SUBJECT**

**Meeting Minutes for August 20, 2024**

##### **RECOMMENDATION**

Commission to review the draft Public Safety Commission meeting minutes for August 20, 2024, and adopt as final.

A motion was made by Felipe Martinez, second by Vice Chair Chavarria, to approve the Public Safety Commission minutes as presented.

##### **4.2. SUBJECT**

**Public Safety Measure F Expenditures from July 1, 2024 through September 30, 2024 (KS)**

##### **RECOMMENDATION**

Staff requests the committee to accept and approve the presented financial report representing expenditures from July 1, 2024 through September 30, 2024 in accordance with Resolution No. 2005-83.

Senior Fiscal Analyst Lopez presented the financial report for the first quarter. The revenue received for this quarter was \$265,784, of which \$239,707 was from sales tax.

Lopez shared the expenditures for the Police Department, which covers the salaries for ten police officers, one detective and two dispatchers. The expenditures also cover the maintenance and operations for fuel charges, tasers sales tax and vehicle maintenance. In addition, the expenses included payments made for the vehicles principal and interest for the amount of \$37,566. Lopez also shared that there was an expense for the principal for the tasers purchase of \$29,567.

Lopez reported the Fire Department expenditures, which covers the salaries for four firefighters/paramedics and one firefighter/EMTB. Lopez also shared the maintenance and operations expenditures for the amount of \$16,006 for the purchase of boots, coats and pants, turnout cleanings and other safety expenses. The additional expenses covered the electricity expenses and allocated costs.

Chair Contreras inquired about the amended budget, Finance Director Solis confirmed and explained that the sales tax revenue is about a month behind on the accruals. Chair Contreras also inquired about the allocated costs including the payment made towards the tasers. Solis explained that this is a one-time payment, and it has been paid for this year.

A motion was made by Vice Chair Chavarria, second by Felipe Martinez, to accept and approve the presented financial report representing the expenditures from July 1, 2024, through September 30, 2024, in accordance with Resolution No. 2005-83.

## **5. COMMISSION COMMUNICATIONS**

There were no Commission communications to discuss.

## **6. STAFF COMMUNICATIONS**

Items from Fire Chief -

Chief Chastain shared that they recently signed a MOU with Alta Healthcare District, which is funding three single role EMT positions to help with staffing. As of today, all three are on board, but they're still short five firefighter/paramedics and three single role paramedic positions. Chief Chastain reported that they're still working on recruitments. He also provided an update regarding the new ladder truck that is still in production and is scheduled to be done around the end of December. Once the truck is outfitted with the extra equipment, it will be here around spring.

Items from Police Chief -

Chief Iriarte shared they're getting ready to open the police officer entry level recruitment, and there's currently one individual on backgrounds. Chief reported that he's working with human resources to make modifications to the reserve police officer pay scale to open the recruitment. Chief Iriarte also mentioned that they're working on bringing the traffic unit that includes the motorcycles, and it is uncertain how long this process will take. Vice Chair Chavarria inquired if the department currently has motorcycles, Chief shared the department has a couple of motorcycles available. Commissioner Martinez shared motors school is challenging, and the training is difficult. Chief Iriarte shared that they prefer to borrow motorcycles for training to avoid damages. Chief Iriarte also reported that they continue to work on the drone program, the department currently has two drones and will soon be getting a third one. Commissioner Martinez inquired if the fire department has a drone, Chief Chastain shared that it was transferred to the police department.

Chair Contreras requested an update about the speed limit by KC Park, he was informed by both Chiefs that it's part of the traffic study and the city engineer is working in making the needed recommendations.

Commissioner Martinez expressed his gratitude to both fire police personnel for their continued support to provide a safer community environment. He also wanted to share the social media initiatives by both departments, which provides more transparency and community engagement.

Items from Finance Director -

Finance Director Solis shared that the city is currently undergoing an audit. She also shared there was a public hearing in August for the public to make comments regarding

the public safety sales tax. Solis reported that finance updated the 10-year plan, this was to reflect the adjustments made to include the ongoing maintenance for the flock cameras, as it will be paid out of Measure F funds for the next five years. Solis also shared that the city now has a newsletter, and all interested in receiving it can sign up through the city website. The newsletter includes projects that are ongoing and businesses that are coming into town, and other information that interests the community.

No further staff communications were reported.

## **7. ADJOURNMENT**

There being no further business to discuss, Chair Contreras adjourned the meeting at 6:42 pm.



# Public Safety Commission Staff Report

Department: Public Safety Commission

November 19, 2024

**To:** Public Safety Commission  
**From:** Luz Torres, Recording Secretary  
**Subject:** Meeting Minutes for August 20, 2024

## RECOMMENDATION

Commission to review the draft Public Safety Commission meeting minutes for August 20, 2024, and adopt as final.

## EXECUTIVE SUMMARY

None.

## OUTSTANDING ISSUES

None.

## DISCUSSION

None.

## FISCAL IMPACT

None.

## PUBLIC HEARING

None.

## ATTACHMENTS:

Description

[Meeting Minutes for August 20, 2024](#)





## PUBLIC SAFETY COMMISSION REGULAR MEETING MINUTES

August 20, 2024

### COMMISSION MEMBERS PRESENT:

Contreras, Chavarria, Martinez, Espinosa

### COMMISSION MEMBERS ABSENT:

Rojas

### STAFF MEMBERS PRESENT:

Torres, Ashford, Chastain, Lopez

### 1. OPENING CEREMONIES

#### 1.1. Welcome and Call to Order

Chair Contreras called the meeting to order at 6:00 pm.

#### 1.2. Invocation

The invocation was led by Chair Contreras.

#### 1.3. Pledge of Allegiance

The Pledge of Allegiance was led by Vice Chair Chavarria.

### 2. AGENDA CHANGES OR DELETIONS

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There were no agenda changes or deletions.

### 3. REQUEST TO ADDRESS COMMISSION

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There were no attendees in the audience during the meeting wishing to address the

Commission.

#### **4. DEPARTMENT REPORTS**

##### **4.1. SUBJECT**

###### **Meeting Minutes for May 21, 2024**

##### **RECOMMENDATION**

Commission to review the draft Public Safety Commission meeting minutes for May 21, 2024, and adopt as final.

A motion was made by Felipe Martinez, second by Vice Chair Chavarria, to approve the Public Safety Commission minutes as presented.

##### **4.2. SUBJECT**

###### **Public Safety Measure F Expenditures from April 1, 2024 through June 30, 2024.**

##### **RECOMMENDATION**

Staff requests the committee to accept and approve the presented financial report representing expenditures from April 1, 2024 through June 30, 2024 in accordance with Resolution No. 2005-83.

Senior Fiscal Analyst Lopez presented the financial report for the fourth quarter for the fiscal year 2023/24. The sales tax revenue collected for this quarter were \$1,175,875 and interest earnings were \$29,286 for a total of \$1,205,162 of revenue collected. Chair Contreras inquired about the reported revenue, Lopez explained that there's still a month pending to be reported.

Lopez shared the Police Department expenses of \$392,672 for the salaries for ten police officers. Lopez reported the vehicle maintenance for the Measure F fleet for the amount of \$21,522, principal & interest for a total of \$55,820 for three detectives, two canine units and 13 patrol units. Lopez also shared that the allocated costs across all of the three divisions were \$21,436, and the salaries for one detective and two dispatchers.

Lopez reported the Fire Department expenses of \$290,802 that cover four firefighters I/paramedics, and one firefighter I/EMT-B. Chair Contreras inquired about the supplies line item; Chief Chastain explained that it was due to new OSHA recommendation that included the purchase of additional equipment such as turnouts to have on hand. Lopez shared that in contractual services there was a negative amount of \$555, this is a prepaid expense for the operating maintenance fee for the solar panels. Lopez reported a transfer out for the amount of \$1,065, this is for a portion of the debt services for the solar panels.

The sales tax revenue for the 2023/24 fiscal year was \$3,104,745, of which \$288,533 was received in the month of July for the month of May and are still expecting the amount for the month of June.

A motion was made by Felipe Martinez, second by Commissioner Espinosa, to accept and approve the presented financial report representing the expenditures from April 1, 2024, through June 30, 2024, in accordance with Resolution No. 2005-83.

## **5. COMMISSION COMMUNICATIONS**

Commissioner Martinez shared that he attended a recent City Council meeting and he heard the discussion of the implementation of the flock cameras. Commissioner Martinez wanted to know if the Public Safety Commission will be involved with the process.

No further Commission communications were reported.

## **6. STAFF COMMUNICATIONS**

Items from Fire Chief -

Chief Chastain reported they're still struggling with recruitments and currently have six vacancies. He also shared that Alta Healthcare District has funded three new single role EMT positions for the foreseeable future. Chief Chastain also shared that the fire training facility is under construction and the tower will be completed at the end of the week. Chair Contreras inquired about the land size; Chief Chastain confirmed is a little over one acre with room to expand since it's City owned land.

Items from Police Chief -

LT Ashford reported there's two new officers that passed the hiring requirements; they both have experience in law enforcement. One officer was working with Orange Cove Police Department, and the other one comes from the Madera County Sheriff's Office. LT Ashford shared that there's one additional dispatcher that passed background. LT Ashford also reported the flock cameras project, these license plate reader cameras will be placed at different identified intersections such as Alta & Kamm Avenue. Vice Chair Chavarria inquired about the rest of the intersections where the cameras will be installed. LT Ashford shared that the speed limit at KC Park was missed as part the 2022 speed survey. The speed limit was submitted to the engineering department back in 2022, as it needs to be updated in the upcoming speed survey. Lastly, LT Ashford shared that there was an apartment fire recently, and both fire and police department staff have been working together to provide assistance and support to the family. Chaplain Garcia and his church held a special contribution and raised \$1,500 to help the family pay for lodging fees.

Items from Finance Director -

No items reported by Senior Fiscal Analyst Lopez.

No further staff communications were reported.

## **7. ADJOURNMENT**

There being no further business to discuss, Chair Contreras adjourned the meeting at 6:27 pm.



# Public Safety Commission Staff Report

Department: Public Safety Commission

November 19, 2024

**To:** Public Safety Commission  
**From:** Karina Solis, Administrative Services Director  
**By:** Jacqueline Lopez, Senior Fiscal Analyst  
**Subject:** Public Safety Measure F Expenditures from July 1, 2024 through September 30, 2024 (KS)

## RECOMMENDATION

Staff requests the committee to accept and approve the presented financial report representing expenditures from July 1, 2024 through September 30, 2024 in accordance with Resolution No. 2005-83.

## EXECUTIVE SUMMARY

In accordance with Resolution No. 2005-83, the Citizens' Oversight Committee is charged with reviewing expenditures of Police and Fire funds collected through the measure to determine whether funds are spent, as promised, on specific projects a part of the Public Safety Measure Police and Fire Plan. No Public Safety Measure funding may be spent on administrators' salaries (e.g. department heads); General Fund or City Funds including roads, overpasses, bridges, parks or projects not a part of the Public Safety Measure Police and Fire Expenditure Plan.

## OUTSTANDING ISSUES

None.

## DISCUSSION

Revenue for the first quarter was a total of \$265,784, of which \$239,707 is from sales tax and \$26,076 is from investment earnings.

Pages 1-2 in the attached Exhibit 1, represent Public Safety Measure F Police Department expenditures for the period July 1, 2024 through September 30, 2024 by expenditure category.

Salaries and benefits for the first quarter of 2024-25 represent the amount paid for ten officers, one detective, and two dispatchers.

Maintenance and operations for the first quarter represent the following expenditures:

- Fuel and Lubricants - \$7,551 was incurred for the Measure F patrol vehicles
- Communications - \$2,542 for cell phone and internet connection charges.
- Equipment Maintenance - \$2,069 for the Police Tasers tax.
- Vehicle Maintenance - \$3,231 for routine maintenance and tax on Measure F fleet.

Principal and interest payments of \$37,566 were made for three detective, two K-9 units and 10 patrol units, as well as \$29,567 in principal payments for Police Tasers.

Allocated costs of \$27,164 represent the amount paid for liability, auto and risk management insurance charges for the

Measure F officers, dispatchers and detectives for the quarter.

Pages 2-3 in Exhibit 1 represents Public Safety Measure F Fire Department expenditures for the period July 1, 2024 through September 30, 2024 by expenditure category.

Salaries and benefits are for four Firefighter I/Paramedics and one Firefighter I/EMTB.

In maintenance and operations, the following expenditures were made:

Supplies - \$16,006 was expensed for supplies including boots, coats, pants, turnout cleanings, and other safety equipment.

Utilities - \$4,862 was used for the electricity at the fire facility.

Contractual - \$555 was a prepaid expense for a portion of the operating maintenance fee for the solar panels that tie into the fire facility.

Allocated costs of \$9,505 represent the amount paid for liability, auto and risk management insurance charges.

### **FISCAL IMPACT**

None.

### **PUBLIC HEARING**

None.

### **ATTACHMENTS:**

Description

[Exhibit 1](#)

Account	Account Description	2024-25 Adopted Budget	2024-25 Amended Budget	2024-25 July - Sept. Budget	2024-25 Oct. - Dec. Budget	2024-25 Jan. - March Budget	2024-25 April - June Budget	Fiscal Year 2024-25 Totals
<b>Fund: 301 - Public Safety Sales Tax</b>								
<b>REVENUES</b>								
<i>Taxes - Taxes</i>								
403.1010	SALES TAX Sales & Use Tax	3,327,000	3,482,000	239,707				239,707
<i>Account Classification Total: Taxes - Taxes</i>		3,327,000	3,482,000	239,707	-	-	-	239,707
<i>Use of Money - Use of Money &amp; Property</i>								
412.1000	USE OF MONEY & PROP Investment Earnings	50,000	50,000	26,076				26,076
<i>Account Classification Total: Use of Money - Use of Money &amp; Property</i>		50,000	50,000	26,076	-	-	-	26,076
<b>REVENUES Total</b>		<b>3,377,000</b>	<b>3,532,000</b>	<b>265,784</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>265,784</b>
<b>EXPENSES</b>								
<b>Department: 50 - Police</b>								
<b>Division: 502 - Patrol</b>								
<i>Employee Service - Employee Services</i>								
600.1010	EMP SRV Regular Salaries	1,010,590	1,010,590	217,806				217,806
600.1015	EMP SRV Buy back Salaries	10,402	10,402	-				-
600.1030	EMP SRV Overtime	85,000	85,000	22,305				22,305
600.1060	EMP SRV Holiday	32,000	32,000	9,510				9,510
600.1080	EMP SRV PERS	146,407	146,407	37,469				37,469
600.1081	EMP SRV PERS Unfunded Liability	88,137	88,137	95,853				95,853
600.1100	EMP SRV Medicare	14,822	14,822	3,627				3,627
600.1110	EMP SRV Disability/Life Insurance	23,515	23,515	6,007				6,007
600.1120	EMP SRV Health/Dental/Vision Insurance	220,002	220,002	58,192				58,192
600.1130	EMP SRV Worker's Compensation	94,443	94,443	23,611				23,611
600.1140	EMP SRV Unemployment Insurance	4,395	4,395	1,099				1,099
600.1170	EMP SRV Uniform Allowance	11,770	11,770	5,137				5,137
<i>Account Classification Total: Employee Service - Employee Services</i>		1,741,483	1,741,483	480,616	-	-	-	480,616
<i>M &amp; O - Maintenance and Operations</i>								
610.1010	SUPPLIES Office Supplies	850	850	-				-
610.1020	SUPPLIES Operating Supplies	7,000	7,000	-				-
610.1030	SUPPLIES Lubricant & Fuels	50,000	50,000	7,551				7,551
630.1010	COMMUNICATION Telephone	250	250	-				-
630.1020	COMMUNICATION Cellphone	3,500	3,500	391				391
630.1030	COMMUNICATION Internet	11,000	11,000	2,151				2,151
640.1010	SERVICES Professional & Technical	4,500	4,500	-				-
650.1010	TRAINING Travel & Conference	500	500	-				-
650.1020	TRAINING Training & Vocational	2,750	2,750	-				-
670.1030	MAINTENANCE Equipment Maintenance	-	24,000	2,069				2,069
670.1040	MAINTENANCE Vehicle Maintenance	12,836	12,836	3,231				3,231
<i>Account Classification Total: M &amp; O - Maintenance and Operations</i>		93,186	117,186	15,393	-	-	-	15,393
<i>Principal Pymts - Principal Payments</i>								
710.2050	PRINCIPAL Vehicles	131,986	131,986	29,733				29,733
710.2073	PRINCIPAL Tasers	29,566	29,566	29,567				29,567
<i>Account Classification Total: Principal Pymts - Principal Payments</i>		161,552	161,552	59,300	-	-	-	59,300
<i>Interest Pymts - Interest Payments</i>								
720.2050	INTEREST Vehicles	31,018	31,018	7,833				7,833
<i>Account Classification Total: Interest Pymts - Interest Payments</i>		31,018	31,018	7,833	-	-	-	7,833
<i>Allocated Costs - Allocated Costs</i>								
605.1010	ALLOC COSTS Liability Insurance	42,489	42,489	10,622				10,622
605.1020	ALLOC COSTS Property & Fire Insurance	25,944	25,944	6,486				6,486
605.1030	ALLOC COSTS Auto Insurance	10,650	10,650	2,663				2,663
605.1040	ALLOC COSTS Risk Management	12,525	12,525	3,131				3,131

Account	Account Description	2024-25 Adopted Budget	2024-25 Amended Budget	2024-25 July - Sept. Budget	2024-25 Oct. - Dec. Budget	2024-25 Jan. - March Budget	2024-25 April - June Budget	Fiscal Year 2024-25 Totals
<i>Account Classification Total: Allocated Costs - Allocated Costs</i>		91,608	91,608	22,902	-	-	-	22,902
<b>Division Total: 502 - Patrol</b>		2,118,847	2,142,847	586,044	-	-	-	586,044
<b>Division: 503 - Investigative</b>								
<i>Employee Service - Employee Services</i>								
600.1010	EMP SRV Regular Salaries	99,700	99,700	23,089				23,089
600.1030	EMP SRV Overtime	15,000	15,000	2,460				2,460
600.1050	EMP SRV Standby	2,000	2,000	647				647
600.1060	EMP SRV Holiday	4,499	4,499	1,040				1,040
600.1080	EMP SRV PERS	13,719	13,719	3,591				3,591
600.1081	EMP SRV PERS Unfunded Liability	489	489	488				488
600.1100	EMP SRV Medicare	1,461	1,461	397				397
600.1110	EMP SRV Disability/Life Insurance	2,318	2,318	594				594
600.1120	EMP SRV Health/Dental/Vision Insurance	20,000	20,000	5,573				5,573
600.1130	EMP SRV Worker's Compensation	7,265	7,265	1,816				1,816
600.1140	EMP SRV Unemployment Insurance	338	338	85				85
600.1170	EMP SRV Uniform Allowance	1,070	1,070	630				630
<i>Account Classification Total: Employee Service - Employee Services</i>		167,859	167,859	40,410	-	-	-	40,410
<i>Allocated Costs - Allocated Costs</i>								
605.1010	ALLOC COSTS Liability Insurance	4,147	4,147	1,037				1,037
605.1020	ALLOC COSTS Property & Fire Insurance	2,532	2,532	633				633
605.1040	ALLOC COSTS Risk Management	1,222	1,222	305				305
<i>Account Classification Total: Allocated Costs - Allocated Costs</i>		7,901	7,901	1,975	-	-	-	1,975
<b>Division Total: 503 - Investigative</b>		175,760	175,760	42,385	-	-	-	42,385
<b>Division: 504 - Records &amp; Communication</b>								
<i>Employee Service - Employee Services</i>								
600.1010	EMP SRV Regular Salaries	111,100	111,100	27,722				27,722
600.1015	EMP SRV Buy back Salaries	2,107	2,107	-				-
600.1030	EMP SRV Overtime	3,000	3,000	5,032				5,032
600.1060	EMP SRV Holiday	3,000	3,000	1,233				1,233
600.1080	EMP SRV PERS	11,841	11,841	3,509				3,509
600.1081	EMP SRV PERS Unfunded Liability	19,135	19,135	18,918				18,918
600.1100	EMP SRV Medicare	1,633	1,633	486				486
600.1110	EMP SRV Disability/Life Insurance	2,590	2,590	665				665
600.1120	EMP SRV Health/Dental/Vision Insurance	40,000	40,000	11,146				11,146
600.1130	EMP SRV Worker's Compensation	1,165	1,165	291				291
600.1140	EMP SRV Unemployment Insurance	676	676	169				169
600.1170	EMP SRV Uniform Allowance	1,500	1,500	490				490
<i>Account Classification Total: Employee Service - Employee Services</i>		197,747	197,747	69,662	-	-	-	69,662
<i>Allocated Costs - Allocated Costs</i>								
605.1010	ALLOC COSTS Liability Insurance	4,800	4,800	1,200				1,200
605.1020	ALLOC COSTS Property & Fire Insurance	2,931	2,931	733				733
605.1040	ALLOC COSTS Risk Management	1,415	1,415	354				354
<i>Account Classification Total: Allocated Costs - Allocated Costs</i>		9,146	9,146	2,287	-	-	-	2,287
<b>Division Total: 504 - Records &amp; Communication</b>		206,893	206,893	71,949	-	-	-	71,949
<b>Department Total: 50 - Police</b>		2,501,500	2,525,500	700,377	-	-	-	700,377
<b>Department: 60 - Fire</b>								
<b>Division: 603 - Fire Services</b>								
<i>Employee Service - Employee Services</i>								
600.1010	EMP SRV Regular Salaries	441,174	441,174	102,806				102,806
600.1015	EMP SRV Buy back Salaries	5,860	5,860	307				307
600.1030	EMP SRV Overtime	55,531	55,531	31,220				31,220



Account	Account Description	2024-25 Adopted Budget	2024-25 Amended Budget	2024-25 July - Sept. Budget	2024-25 Oct. - Dec. Budget	2024-25 Jan. - March Budget	2024-25 April - June Budget	Fiscal Year 2024-25 Totals
600.1080	EMP SRV PERS	64,349	64,349	17,980				17,980
600.1081	EMP SRV PERS Unfunded Liability	39,785	39,785	37,867				37,867
600.1100	EMP SRV Medicare	6,436	6,436	2,020				2,020
600.1110	EMP SRV Disability/Life Insurance	10,210	10,210	2,619				2,619
600.1120	EMP SRV Health/Dental/Vision Insurance	100,001	100,001	27,865				27,865
600.1130	EMP SRV Worker's Compensation	66,964	66,964	16,741				16,741
600.1140	EMP SRV Unemployment Insurance	1,690	1,690	422				422
600.1170	EMP SRV Uniform Allowance	3,500	3,500	3,028				3,028
<i>Account Classification Total: Employee Service - Employee Services</i>		795,500	795,500	242,875	-	-	-	242,875
<i>M &amp; O - Maintenance and Operations</i>								
610.1060	SUPPLIES Safety Equipment & Supplies	70,000	70,000	16,006				16,006
620.1010	UTILITIES Electric	10,541	10,541	4,862				4,862
620.1020	UTILITIES Gas	1,844	1,844	-				-
640.1020	SERVICES Contractual	407	407	555				555
690.1010	SPC DEPT EXP Due & Subscriptions - Oth	2,415	2,415	-				-
<i>Account Classification Total: M &amp; O - Maintenance and Operations</i>		85,207	85,207	21,423	-	-	-	21,423
<i>Allocated Costs - Allocated Costs</i>								
605.1010	ALLOC COSTS Liability Insurance	19,954	19,954	4,988				4,988
605.1020	ALLOC COSTS Property & Fire Insurance	12,184	12,184	3,046				3,046
605.1040	ALLOC COSTS Risk Management	5,882	5,882	1,471				1,471
<i>Account Classification Total: Allocated Costs - Allocated Costs</i>		38,020	38,020	9,505	-	-	-	9,505
<i>Capital Outlay - Capital Outlay</i>								
730.1050	CAPITAL OUTLAY Trucks and Other Heavy Vehicles	61,521	61,521	-				-
<i>Account Classification Total: Capital Outlay - Capital Outlay</i>		61,521	61,521	-	-	-	-	-
<i>Transfer - Transfer</i>								
900.185	TRSF OUT Financing Authority Debt Service	6,186	6,186	-				-
<i>Account Classification Total: Transfer - Transfer</i>		6,186	6,186	-	-	-	-	-
<b>Division Total: 603 - Fire Services</b>		986,434	986,434	273,803	-	-	-	273,803
<b>Department Total: 60 - Fire</b>		986,434	986,434	273,803	-	-	-	273,803
<b>EXPENSES Total</b>		3,487,934	3,511,934	974,180	-	-	-	974,180
<b>Fund REVENUE Total: 301 - Public Safety Sales Tax</b>		3,377,000	3,532,000	265,784	-	-	-	265,784
<b>Fund EXPENSE Total: 301 - Public Safety Sales Tax</b>		3,487,934	3,511,934	974,180	-	-	-	974,180
<b>Fund Total: 301 - Public Safety Sales Tax</b>		(110,934)	20,066	(708,396)	-	-	-	(708,396)



## Public Safety Commission Staff Report

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Department: Public Safety Commission

February 18, 2025

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**To:** Public Safety Commission  
**From:** Karina Solis, Administrative Services Director  
**By:** Jacqueline Lopez, Senior Fiscal Analyst  
**Subject:** Public Safety Measure F Expenditures from October 1, 2024 through December 31, 2024 (KS)

### RECOMMENDATION

Staff requests the committee to accept and approve the presented financial report representing expenditures from October 1, 2024 through December 31, 2024 in accordance with Resolution No. 2005-83.

### EXECUTIVE SUMMARY

In accordance with Resolution No. 2005-83, the Citizens' Oversight Committee is charged with reviewing expenditures of Police and Fire funds collected through the measure to determine whether funds are spent, as promised, on specific projects a part of the Public Safety Measure Police and Fire Plan. No Public Safety Measure funding may be spent on administrators' salaries (e.g. department heads); General Fund or City Funds including roads, overpasses, bridges, parks or projects not a part of the Public Safety Measure Police and Fire Expenditure Plan.

### OUTSTANDING ISSUES

None.

### DISCUSSION

Revenue for the second quarter was a total of \$906,256, of which \$882,208 is from sales tax and \$24,048 is from investment earnings.

Pages 1-2 in the attached **Exhibit 1**, represent Public Safety Measure F Police Department

expenditures for the period October 1, 2024 through December 31, 2024 by expenditure category.

Salaries and benefits for the second quarter of 2024-25 represent the amount paid for ten officers, one detective, and two dispatchers.

Maintenance and operations for the first quarter represent the following expenditures:

- Operating Supplies - \$144 was for the public notice of the public hearing to continue the three quarters of one percent sales tax and the adoption of the Ten-Year Financial Plan
- Fuel and Lubricants - \$11,704 was incurred for the Measure F patrol vehicles
- Communications - \$2,322 for cell phone and internet connection charges.
- Vehicle Maintenance - \$3,455 for routine maintenance and tax on Measure F fleet.

Principal and interest payments of \$52,301 were made for (3) detective, (2) K-9 units and (13) patrol units.

Allocated costs of \$27,164 represent the amount paid for liability, auto and risk management insurance charges for the Measure F officers, dispatchers and detectives for the quarter.

Pages 2-3 in **Exhibit 1** represents Public Safety Measure F Fire Department expenditures for the period October 1, 2024 through December 31, 2024 by expenditure category.

Salaries and benefits are for four Firefighter I/Paramedics and one Firefighter I/EMTB.

In maintenance and operations, the following expenditures were made:

- \$18,123 was expensed for supplies including helmets, boots, coats, pants, turnout cleaning, and other safety equipment.
- In Utilities - \$3,493 was used for the electricity and gas at the fire facility.

Allocated costs of \$9,505 represent the amount paid for liability, auto and risk management insurance charges.

## **FISCAL IMPACT**

None.

## **PUBLIC HEARING**

None.

## **ATTACHMENTS:**

Exhibit 1

Account	Account Description	2024-25 Adopted Budget	2024-25 Amended Budget	2024-25 July - Sept. Budget	2024-25 Oct. - Dec. Budget	2024-25 Jan. - March Budget	2024-25 April - June Budget	Fiscal Year 2024-25 Totals
<b>Fund: 301 - Public Safety Sales Tax</b>								
<b>REVENUES</b>								
<i>Taxes - Taxes</i>								
403.1010	SALES TAX Sales & Use Tax	3,327,000	3,482,000	239,707	882,208			1,121,916
<i>Account Classification Total: Taxes - Taxes</i>		3,327,000	3,482,000	239,707	882,208	-	-	1,121,916
<i>Use of Money - Use of Money &amp; Property</i>								
412.1000	USE OF MONEY & PROP Investment Earnings	50,000	50,000	26,076	24,048			50,125
<i>Account Classification Total: Use of Money - Use of Money &amp; Property</i>		50,000	50,000	26,076	24,048	-	-	50,125
<b>REVENUES Total</b>		<b>3,377,000</b>	<b>3,532,000</b>	<b>265,784</b>	<b>906,256</b>	<b>-</b>	<b>-</b>	<b>1,172,040</b>
<b>EXPENSES</b>								
<b>Department: 50 - Police</b>								
<b>Division: 502 - Patrol</b>								
<i>Employee Service - Employee Services</i>								
600.1010	EMP SRV Regular Salaries	1,010,590	1,010,590	217,806	207,682			425,488
600.1015	EMP SRV Buy back Salaries	10,402	10,402	-	3,261			3,261
600.1030	EMP SRV Overtime	85,000	85,000	22,305	26,805			49,110
600.1060	EMP SRV Holiday	32,000	32,000	9,510	14,751			24,261
600.1080	EMP SRV PERS	146,407	146,407	37,469	31,843			69,312
600.1081	EMP SRV PERS Unfunded Liability	88,137	88,137	95,853	-			95,853
600.1100	EMP SRV Medicare	14,822	14,822	3,627	3,584			7,211
600.1110	EMP SRV Disability/Life Insurance	23,515	23,515	6,007	5,994			12,001
600.1120	EMP SRV Health/Dental/Vision Insurance	220,002	220,002	58,192	46,923			105,115
600.1130	EMP SRV Worker's Compensation	94,443	94,443	23,611	23,611			47,222
600.1140	EMP SRV Unemployment Insurance	4,395	4,395	1,099	1,099			2,198
600.1170	EMP SRV Uniform Allowance	11,770	11,770	5,137	(25)			5,112
<i>Account Classification Total: Employee Service - Employee Services</i>		1,741,483	1,741,483	480,616	365,528	-	-	846,144
<i>M &amp; O - Maintenance and Operations</i>								
610.1010	SUPPLIES Office Supplies	850	850	-	-			-
610.1020	SUPPLIES Operating Supplies	7,000	7,000	-	144			144
610.1030	SUPPLIES Lubricant & Fuels	50,000	50,000	7,551	11,704			19,255
630.1010	COMMUNICATION Telephone	250	250	-	-			-
630.1020	COMMUNICATION Cellphone	3,500	3,500	391	357			748
630.1030	COMMUNICATION Internet	11,000	11,000	2,151	1,965			4,115
640.1010	SERVICES Professional & Technical	4,500	4,500	-	-			-
650.1010	TRAINING Travel & Conference	500	500	-	-			-
650.1020	TRAINING Training & Vocational	2,750	2,750	-	-			-
670.1030	MAINTENANCE Equipment Maintenance	-	24,000	2,069	-			2,069
670.1040	MAINTENANCE Vehicle Maintenance	12,836	12,836	3,231	3,455			6,687
<i>Account Classification Total: M &amp; O - Maintenance and Operations</i>		93,186	117,186	15,393	17,625	-	-	33,018
<i>Principal Pymts - Principal Payments</i>								
710.2050	PRINCIPAL Vehicles	131,986	131,986	29,733	43,205			72,938
710.2073	PRINCIPAL Tasers	29,566	29,566	29,567	-			29,567
<i>Account Classification Total: Principal Pymts - Principal Payments</i>		161,552	161,552	59,300	43,205	-	-	102,505
<i>Interest Pymts - Interest Payments</i>								
720.2050	INTEREST Vehicles	31,018	31,018	7,833	9,096			16,928
<i>Account Classification Total: Interest Pymts - Interest Payments</i>		31,018	31,018	7,833	9,096	-	-	16,928
<i>Allocated Costs - Allocated Costs</i>								
605.1010	ALLOC COSTS Liability Insurance	42,489	42,489	10,622	10,622			21,245
605.1020	ALLOC COSTS Property & Fire Insurance	25,944	25,944	6,486	6,486			12,972
605.1030	ALLOC COSTS Auto Insurance	10,650	10,650	2,663	2,663			5,325
605.1040	ALLOC COSTS Risk Management	12,525	12,525	3,131	3,131			6,263

Account	Account Description	2024-25 Adopted Budget	2024-25 Amended Budget	2024-25 July - Sept. Budget	2024-25 Oct. - Dec. Budget	2024-25 Jan. - March Budget	2024-25 April - June Budget	Fiscal Year 2024-25 Totals
<i>Account Classification Total: Allocated Costs - Allocated Costs</i>		91,608	91,608	22,902	22,902	-	-	45,804
<b>Division Total: 502 - Patrol</b>		2,118,847	2,142,847	586,044	458,355	-	-	1,044,399
<b>Division: 503 - Investigative</b>								
<i>Employee Service - Employee Services</i>								
600.1010	EMP SRV Regular Salaries	99,700	99,700	23,089	21,843			44,932
600.1015	EMP SRV Buy back Salaries	-	-	-	2,503			2,503
600.1030	EMP SRV Overtime	15,000	15,000	2,460	1,572			4,033
600.1050	EMP SRV Standby	2,000	2,000	647	800			1,447
600.1060	EMP SRV Holiday	4,499	4,499	1,040	1,560			2,600
600.1080	EMP SRV PERS	13,719	13,719	3,591	3,169			6,760
600.1081	EMP SRV PERS Unfunded Liability	489	489	488	-			488
600.1100	EMP SRV Medicare	1,461	1,461	397	404			801
600.1110	EMP SRV Disability/Life Insurance	2,318	2,318	594	592			1,185
600.1120	EMP SRV Health/Dental/Vision Insurance	20,000	20,000	5,573	4,615			10,188
600.1130	EMP SRV Worker's Compensation	7,265	7,265	1,816	1,816			3,633
600.1140	EMP SRV Unemployment Insurance	338	338	85	85			169
600.1170	EMP SRV Uniform Allowance	1,070	1,070	630	-			630
<i>Account Classification Total: Employee Service - Employee Services</i>		167,859	167,859	40,410	38,959	-	-	79,369
<i>Allocated Costs - Allocated Costs</i>								
605.1010	ALLOC COSTS Liability Insurance	4,147	4,147	1,037	1,037			2,073
605.1020	ALLOC COSTS Property & Fire Insurance	2,532	2,532	633	633			1,266
605.1040	ALLOC COSTS Risk Management	1,222	1,222	305	305			611
<i>Account Classification Total: Allocated Costs - Allocated Costs</i>		7,901	7,901	1,975	1,975	-	-	3,950
<b>Division Total: 503 - Investigative</b>		175,760	175,760	42,385	40,934	-	-	83,319
<b>Division: 504 - Records &amp; Communication</b>								
<i>Employee Service - Employee Services</i>								
600.1010	EMP SRV Regular Salaries	111,100	111,100	27,722	25,285			53,007
600.1015	EMP SRV Buy back Salaries	2,107	2,107	-	-			-
600.1030	EMP SRV Overtime	3,000	3,000	5,032	1,990			7,022
600.1060	EMP SRV Holiday	3,000	3,000	1,233	1,849			3,082
600.1080	EMP SRV PERS	11,841	11,841	3,509	2,944			6,453
600.1081	EMP SRV PERS Unfunded Liability	19,135	19,135	18,918	-			18,918
600.1100	EMP SRV Medicare	1,633	1,633	486	409			895
600.1110	EMP SRV Disability/Life Insurance	2,590	2,590	665	662			1,327
600.1120	EMP SRV Health/Dental/Vision Insurance	40,000	40,000	11,146	9,231			20,377
600.1130	EMP SRV Worker's Compensation	1,165	1,165	291	291			582
600.1140	EMP SRV Unemployment Insurance	676	676	169	169			338
600.1170	EMP SRV Uniform Allowance	1,500	1,500	490	-			490
<i>Account Classification Total: Employee Service - Employee Services</i>		197,747	197,747	69,662	42,830	-	-	112,492
<i>Allocated Costs - Allocated Costs</i>								
605.1010	ALLOC COSTS Liability Insurance	4,800	4,800	1,200	1,200			2,400
605.1020	ALLOC COSTS Property & Fire Insurance	2,931	2,931	733	733			1,466
605.1040	ALLOC COSTS Risk Management	1,415	1,415	354	354			708
<i>Account Classification Total: Allocated Costs - Allocated Costs</i>		9,146	9,146	2,287	2,287	-	-	4,573
<b>Division Total: 504 - Records &amp; Communication</b>		206,893	206,893	71,949	45,116	-	-	117,065
<b>Department Total: 50 - Police</b>		2,501,500	2,525,500	700,377	544,406	-	-	1,244,783
<b>Department: 60 - Fire</b>								
<b>Division: 603 - Fire Services</b>								
<i>Employee Service - Employee Services</i>								
600.1010	EMP SRV Regular Salaries	441,174	441,174	102,806	73,914			176,720
600.1015	EMP SRV Buy back Salaries	5,860	5,860	307	14,133			14,440

Account	Account Description	2024-25 Adopted Budget	2024-25 Amended Budget	2024-25 July - Sept. Budget	2024-25 Oct. - Dec. Budget	2024-25 Jan. - March Budget	2024-25 April - June Budget	Fiscal Year 2024-25 Totals
600.1030	EMP SRV Overtime	55,531	55,531	31,220	21,516			52,735
600.1080	EMP SRV PERS	64,349	64,349	17,980	11,408			29,388
600.1081	EMP SRV PERS Unfunded Liability	39,785	39,785	37,867	-			37,867
600.1100	EMP SRV Medicare	6,436	6,436	2,020	1,550			3,570
600.1110	EMP SRV Disability/Life Insurance	10,210	10,210	2,619	2,593			5,212
600.1120	EMP SRV Health/Dental/Vision Insurance	100,001	100,001	27,865	16,923			44,788
600.1130	EMP SRV Worker's Compensation	66,964	66,964	16,741	16,741			33,482
600.1140	EMP SRV Unemployment Insurance	1,690	1,690	422	422			845
600.1170	EMP SRV Uniform Allowance	3,500	3,500	3,028	(388)			2,640
<i>Account Classification Total: Employee Service - Employee Services</i>		795,500	795,500	242,875	158,813	-	-	401,688
<i>M &amp; O - Maintenance and Operations</i>								
610.1060	SUPPLIES Safety Equipment & Supplies	70,000	70,000	16,006	18,123			34,129
620.1010	UTILITIES Electric	10,541	10,541	4,862	3,269			8,131
620.1020	UTILITIES Gas	1,844	1,844	-	224			224
640.1020	SERVICES Contractual	407	407	555	-			555
690.1010	SPC DEPT EXP Due & Subscriptions - Oth	2,415	2,415	-	-			-
<i>Account Classification Total: M &amp; O - Maintenance and Operations</i>		85,207	85,207	21,423	21,617	-	-	43,040
<i>Allocated Costs - Allocated Costs</i>								
605.1010	ALLOC COSTS Liability Insurance	19,954	19,954	4,988	4,988			9,977
605.1020	ALLOC COSTS Property & Fire Insurance	12,184	12,184	3,046	3,046			6,092
605.1040	ALLOC COSTS Risk Management	5,882	5,882	1,471	1,471			2,941
<i>Account Classification Total: Allocated Costs - Allocated Costs</i>		38,020	38,020	9,505	9,505	-	-	19,010
<i>Capital Outlay - Capital Outlay</i>								
730.1050	CAPITAL OUTLAY Trucks and Other Heavy Vehicles	61,521	61,521	-	-			-
<i>Account Classification Total: Capital Outlay - Capital Outlay</i>		61,521	61,521	-	-	-	-	-
<i>Transfer - Transfer</i>								
900.185	TRSF OUT Financing Authority Debt Service	6,186	6,186	-	4,384			4,384
<i>Account Classification Total: Transfer - Transfer</i>		6,186	6,186	-	4,384	-	-	4,384
<b>Division Total: 603 - Fire Services</b>		986,434	986,434	273,803	194,319	-	-	468,122
<b>Department Total: 60 - Fire</b>		986,434	986,434	273,803	194,319	-	-	468,122
<b>EXPENSES Total</b>		3,487,934	3,511,934	974,180	738,725	-	-	1,712,905
<b>Fund REVENUE Total: 301 - Public Safety Sales Tax</b>		3,377,000	3,532,000	265,784	906,256	-	-	1,172,040
<b>Fund EXPENSE Total: 301 - Public Safety Sales Tax</b>		3,487,934	3,511,934	974,180	738,725	-	-	1,712,905
<b>Fund Total: 301 - Public Safety Sales Tax</b>		(110,934)	20,066	(708,396)	167,531	-	-	(540,865)