



## City Council Regular Meeting Agenda

Tuesday, May 9, 2017 / 6:30 PM / City Hall / 405 East El Monte Way, Dinuba

District 1	District 2	District 3	District 4	District 5
Emilio Morales Council Member	Maribel Reynosa Council Member	Scott Harness Mayor	Kuldip Thusu Vice Mayor	Linda Launer Council Member

All attendees are advised that electronic devices must be powered off upon entering the Council Chambers.

### 1. OPENING CEREMONIES - 6:30 pm

- 1.1. Welcome and Call to Order
- 1.2. Invocation
- 1.3. Pledge of Allegiance

### 2. AGENDA CHANGES OR DELETIONS

*To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code section 54956.8.*

### 3. REQUEST TO ADDRESS COUNCIL

*This portion of the meeting is reserved for any person who would like to address the Council on any item that is not on the agenda. Please be advised that State law does not allow the City Council to discuss or take any action on any issue not on the agenda. The City Council may direct staff to follow up on such item(s). Speakers may be limited to three (3) minutes. If there is any person wishing to address the City Council at this time please approach the podium and state your name and nature of the request.*

### 4. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.*

#### 4.1. SUBJECT

**City Council Meeting Minutes, April 25, 2017 (LB)**

#### RECOMMENDATION

Council approve draft meeting minutes of April 25, 2017.

**4.2. SUBJECT**

**Action of Planning Commission Meeting, May 2, 2017 (BB)**

**RECOMMENDATION**

This item is for information purposes only. No action is required.

**4.3. SUBJECT**

**Second Reading and Adoption of Ordinance No. 2017-03, Zone Text Amendments (BB)**

**RECOMMENDATION**

Council conducts second reading and adopts Ordinance No. 2017-03 approving certain Zone Text Amendments.

**4.4. SUBJECT**

**Second Reading and Adoption of Ordinance No. 2017-04 Amending Title 5 and Title 17 of the Dinuba Municipal Code Regulating Medical Marijuana Uses (BB)**

**RECOMMENDATION**

Council conducts second reading and adopts Ordinance No. 2017-04 approving amendments to Title 5 and Title 17 of the Dinuba Municipal Code regulating medical marijuana uses.

**4.5. SUBJECT**

**Authorization to Execute FY 2016-17 County of Tulare Agreement for DART's Dinuba Connection (BB)**

**RECOMMENDATION**

Council authorize the City Manager to execute an Agreement with the County of Tulare to share in the costs of operating the Dinuba Area Regional Transit's (DART) Dinuba Connection for Fiscal Year 2016-17.

**4.6. SUBJECT**

**Resolution No. 2017-17 Adopting DART's Title VI Program for Compliance with pliance with Civil Rights Act of 1964 for Federal Transit Funds (BB)**

**RECOMMENDATION**

Council adopt Resolution No. 2017-17 approving the Dinuba Area Regional Transits (DART's)Title VI Program for compliance with the Civil Rights Act of 1964.

**4.7. SUBJECT**

**On-Call Civil Engineering Services Cost Proposal - Caltrans Exhibit 10-H (BB)**

**RECOMMENDATION**

Council accept the State of California Department of Transportation (Caltrans) Exhibit 10-H as the cost proposal for the Civil Engineering Services contract awarded to Yamabe & Horn Engineering.

**5. WARRANT REGISTER**

**5.1. SUBJECT**

**Approval of Warrant Register April 28; May 5, 2017 (MM)**

**RECOMMENDATION**

Council approve the warrant register as presented.

**6. DEPARTMENT REPORTS**

**6.1. SUBJECT**

**Request for Sponsorship of the 25th Annual Dinuba Lions Club & Dinuba Chamber of Commerce Car Show and Cruise Night Event June 2-3, 2017 (LB)**

**RECOMMENDATION**

Council approve sponsorship of the annual "Cars in the Park" Car Show on June 2-3, 2017.

**6.2. SUBJECT**

**Downtown Dinuba Fire Safety Grant Program (CT)**

**RECOMMENDATION**

Council approve and authorize the implementation of the Downtown Dinuba Fire Safety Grant Program.

**6.3. SUBJECT**

**Resolution No. 2017-18 Approving Extension of Installment Note for Joseph and Ana Wisocki for Property at 6236 Avenue 408 (MM)**

**RECOMMENDATION**

Council adopt Resolution No. 2017-18 approving a six-month extension on the Installment Note to November 4, 2017 for Joseph and Ana Wisocki for the payoff of real property located at 6236 Avenue 408.

**6.4. SUBJECT**

**Marquis Homes Subdivision (BB)**

**RECOMMENDATION**

Council to consider development concession requested by Self Help Enterprises for the Marquis Homes Subdivision.

**6.5. SUBJECT**

**Fiscal Year 2016-2017 Third Quarter Financial Report (MM)**

## **RECOMMENDATION**

Council to accept the financial report for quarter ending March 31, 2017 for fiscal year 2017.

### **7. MAYOR/COUNCIL REPORTS**

### **8. CITY MANAGER COMMUNICATIONS**

### **9. CITY STAFF COMMUNICATIONS**

### **10. ADJOURNMENT**

This agenda was posted at least 72 hours prior to the regular meeting per GC Section 54954.2(a). A Citizens' Packet regarding this meeting is available at the City Clerk's Office located at City Hall, 405 East El Monte Way, Dinuba CA 93618.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the meeting, please contact the City Clerk's Office at 559-591-5900. Please provide at least 48 hours notification prior to the meeting to allow staff to make reasonable arrangements. (28 CFR 35.102-35.104 ADA Title II)

559.591.5900 / FAX 559.591.5902 . e-mail address: [info@dinuba.ca.gov](mailto:info@dinuba.ca.gov). [www.dinuba.org](http://www.dinuba.org)



## City Council Staff Report

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Department: CITY MANAGER'S OFFICE

May 9, 2017

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**To:** Mayor and City Council

**From:** Linda Barkley, Deputy City Clerk

**Subject:** City Council Meeting Minutes, April 25, 2017 (LB)

### **RECOMMENDATION**

Council approve draft meeting minutes of April 25, 2017.

### **EXECUTIVE SUMMARY**

None.

### **OUTSTANDING ISSUES**

None.

### **DISCUSSION**

None.

### **FISCAL IMPACT**

None.

### **PUBLIC HEARING**

None required.

### **ATTACHMENTS:**

City Council Meeting Minutes, April 25, 2017



## **City Council Regular Meeting**

**April 25, 2017  
MINUTES**

### **COUNCIL MEMBERS PRESENT:**

Launer, Reynosa, Harness, Thusu, Morales

### **COUNCIL MEMBERS ABSENT:**

None.

### **STAFF MEMBERS PRESENT:**

Barkley, Beltran, Bobst, James, Jenner, Moreno, Patlan, Popovich, Thompson

### **1. OPENING CEREMONIES - 6:30 pm**

#### **1.1. Welcome and Call to Order**

The meeting was called to order at 6:30 pm.

#### **1.2. Invocation**

The invocation was led by Chaplain Susee.

#### **1.3. Pledge of Allegiance**

The flag salute was led by Council Member Launer.

### **2. AGENDA CHANGES OR DELETIONS**

*To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code section 54956.8.*

None.

### **3. PRESENTATIONS/CEREMONIAL MATTERS**

#### **3.1. East El Monte Retail Recruitment Plan Update from The Retail Coach (DJ)**

Aaron Farmer, Senior Vice President of The Retail Coach, was present to share information with the Council in regard to the East El Monte Way Retail Recruitment Plan developed by the consultant firm.

Vice Mayor Thusu asked if the consultant has worked previously with cities of similar demographic. Farmer acknowledged the firm had and gave examples of past successes.

#### **4. REQUEST TO ADDRESS COUNCIL**

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None.

#### **5. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.*

##### **5.1. SUBJECT**

**City Council Meeting Minutes, April 11, 2017 (LB)**

##### **RECOMMENDATION**

Council approve draft meeting minutes of April 11, 2017.

##### **5.2. SUBJECT**

**Award a Three-Year Professional Services Contract to Yamabe & Horn Engineering, Inc. for On-Call Civil Engineering Services with a Designated City Engineer (BB)**

##### **RECOMMENDATION**

Council award a three-year Professional Services contract to Yamabe & Horn Engineering, Inc. for On-Call Civil Engineering Services with a Designated City Engineer.

##### **5.3. SUBJECT**

**Resolution No. 2017-16 Section 5339 Discretionary Bus Program Grant Application (BB)**

##### **RECOMMENDATION**

Council adopt Resolution No. 2017-16 authorizing the City Manager or Public Works Director to apply for \$139,000 in grant funding from the California Department of Transportation to purchase a new Compressed Natural Gas (CNG) Transit Bus and, authorize the City Manager or Public Works Director to sign the necessary documents.

##### **5.4. SUBJECT**

**Acceptance of Public Safety Commission Minutes, November 15, 2016 (DP)**

## **RECOMMENDATION**

Council accept Commission meeting minutes of November 15, 2016.

A motion was made by Vice Mayor Thusu, second by Council Member Morales, to approve the consent calendar as presented.

Ayes: Harness, Launer, Morales, Reynosa, Thusu

## **6. WARRANT REGISTER**

### **6.1. SUBJECT**

**Approval of Warrant Register April 14; 25, 2017 (MM)**

## **RECOMMENDATION**

Council approve the warrant register as presented.

A motion was made by Council Member Reynosa, second by Council Member Morales, to approve the warrant register as presented.

Ayes: Harness, Launer, Morales, Reynosa, Thusu

## **7. PUBLIC HEARING**

### **7.1. SUBJECT**

**Zone Text Amendment, Application No. 2017-03 (BB)**

## **RECOMMENDATION**

Council conduct a public hearing, receive testimony, close the public hearing and take the following action:

1. Introduce and waive the full reading of Ordinance No. 2017-03 approving the Zone Text Amendments to Title 17 (Zoning) of the Dinuba Municipal Code.

Jerome Keenan representing Q-K, Inc. was present to provide information concerning the proposed changes to the Zoning Ordinance.

Questions from the Council arose in regard to prior amendments. It was explained that prior amendments are incorporated in the proposed changes.

Mayor Harness opened the public hearing.

Chamber Executive Director Sandy Sills asked a question in regard to Title 17 and how it affects the carnival and other events at Vuich Park, as well as downtown events such as sidewalk sales in the downtown.

No other questions were brought forward and the Mayor closed the hearing and brought it back to the Council for consideration.

Council Member Launer asked for clarifications on what are 'accessory dwellings.' Keenan said that State law now refers to secondary units as 'accessory dwellings.'



Launer asked what the setbacks are for a tiny house.

Keenan explained one is allowed to have a secondary house which is also considered a tiny house.

Launer brought forward the subject of transient housing. She explained there could be an issue with short-term rental of accessory dwellings within residential areas.

Attorney Jenner said staff will bring back the ordinance concerning transients at a later time to address possible issues.

A motion was made by Council Member Morales, second by Vice Mayor Thusu, to introduce and waive the full reading of Ordinance No. 2017-03 approving the Zone Text Amendments to Title 17 (Zoning) of the Dinuba Municipal Code.

Ayes: Harness, Launer, Morales, Reynosa, Thusu

## **7.2. SUBJECT**

**Zone Text Amendments Application No. 2017-04 Relating to Recreational Marijuana Use and Cultivation (BB)**

### **RECOMMENDATION**

Council conduct a public hearing, receive public testimony, close the public hearing and take the following action:

1. Introduce and waive the full reading, by substitution of title only, of Ordinance No. 2017-04 approving the Zone Text Amendments to Title 5 (Business Licenses and Regulations) and Title 17 (Zoning) of the Dinuba Municipal Code.

Keenan presented proposed amendments offered in order to clarify the existing code. Regulations translate from medical marijuana to "marijuana use." He explained that State law allows residents to grow up to 6 marijuana plants for personal use.

Mayor Harness opened the hearing. No comments from the public were brought forward.

Mayor Harness closed the hearing and brought the item back to the Council for consideration.

A motion was made by Vice Mayor Thusu, second by Council Member Morales, to introduce and waive the full reading, by substitution of title only, of Ordinance No. 2017-04 approving the Zone Text Amendments to Title 5 and Title 17 of the Dinuba Municipal Code.

Ayes: Harness, Launer, Morales, Reynosa, Thusu

## **8. DEPARTMENT REPORTS**

## **8.1. SUBJECT**

### **Resolution 2017- 14 San Joaquin Valley Air Pollution Control District Public Benefit Grant Application (SH)**

#### **RECOMMENDATION**

Council adopt Resolution No. 2017-14 authorizing the City Manager to submit an application to the San Joaquin Valley Air Pollution Control District for grant funds in the amount of \$20,000 to purchase one (1) new compressed natural gas (CNG) vehicle; and, authorize the City Manager or designee to sign the necessary documents.

Administrative Assistant Bobst presented an item to the City Council for consideration. Bobst requested that the Council authorize staff to apply for grant funds to purchase one new CNG vehicle for use in the Parks Department. She requested the Council adopt Resolution No. 2017-14 authorizing the application.

A motion was made by Vice Mayor Thusu, second by Council Member Morales, to adopt Resolution No. 2017-14 authorizing the City Manager to submit an application to the San Joaquin Valley Air Pollution Control District for grant funds in the amount of \$20,000 to purchase one new CNG vehicle.

Ayes: Harness, Launer, Morales, Reynosa, Thusu

## **9. MAYOR/COUNCIL REPORTS**

Mayor Harness announced that the Wall Committee will hold the third annual celebration at the Dinuba Memorial Hall on Sunday, April 30 at 1:00 pm.

Mayor Harness said he attended the Good Morning Dinuba meeting at the Mary Kay store on Alta Avenue and the cancer survivor dinner at Rabobank and said it was well attended. Mayor Harness announced that the manager of Game Stop hosted a dinner for special needs children. He also attended the Local Government Day Q & A hosted by LNTC last week. He attended Relay 4 Life and presented a resolution during opening ceremonies; opening day ceremonies for Little League baseball and announced there are over 600 children enrolled; and he attended the Cinco de Mayo pageant.

Council Member Launer challenged the staff to adopt a planter box downtown.

Vice Mayor Thusu attended the LNTC meeting and thanked city staff for helping with the Alta Healthcare Clinic event.

Council Member Reynosa said she helped with the Chamber event called "Family Friday Night Fest."

Council Member Launer said she assisted with a property cleanup located at Sycamore and Roe Avenue.

Council Member Morales said he attended the Relay 4 Life event.

## **10. CITY MANAGER COMMUNICATIONS**

City Manager Patlan said Self- Help Enterprises received a \$10,000 grant to landscape around the Viscaya Apartments.

**11. CITY STAFF COMMUNICATIONS**

None.

**12. ADJOURNMENT**

The meeting adjourned at 7:35 pm.



## City Council Staff Report

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Department: PUBLIC WORKS

May 9, 2017

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**To:** Mayor and City Council

**From:** Blanca Beltran, Public Works Director

**By:** Cristobal Carrillo, Planner II

**Subject:** Action of Planning Commission Meeting, May 2, 2017 (BB)

### RECOMMENDATION

This item is for information purposes only. No action is required.

### EXECUTIVE SUMMARY

The Planning Commission took the following actions at the meeting:

- The Planning Commission approved the minutes of the April 4, 2017 Planning Commission Meeting.
- The Planning Commission held a public hearing for 2018-2022 Capital Investment Program, finding it consistent with the 2008 Dinuba General Plan and having no adverse impact on the welfare of the community. The request was submitted by the City of Dinuba. No public comment was received for the proposal. Staff recommended approval of the proposal. Pursuant to Staff's recommendation, the Planning Commission unanimously approved staff's request.

### OUTSTANDING ISSUES

None.

### DISCUSSION

None.

### FISCAL IMPACT

None.

## **PUBLIC HEARING**

None.



## City Council Staff Report

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Department: PUBLIC WORKS

May 9, 2017

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**To:** Mayor and City Council

**From:** Blanca Beltran, Public Works Director

**By:** Cristobal Carrillo, Planner II

**Subject:** Second Reading and Adoption of Ordinance No. 2017-03, Zone Text Amendments (BB)

### RECOMMENDATION

Council conducts second reading and adopts Ordinance No. 2017-03 approving certain Zone Text Amendments.

### EXECUTIVE SUMMARY

On April 25, 2017, the City Council conducted a public hearing on the first reading of Ordinance No. 2017-03 approving amendments to Title 17 (Zoning) of the Dinuba Municipal Code (DMC) related to office/commercial uses, accessory dwelling units, annual reviews of discretionary permits, landscaping, and temporary uses. At the conclusion of the hearing, the City Council scheduled a second reading for adoption of Ordinance No. 2017-03 for May 9, 2017. If approved by the Council, the Ordinance will take effect thirty (30) days from adoption.

### OUTSTANDING ISSUES

None.

### DISCUSSION

Ordinance No. 2017-03 would revise certain sections of the Dinuba Municipal Code related to regulating uses within the office and commercial districts, manufactured housing and accessory dwelling units (including tiny houses), as an accessory residence, discretionary permit annual reviews, Model Water Efficient Landscape Ordinance compliance, and changes to temporary use timeframes and locations. The proposals are consistent with the Dinuba General Plan and are exempt from CEQA

processes.

The full text of Ordinance No. 2017-13 is enclosed herein as Attachment 'A'. Note that deletions are reflected in strikeouts and additions are shown in underline. All other verbiage remains unchanged.

## **FISCAL IMPACT**

N/A.

## **PUBLIC HEARING**

A public hearing and first reading of Ordinance No. 2017-03 was conducted on April 25, 2017.

## **ATTACHMENTS:**

Ordinance No. 2017-03

## EXHIBIT "A"

### Application No. 2017-03 Proposed Zone Text Amendments

#### 1. RESTAURANTS WITH BAR/LOUNGE, AUTOMOBILE AUDIO AND SECURITY INSTALLATIONS, AND EXISTING RESIDENTIAL IN COMMERCIAL – USES ALLOWED IN OFFICE AND COMMERCIAL DISTRICTS

##### Chapter 17.48 USES ALLOWED IN OFFICE AND COMMERCIAL DISTRICTS

17.48.030 Use matrix, office and commercial districts.

Uses	PO	C-1	C-2	C-3	C-4
<del>Any residential use existing on the effective date of the ordinance codified in this title</del>	<del>A</del>	<del>P</del>	<del>P</del>	<del>P</del>	<del>P</del>
<u>Automobile, audio and security installations within an enclosed structure</u>			<u>A</u>		<u>A</u>
Restaurants, including restaurant with bar/lounge			U	<del>A</del> <u>U</u>	

#### 2. DAY CARES

##### Chapter 17.26 USES ALLOWED IN RESIDENTIAL DISTRICTS

17.26.030 Use matrix, residential districts.

Uses	RCO	AN	RA	R	RM
<u>Licensed family day care centers for six or fewer children as an accessory use</u>				<u>P</u>	<u>P</u>
Licensed family day care centers for <del>seven to twelve</del> <u>seven to fourteen</u> children as an accessory use				A	A
<u>Licensed family day care centers for fifteen or more children as an accessory use</u>				<u>U</u>	<u>U</u>



## Chapter 17.48 USES ALLOWED IN OFFICE AND COMMERCIAL DISTRICTS

17.48.030 Use matrix, office and commercial districts.

Uses	PO	C-1	C-2	C-3	C-4
Licensed family day care centers for fourteen or fewer children	A				
Licensed family day care centers for <del>thirteen</del> fifteen or more children	U				

### 3. MANUFACTURED HOUSING, ACCESSORY DWELLING UNITS AND TINY HOUSES

## Chapter 17.70 MANUFACTURED HOUSING, ~~SECONDARY RESIDENTIAL~~ ACCESSORY DWELLING UNITS, HOME OCCUPATIONS, GARAGE SALES AND MOBILE HOME PARKS

### Article I. Manufactured Housing

17.70.012 Definitions.

As used in this article:

- A. "Block" means all property fronting on one side of a street between points where such street is intersected by streets, railroad rights-of-way or city boundaries, or terminated by a dead end.
- B. "Compatible" means that the manufactured home is capable of being efficiently integrated in the neighborhood without altering the neighborhood's overall appearance.
- C. "Manufactured home" means:
  - 1. A structure, transportable in one or more sections, which is eight body feet or more in width, and is at least ~~thirty-two~~ forty body feet or more in length, ~~and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation, in traveling mode, or, when erected on site, is three hundred twenty or more square feet, and is designed to be used as a single-family dwelling when connected to the required utilities;~~
  - 2. A living unit built to the specifications of the National Manufactured Housing Construction and Safety Standards Act of 1974, constructed after ~~October~~ June 15, 1976.
- D. "Site development review" consists of a plot plan of the proposed development and any other information as required on the site plan application form necessary for the evaluation of compatibility of the manufactured home.

17.70.013 Requirements.

- A. Permitted Uses. All uses listed as permitted uses in the existing district shall be permitted in the residential manufactured home zone.
- B. Conditional Uses. All uses listed as conditional uses in the existing district shall be permitted, subject to the approval of a conditional use permit.

- C. Space Between Buildings. The minimum distance between manufactured homes and accessory buildings shall be the same permitted under the existing district.
- D. Signs. No outdoor advertising structures or signs of any character shall be permitted except as permitted within the existing district.
- E. Off-Street Parking. Off-street parking facilities shall be provided on site for each manufactured home lot, as required under the existing district.
- F. Fences, Walls and Hedges. Fences, walls and hedges in the residential manufactured home zone shall comply with the same requirements of the existing district.
- G. Buildable Area. The maximum lot coverage shall be as required within the existing district.
- H. Lot Area. The minimum lot area shall be as required within the existing district.
- I. Frontage, Width and Depth of Lot. The minimum frontage, width and depth requirements shall be as required within the existing district.
- J. One Dwelling Unit Per Lot. Not more than one dwelling unit shall be allowed on each lot, except as provided within the existing district.
- K. Yard Requirements. Yard requirements shall be the same as required with the existing district.
- L. Building. The maximum height of permitted and accessory structures shall be as provided within the existing district.
- M. Date of Manufacture. No manufactured home shall be installed that was manufactured more than ten years from the date of application for a building permit for installation.

17.70.014 Development standards and conditions.

- A. Finish Floor Elevation. All manufactured homes shall be installed on a foundation at the same finish floor elevation compatible to existing standards established within the block in the existing district, and excavated to comply to all standards of the Uniform Building Code, approved by the building official.
- B. Foundations. All ~~permanent~~ manufactured homes shall be installed on a permanent foundation in accordance with city building codes; Section 18551 of the State Health and Safety Code; State of California Housing and Community Development regulations; or a foundation designated by an engineer, licensed within the state of California. The approved method of securing the manufactured home to a permanent foundation shall be detailed when submitting plans for plan check and permit.
- C. Roof Pitch. All manufactured homes shall have a roof pitch of not less than three-inch vertical rise for each twelve inches of horizontal run, or not less than what is consistent to be compatible within the block in the existing district.
- D. Roofing Material. All manufactured homes, and their accessory garages or carports shall have a roof consisting of asphalt composition, clay, tile, concrete or metal tile or panels, slate, built-up

asphaltic-gravel materials shingles or other material customarily used for conventional dwellings, compatible with all roofs within the block in the existing district.

- E. Roof Overhang. All manufactured homes ~~shall have a roof overhang similar and compatible with roof overhangs within the block as in the existing district.~~ and their garages or carports shall have a pitched roof with a minimum sixteen-inch roof overhang on each of the perimeter walls such that the overhang is architecturally integrated into the design of the dwelling unit.
- F. Exterior Material. All manufactured homes shall be covered with wood, masonry, concrete, stucco, metal lap, or an exterior material customarily used on conventional dwellings, compatible within the block in the existing district. The exterior covering material shall extend to the ground, except that when a solid concrete or masonry perimeter foundation is used, the exterior covering material need not extend below the top of the foundation.
- G. Minimum Width of Manufactured Home. All manufactured homes shall have a minimum width of twenty feet, or be compatible with existing conventional dwellings within the block in the district.
- H. Alterations. The manufactured home shall not have been, or shall not be, altered in violation of applicable codes; any manufactured home altered shall not be allowed to be located into the existing district unless certified by the Department of Housing and Community Development prior to the issuance of a permit by the building official.
- I. Certification. All manufactured homes shall be certified under the National Mobile Home Construction and Safety Standards Act of 1974 (42 USC Section 5401 et seq.).
- J. Residential Use. All manufactured homes shall be occupied only as a single-family residential unit.
- K. Utility Connections. All manufactured home utility connections pertaining to electrical, gas, water, mechanical and sewer shall be installed in a permanent manner applicable to a permanent single-family residential structure in the existing district. Location of water meters and gas meters shall conform to adopted standards of the city.
- L. Accessory Building. All manufactured home accessory buildings such as detached garages, carports, patios or accessory buildings shall conform to all requirements of the Uniform Building Code or Department of Housing and Community Development requirements; all materials used for roofing and exterior shall be compatible with material customarily used on conventional accessory structures within the block in the existing district.
- M. Wheels and Axles. All manufactured home tow bars, wheels and axles shall be removed when the manufactured home is installed on a residential lot, so as to be compatible with structures within the existing district.
- N. Fees. All manufactured homes shall be subject to all fees required for new single-family dwellings as adopted by the city.
- O. Zone Requirements. All manufactured homes shall meet all requirements for the zone in which they are located.

- P. Modifications. No modifications shall be granted to a manufactured home unless approved by the Department of Housing and Community Development and the building official for the city.
- Q. Administrative Site Plan Review. No manufactured home shall be constructed until a site plan has been approved as prescribed in Chapter 17.80.
- R. Permits. Prior to the installation of a manufactured home on a permanent foundation, the owners of the manufactured home or a licensed contractor shall obtain a building permit.
- S. Surrender of Registration. Subsequent to applying for the required building permits, and prior to the occupancy of a manufactured home on a permanent foundation, a certification of occupancy is to be issued by the building official pursuant to Section 18551 ~~the owner shall request a certificate of occupancy be issued pursuant to Section 18557(a)~~ of the California Health and Safety Code. Thereafter, any vehicle license plate, certificate of ownership and certification of registration issued by a state agency is to be surrendered to the appropriate state agencies. Any manufactured home which is permanently attached with foundation must bear a California insignia or federal label, pursuant to Section 18550(b) of the Health and Safety Code.
- T. Appeals. Any decision made by city officials on the compatibility of a manufactured home within a block in any district pursuant to this chapter may be appealed by the applicant or an aggrieved party to the planning commission.
- U. Deviations. The community development department may approve deviations from one or more of the standards of this subsection on the basis of a finding that the architectural style proposed provides compensating design features and that the proposed dwelling will be compatible and harmonious with existing structures in the vicinity.

## **Article II-~~Secondary Residential~~ Accessory Dwelling Units in Single-Family and Multifamily Zones**

17.70.020 ~~Secondary residential units~~ Accessory dwelling units in single-family and multifamily zones.

See Sections 17.70.021 through 17.70.024 for provisions regarding ~~secondary residential~~ accessory dwelling units in single-family and multifamily zones.

17.70.021 Purpose.

- A. The purpose of this article is to provide a mechanism for legitimizing existing ~~residential-second~~ accessory dwelling units in single-family zoning districts and to allow for new ~~residential-second~~ accessory dwelling units as a permitted use in all single-family and multifamily residential zoning districts.
- B. The city encourages a range of housing types, styles and costs to suit the varying needs of the elderly, low and moderate income individuals, and other economic groups; and ~~residential second~~ accessory dwelling units will prove a valuable source of rental housing.
- C. ~~Secondary residential~~ Accessory dwelling units shall be allowed in all RA, R and RM districts subject to development standards and conditions, as outlined in this chapter.

17.70.022 Definitions.

As used in this article:

“Accessory dwelling unit” means a separate residential unit containing sleeping quarters, kitchen and bathroom facilities created within an RA, R or RM district that already contains one or more legally created residential units.

“Block” means all property fronting on one side of a street between points where the street is intersected by streets, railroad rights-of-way or city boundaries or terminated by a dead-end.

“Compatible” means that the ~~secondary residential~~ accessory dwelling unit is capable of being efficiently integrated in the neighborhood without altering the neighborhood’s overall appearance.

~~“Secondary residential unit” means a separate residential unit containing sleeping quarters, kitchen and bathroom facilities created within an RA, R or RM district that already contains one or more legally created residential units.~~

“Tiny house” means a structure intended for separate, independent living quarters for one household that meets these six conditions:

1. Is licensed and registered with the California Department of Motor Vehicles and meets ANSI 119.2 or 119.5 requirements;
2. Is towable by a bumper hitch, frame-towing hitch, or fifth-wheel connection and cannot (and is designed not to) move under its own power. When sited on a parcel per requirements of this Code, the wheels and undercarriage shall be skirted;
3. Is no larger than allowed by California State Law for movement on public highways;
4. Has at least one hundred square feet of first floor interior living space and shall not exceed a total of four hundred square feet;
5. Is a detached self-contained unit which includes basic functional areas that support normal daily routines such as cooking, sleeping, and toiletry; and
6. Is designed and built to look like a conventional building structure.

#### 17.70.023 Requirements.

- A. Permitted Uses. All uses listed as permitted uses in the existing district.
- B. Conditional Uses. All uses listed as conditional uses in the existing district shall be permitted, subject to the approval of a conditional use permit.
- C. Off-Street Parking. ~~Off-street parking facilities shall be provided on site for all secondary residential units as required under the existing district. One additional off-street parking space shall be provided for the accessory dwelling unit. The additional parking space may be a paved tandem space on an existing driveway. The additional parking space shall be waived if in any of the following instances:~~
  1. The accessory dwelling unit is located within one-half mile of public transit.

2. The accessory dwelling unit is located within an architecturally and historically significant historic district.
  3. The accessory dwelling unit is part of the existing primary residence or an existing accessory structure.
  4. When on-street parking permits are required but not offered to the occupant of the accessory dwelling unit.
  5. When there is a car share vehicle located within one block of the accessory dwelling unit.
- D. Fences, Walls and Hedges. Fences, walls and hedges for ~~secondary residential~~ accessory dwelling units shall comply with the same requirements of the existing district.
- E. Buildable Area. The minimum lot coverage shall be as required within the existing district.
- F. Lot Area. The minimum lot area shall be as required within the existing district.
- G. Frontage, Width and Depth of Lot. The minimum frontage, width and depth requirements shall be as required within the existing district.
- H. Yard Requirements. Yard requirements shall be the same as required in the existing district.
- I. Building Height. The maximum height of ~~secondary residential~~ accessory dwelling units shall be as required within the existing district.
- J. Space Between Buildings. The minimum distance between detached ~~secondary residential~~ accessory dwelling units shall be the same under the existing district.

17.70.024 Development standards and conditions.

- A. ~~An secondary residential~~ accessory dwelling unit may shall be either attached to the existing single-family dwelling or be separated from the existing single-family detached residence by not less than ten feet or the separation as allowed by the Uniform Building Code, whichever is less. under the following standards:
1. ~~The addition of a separate secondary residential unit attached to an existing residential structure;~~
  2. ~~Conversion of an existing residential structure whereby sleeping, kitchen and bathroom facilities are not shared in common;~~
  3. ~~Conversion of an attic, basement, garage, accessory structure or any other previously uninhabited structure; or~~
  4. ~~Construction of a separate detached secondary residential unit on the parcel in addition to an existing residential structure.~~
- B. Height. A conditional use permit shall be required for all ~~secondary residential~~ accessory dwelling units constructed over one story in all RA, R and RM districts.

- C. Number of Units. Only one ~~secondary residential~~ accessory dwelling unit shall be permitted on any parcel.
- D. Facilities. The ~~secondary residential~~ accessory dwelling unit shall contain separate living, kitchen and bathroom facilities.
- E. Construction. All ~~secondary residential~~ accessory dwelling units shall be constructed so as to be compatible with the existing primary residence and existing residences within the neighborhood.
- F. Screening. All detached ~~secondary residential~~ accessory dwelling units shall be appropriately screened so as not to be visible from the front street.
- G. Construction Within the Rear or Side Yard. Any attached or detached ~~secondary residential~~ accessory dwelling unit ~~shall~~ may be constructed ~~wholly~~ within the rear or the side yard of the existing single-family residence.
- H. Mobile Homes. Mobile homes shall not be permitted as an ~~secondary residential~~ accessory dwelling unit.
- I. Manufactured Homes. Manufactured homes shall be allowed as a detached ~~secondary residential~~ accessory dwelling unit provided the manufactured unit complies to standards and conditions of this chapter.
- ~~J. Owner-Occupied. The owner or owners of the parcel upon which the secondary unit is created shall occupy one of the residential units on the parcel. A covenant running with the land between the city and the owner shall be recorded prior to the issuance of a building permit.~~
- ~~K.~~ Existing Unit. A residential unit shall exist on a parcel before a ~~secondary residential~~ accessory dwelling unit may be authorized unless approved by the director.
- ~~L.~~ Rental. The ~~secondary residential~~ accessory dwelling unit may be rented as a one-family unit.
- ~~M.~~ One Family. The ~~secondary residential~~ accessory dwelling unit shall provide complete independent sleeping, kitchen and bathroom facilities for one family.
- ~~N.~~ Access. The front entrance established for the ~~secondary residential~~ accessory dwelling unit shall not be located on the same street frontage of the primary residence.
- ~~O.~~ Floor Area. Total floor area of the secondary residential unit shall be not less than one hundred fifty square feet. ~~The increased floor area of an attached second unit shall not exceed thirty percent of the existing living area. The total area of floor space for a detached second unit shall not exceed one thousand two hundred square feet. An accessory dwelling unit shall not exceed one thousand two hundred square feet of floor area if separated from the existing single-family dwelling. If attached to the existing single-family residence, the floor area of the second unit shall not exceed fifty percent of the existing living area of the existing single-family dwelling. A manufactured home shall not be less than eight feet wide by forty feet long and three hundred twenty square feet in floor area. An efficiency unit shall not be less than one hundred square feet in floor area and meet all space and occupancy standards of Chapter 5 of the Uniform Housing Code.~~

- ~~P. Off Street Parking. One additional off street parking space not less than nine feet by twenty feet shall be provided for the secondary residential unit. Off street parking shall be located as prescribed per Chapter 17.64.~~
- ~~Q. Q. Address. Address standards for the secondary residential accessory dwelling unit shall be the same as established for the existing district; one address per parcel.~~
- ~~R. P. Mailboxes. Mailboxes for the secondary residential accessory dwelling unit shall be the same as for the existing residential unit.~~
- ~~S. Q. Trash Disposal. Trash disposal services for secondary residential accessory dwelling units shall be the same as for those established in the existing zoning district.~~
- ~~T. R. Finish Floor Elevation. All secondary residential accessory dwelling units shall be constructed on a foundation at the same level of the primary residence or compatible to existing standards established within the block and comply with all standards of the Uniform Building Code and flood zone district.~~
- ~~U. S. Roof Pitch. All secondary residential accessory dwelling units shall have a roof pitch equal to the primary residence and not less than what is consistent to be compatible within the block.~~
- ~~V. T. Roof Material. All secondary residential accessory dwelling units shall have roofing material consisting of shingles or other material customarily used for residential units; compatible with the roof of the primary residence and not less than what is consistent to be compatible within the block.~~
- ~~W. U. Roof Overhangs. All secondary residential accessory dwelling units shall have a roof overhang similar and compatible with the primary residence or what is consistent to be compatible within the block.~~
- ~~X. V. Exterior. All secondary residential accessory dwelling units shall have exterior materials compatible with the primary residence or what is consistent to be compatible within the block.~~
- ~~Y. W. Design. The secondary residential accessory dwelling unit shall be clearly subordinate to the principal residential unit on the parcel by size, location and appearance.~~
- ~~Z. X. Utilities. Accessory dwelling units shall be provided with water, sewer and other utilities as determined by the building official.~~
- ~~1. All secondary residential units shall have completely separate utilities, such as sewer, water, gas and garbage.~~
  - ~~2. All utilities shall be adequate to serve both residential units.~~
  - ~~3. Secondary units shall not be located over underground utilities serving the primary unit.~~
  - ~~4. Modifications from the above regulations may be approved by the building official if the modification is not detrimental to the health, safety and general welfare of the residence or general public and if the modifications conform to standards and adopted codes of the city.~~



~~AA.~~ Y. Fees. All ~~secondary residential~~ accessory dwelling units shall be subject to all fees required for new construction as adopted by the city.

Z. An application for an accessory dwelling unit shall not be denied solely based on any maximum density requirements or standard.

#### 17.70.025 Tiny House.

A. A Tiny House shall be allowed as a detached accessory dwelling unit provided the Tiny House complies with section 17.70.023, except no additional parking shall be required, and it meets the conditions listed in the 17.70.022 tiny house definition. A Tiny House is not required to comply with section 17.70.024.

### **4. DISCRETIONARY PERMITS - ANNUAL REVIEWS**

#### **Chapter 17.80 DISCRETIONARY PERMITS AND PROCEDURES**

#### **17.80.050 Findings.**

A. For All Discretionary Permits. The following findings shall be made by the approving authority prior to the approval of any discretionary permit:

1. General Plan. The use or project proposed is consistent with the general plan.
2. Zoning Code. The use, activity or improvement(s) proposed is consistent with the provisions of the zoning code.
3. CEQA. The approval of the permit application is in compliance with the requirements of the California Environmental Quality Act.
4. Compatibility. The location, size, design and operating characteristics of the proposed use will not create conditions or situations that may be incompatible with other permitted uses in the vicinity.
5. General Welfare. The approval of the permit application will not result in conditions or circumstances contrary to the public health and safety and the general welfare.
6. Site Characteristics. That the site for the proposed use is adequate in size and shape to accommodate such use and all yards, spaces, walls and fences, parking, loading, landscaping and other features required by this chapter to adjust such use with the land and uses in the neighborhood.
7. That the site for the proposed use relates to streets and highways adequate in width and pavement type to carry the quantity and kind of traffic generated by the proposed use.
8. That the proposed use will not be detrimental to the character of the development in the immediate neighborhood.
9. That the conditions stated in the resolution are deemed necessary to protect the public health, safety and general welfare. Such conditions may include:
  - a. Special yards, spaces and buffers;

- b. Fences and walls;
  - c. Surfacing of parking areas subject to specifications;
  - d. Requiring street dedications and improvements (or bonds) subject to the provisions of the site plan review of this title, including service roads or alleys when practical;
  - e. Regulation of points of vehicular ingress and egress;
  - f. Regulation of signs;
  - g. Requiring landscaping and the maintenance thereof;
  - h. Requiring the maintenance of the grounds;
  - i. Regulation of noise, vibration and odors;
  - j. Regulation of time for certain activities;
  - k. A bond for the removal of such use within a specified period of time; ~~and~~
  - l. Such other conditions as will make possible development in an orderly and efficient manner; and
  - m. Authorization for staff to bring back discretionary permits for a Planning Commission review after a specified period of time.
- B. New Use Allowed. Where the enabling ordinance authorizes a discretionary permit to allow a principal use not specifically identified as permitted or prohibited, the following additional finding shall be made in addition to subsection (A) of this section:
- 1. The proposed use is consistent with the purpose and intent of the (name) district/planning area.

## **5. MWELo STANDARDS**

### **Chapter 17.82 DESIGN GUIDELINES**

#### **17.82.020 Design guidelines.**

- A. The site should be designed so as to create a development which is pleasant in character, human in scale and facilitates on-site circulation.
  - 1. The location and design of the project should not unnecessarily adversely impact surrounding properties or harm the public health, safety or general welfare.
  - 2. Existing natural features such as trees, other native vegetation, natural ground forms, water and view shall be retained to the maximum extent feasible.
  - 3. The visual impact and presence of vehicles shall be minimized by generally siting parking areas to the rear or side of the property rather than along street frontages, and screening parking areas from view, both interior and exterior to the site.

4. All exterior lighting is to be directed onto the site and away from adjacent residential properties.
  5. Where appropriate due to the nature of the project, bicycle parking with access from adjacent streets, driveways or paths shall be provided.
  6. Traffic congestion or impairment of traffic visibility shall be avoided.
  7. Pedestrian safety and welfare shall be protected.
  8. Parking areas shall be provided in accordance with Section 17.64.070.
- B. There is no single architectural style and design theme for Dinuba. Good architectural style and design should reflect compatibility with the character of the area. Compatibility includes building style, size, setback, form, color and material considerations.
1. The architectural style and design shall enhance the neighborhood and contribute beneficially to the overall design quality and visual character of the community, and maintain a stable, desirable character.
  2. A consistent color scheme should be used throughout a project and the scheme(s) should not contrast negatively with the character of the area.
  3. The design of projects containing many buildings should provide variety in building size and massing. A mixture of single and multistory buildings should be used.
  4. The architectural scheme (form, materials, color and detailing) of a building should be carried throughout all exterior elevations to achieve design, harmony and continuity.
  5. Coordinate roof shape, color and texture with the overall building design.
  6. Continue on all elevations the architectural character established for the street facing elevations to the extent possible.
  7. Mechanical equipment and utilities, with the exception of solar heating panels, shall be architecturally screened from view. Rooftop mechanical and electrical equipment and appurtenances to be used in the operation and maintenance of a building shall be installed so as not to be visible from any point at or below the roof level of the subject building. This requirement shall apply in construction of new buildings, and in any alteration of mechanical systems of existing buildings that results in significant changes in such rooftop equipment and appurtenances. The features so regulated shall, in all cases, be either enclosed by out building walls or parapets, or grouped and screened in a manner architecturally compatible with the building. Minor features not exceeding one foot in height shall be exempted from this requirement, except that such minor features shall be of a color that minimizes glare and blends with the building. Ground- or interior-mounted mechanical equipment is strongly recommended.
  8. Ensure that the physical proportions of the project and the manner in which the project is designed is appropriate in relation to the size, shape and topography of the site and adjacent developments.

9. Buildings with box-like appearances, lacking architectural variation on all elevations, are discouraged. Architectural variation can be achieved through a variety of design techniques, including but not limited to:
    1. Off-setting or varying building setbacks;
    2. Providing covered porches, balconies and entries;
    3. Combining single-story and two-story construction in a single building, with single-story nearest property lines;
    4. Varying roof lines, height and type and building elevations;
    5. Providing meandering sidewalks.
  10. Each project shall contain a sufficient number of trash enclosures to adequately serve the use. Said enclosures shall be constructed to city standard specifications.
  11. Screen exterior trash and storage areas, service yards, loading docks and utility services from view of all nearby streets and adjacent structures in a manner that is compatible with building and site design.
  12. All sides of commercial buildings shall be architecturally treated to produce an aesthetically pleasing facade which is of a design compatible with surrounding commercial buildings and the character of the community.
  13. Signage should be compatible with the architectural style and design of the building and should contribute beneficially to the overall design quality and visual character of the community.
- C. Landscaping should be included in any project design to create a pleasing appearance from both within and off the site. Site landscaping should be utilized to promote the character of the city, particularly as demonstrated by large shade trees.
1. Landscape and Irrigation Plans Required. A landscape and irrigation plan drawn to scale and dimensioned shall be submitted to the development services division for all new projects in all nonresidential zones, and for all new residential projects of two or more units.
    - a. Landscape Plan Contents. A landscape plan shall contain at a minimum the following information:
      - i. List of plants (common and botanical names)—with water use classification, according to the latest Water Use Classification of Landscape Species (WUCOLS).
      - ii. Plant size, trees shall be a minimum of fifteen gallon size and shrubs a minimum of five gallon- size, when available.
      - iii. Plant location, with size and type identification.
      - iv. Location of existing trees with a trunk diameter of six inches or greater.

- b. Irrigation Plan Contents. An irrigation plan shall contain at a minimum the following information:
- i. Location, type and size of lines.
  - ii. Location, type, gallonage output, and coverage of heads-and emitters.
  - iii. Location and size of valves.
  - iv. Location and type of controller-, with all sensors listed.
  - v. Location and type of backflow prevention device.
  - vi. Available water pressure, water meter outlet size, and flow rates at meter.
2. Maintenance of Landscape. Planting areas shall be permanently maintained, including watering, weeding, pruning, trimming, edging, fertilizing, insect control, and replacement of plant materials and irrigation equipment as needed to preserve the health and appearance of plant materials. All trees, shrubs, and plants which, due to accident, damage, disease, or other cause, fail to show a healthy growth shall be replaced. Replacement plants shall conform to all the standards which govern the original planting installation.
  3. Landscaping for commercial, industrial and multifamily uses shall be irrigated with an automatic, timed ~~sprinkler~~ irrigation system.
  4. Native and mature trees and vegetation shall be retained and integrated.
  5. Landscaping should be planned as an integral part of the project and not simply located in leftover space after parking and building siting.
  6. Street trees shall be installed in accordance with the city street tree master plan.
  7. Dense landscaping shall be installed to screen unattractive views and features such as storage areas, trash enclosures, and transformers.
  8. Landscaping within and adjacent to parking areas shall be provided to screen vehicles from view and minimize the expansive appearance of parking areas.
  9. Deciduous trees along the south and west building exposures shall be encouraged.
  10. Ground cover shall be of live plant material. Gravel, colored rock, bark, and similar materials ~~are generally not acceptable~~ shall be limited to 25% maximum.
  11. Landscaping shall permit adequate sight distance for motorists and pedestrians entering and exiting the site.
  12. Landscaping shall be designed and maintained so as to prevent illegal or inappropriate access onto or into any structure by climbing trees and bushes.

## **Chapter 17.71 SPECIAL PROVISIONS AND DEVELOPMENT STANDARDS**

### **17.71.130 Landscaping.**

- A. Whenever this zoning title requires landscaping, the following standards of design, installation and maintenance shall be observed:
1. When property is undeveloped at the time landscaping requirements are imposed upon the property, all required landscaping shall be provided and maintained prior to the time a main building is occupied for any use requiring a building or when any open use, other than agricultural, occurs on the property.
  2. All vegetation shall be provided with an adequate, permanent and nearby source of water by means of installed on-site water sprinklers or a flood irrigation system. The irrigation system shall be designed to irrigate all plant material and to supply adequate on-site water to grow healthy plants under Dinuba's climatic conditions. The irrigation plan shall indicate the type of heads, pipe size, valve size, backflow valve and water supply size and source.
  3. Landscaping provided in conjunction with any use requiring a site plan shall be generally designated on the site plan. Prior to the issuance of any building permit, a detailed landscape planting, irrigation and grading plan (when a landscape mound is proposed) shall be submitted to a scale of not less than one inch equaling forty feet, which shall show the location, size and variety of all plantings, water supply, contours and similar designations as the director may require.
  4. All vegetation shall be maintained free of physical damage or injury from lack of water, excess chemical fertilizer or other toxic chemical, or disease, and any such vegetation which shows signs of such damage or injury shall be replaced by the same or similar vegetation of a size and character which will be comparable at full growth.
  5. Landscaping shall be kept free from weeds and undesirable grasses.
  6. Every property owner or occupant shall be responsible for the maintenance and care of all trees, shrubs, plants and vegetation in the street right-of-way abutting such property.
  7. Planting. Except for driveways and as otherwise provided by this title, all required yards shall be landscaped. Each residential parcel of land or lot shall have a minimum of one medium-sized tree for each residential unit. Each commercial and industrial parcel of land or lot shall have a minimum of one medium-sized tree for every two parking spaces. Two small trees (fifteen to thirty feet at maturity) shall be counted as one medium-sized tree. All present and future tree planting and shrub planting shall conform to the requirements of the city.
  8. Parking Lot Shading. The following provisions shall apply in all PO and C districts as well as the PA overlay district:
    - a. For new uses, fifty percent of paved parking lot surfaces shall be shaded by tree canopies within fifteen years of planting. This requirement may be reduced for existing development if it is demonstrated that the constraints of an existing site would make it impossible to meet the normal standard. The requirement for parking lot shading for

existing development shall apply if new construction or remodeling results in an addition of two thousand five hundred square feet or more. The amount of shading required for existing development shall be determined during the site plan review process but shall be in keeping with the intent of the section.

- b. A “paved parking lot” shall include parking stalls, driveways and maneuvering areas.
  - c. Trees planted to satisfy the requirements of these guidelines are subject to established landscaping requirements as identified in subsection (A)(7) of this section. This requirement may be waived if the standards for shading have been met.
  - d. A landscaping plan which details the degree of compliance with the parking lot shading is required. The plan shall show:
    - i. All landscaped areas;
    - ii. Tree canopies drawn to scale representing the estimated canopy at a fifteen-year growth period;
    - iii. The total area in square feet of the paved parking lot, driveways and maneuver areas and the area shaded by tree canopies. A schedule listing total parking area, shaded area and the percentage of parking area shaded should be included;
    - iv. A schedule of the specific names of proposed trees and their sizes.
  - e. To simplify the process of determining compliance, the true angle of deflection of natural sunlight shall not be considered. Shaded areas shall be assumed to be only those portions of a paved parking lot directly beneath the shading canopy or drip line.
  - f. Any portion of a paved parking lot shaded by a manmade structure (overhangs and covered parking for instance) shall be subtracted from the area of the parking lot to be shaded.
  - g. Trees planted along the perimeter of a lot may be counted as providing shade for the full area of their canopy.
  - h. If the degree of overlap between trees is less than fifteen percent, all trees may be counted as shading one hundred percent of their canopy. If the degree of overlap is fifteen percent or greater, then it will be necessary to perform individual calculation to determine the area of shading.
  - i. A ten percent minor deviation of the shading standard may be approved by the director if it is found that the normal standards would impose an undue hardship.
9. The director may allow minor deviations from a landscape site plan.
10. The updated Model Water Efficient Landscape Ordinance, Sections 490-495, Chapter 2.7, Division 2, Title 23 in the California Code of Regulations, which may be referred to in this Code as the MWELO, as promulgated by the California Department of Water Resources, as may be amended, is hereby adopted and incorporated by reference into the Code. One copy

of the MWELO is on file and available for use by the public in the City of Dinuba Public Works Department.

- B. Whenever any person neglects to conform to this title, or a site plan concerning any landscaping or landscaped area, the director may require, upon thirty days' written notice, such compliance. In the event noncompliance continues, in whole or in part, the director may cause work to be done and plantings to be made to bring the landscaping or area into compliance. The work and plantings and a lien therefor shall be accomplished as provided for in the Dinuba Municipal Code.

#### **TEMPORARY USES – CELL PHONE BOOTHS**

#### **Chapter 17.71 SPECIAL PROVISIONS AND DEVELOPMENT STANDARDS**

##### **17.71.170 Temporary uses.**

- A. Purpose. The purpose of this section is to regulate temporary land use activities which may adversely affect the public health, safety and welfare.
- B. Authority. The director is authorized to approve, approve with conditions, or to deny such request. The director may establish conditions including, but not limited to, hours of operation, parking, signage and lighting, traffic circulation and access, temporary or permanent site improvements, and other measures necessary to minimize detrimental effects on surrounding properties. The director also may require a cash deposit or cash bond to defray the costs of cleanup of a site by the city in the event the applicant fails to leave the property in a satisfactory condition, or to guarantee removal and/or reconversion of any temporary use to a permanent use allowed in the subject district.
- C. Temporary Uses in All Districts. Notwithstanding underlying zoning, temporary use permits may be granted for fruit and vegetable stands on properties primarily within undeveloped agricultural areas. All fruits and vegetables sold at such stands shall be grown by the owner/operator or purchased by said party directly from a grower/farmer.
- D. Temporary Uses in Residential Zoning Districts. The following temporary uses may be allowed in any residential zoning district:
  - 1. Enclosed temporary construction materials storage yards in any residential district, required in connection with the development of subdivisions.
  - 2. Model homes and subdivision sales offices pursuant to subsection (F) of this section.
  - 3. Trailer coaches or mobile homes on active construction sites pursuant to subsection (G) of this section.
- E. Temporary Uses in Commercial and Industrial Zoning Districts. The following temporary land use activities may be allowed in the PO, C-1, C-2, C-3, C-4, M-1, and M-2 zoning districts, unless otherwise stated below:
  - 1. Parking lot and sidewalk sales for businesses located within a C district;



2. Outdoor art and craft shows and exhibits subject to not more than fifteen days of operation or exhibition in any ninety-day period;
3. Seasonal retail sale of agricultural products raised on the premises, limited to periods of ninety days in a calendar year and when parking and access is provided to the satisfaction of the director. A minimum of ten off-street parking spaces shall be provided with provisions for controlled ingress and egress to the satisfaction of the director;
4. Religious, patriotic, historic, or similar displays or exhibits within yards, parking areas or landscaped areas, subject to not more than fifteen days of display in any ninety-day period for each exhibit;
5. Christmas tree or pumpkin sales lots subject to the following:
  - a. All such uses shall be limited to thirty days of operation per calendar year,
  - b. All lighting shall be directed away from and shielded from adjacent residential areas;
6. Circuses, carnivals, rodeos, pony riding or similar traveling amusement enterprises subject to the following:
  - a. All such uses shall be limited to not more than fifteen days, or more than three weekends, of operation in any one-hundred-eighty-day period. To exceed this time limitation shall require the review and approval of a conditional use permit,
  - b. All such activities shall have a minimum setback of one hundred feet from any residential area. This may be waived by the director if no adverse impacts would result,
  - c. Adequate provisions for traffic circulation, off-street parking and pedestrian safety shall be provided to the satisfaction of the director,
  - d. Restrooms shall be provided,
  - e. Security personnel shall be provided,
  - f. Special, designated parking accommodations for amusement enterprise workers and support vehicles shall be provided,
  - g. Noise attenuation for generators and carnival rides shall be provided to the satisfaction of the director;
7. Model homes and subdivision sales offices pursuant to subsection (F) of this section;
8. Trailer coaches or mobile homes on active construction sites pursuant to subsection (G) of this section;
9. Temporary sidewalk sales and use of the public right-of-way for the display and sale of merchandise not associated with businesses in the C districts, including distribution of free or reduced price cell phones, shall require approval by the director. The use for such purposes shall be limited to two weeks. Permanent use for such purposes is strictly prohibited;

10. Temporary revival church services shall be permitted in the C-2 (downtown commercial) and C-4 (general commercial) districts, subject to administrative approval per Chapter 17.80;
  11. Mobile homes to provide temporary living or office quarters for circus or carnival personnel in accordance with an approved conditional use permit;
  12. The following temporary signs and nameplates may be erected without obtaining a sign permit, in accordance with Chapter 17.72:
    - a. Temporary display posters in connection with nonprofit civic and cultural events and with noncommercial health, welfare and safety campaigns (such as Red Cross, United Crusade, Tuberculosis Seals, Heart Fund, performing arts and the like). Such posters shall be removed within fourteen days after the termination of the event;
    - b. Temporary window signs (non-internally illuminated) announcing special sales, a change in management, individual product and/or price signs or similar information and designed to be viewed from adjacent streets, sidewalks, public rights-of-way or parking lots within a business center. This section is not intended to allow additional permanent signs;
    - c. Temporary signs for the purpose of directing traffic to a residential property for sale shall be permitted; provided, that such signs shall have an area on any face not greater than three square feet, shall be limited to two in number pertaining to any property and shall be displayed only during the hours between eight a.m. and five p.m.;
  13. Temporary Signs. Temporary signs of an area not greater than thirty-two square feet may be erected or maintained for a period of not more than ninety days upon approval of the director and the obtaining of a temporary sign permit from the building official, in accordance with Chapter 17.72, other provisions of this chapter notwithstanding;
  14. Temporary Outdoor Fireworks Sales. Where such uses are approved, the sign standards allowed for such uses shall be as follows, in accordance with Chapter 17.72: temporary A-frame and I-frame signs may be used. Total number of signs per street frontage shall be one not to exceed twenty-five square feet in size nor six feet in height. Maximum sign area for all street frontages shall not exceed fifty square feet;
  15. Temporary telephone booths in the P overlay district.
- F. Model Home and Subdivision Sales Offices. Model homes may be used as offices solely for the first sale of homes within a recorded tract subject to the following conditions:
1. The sales office may be located in a garage, trailer or dwelling;
  2. Approval shall be for a two-year period, at which time the sales office use shall be terminated and the structure restored back to its original condition. Extensions may be granted by the director in one-year increments up to a maximum of four years or until ninety percent of the development is sold, whichever is less;
  3. A cash deposit, letter of credit or any security determined satisfactory to the city shall be submitted to ensure the restoration or removal of the structure;

4. The sales office is to be used only for transactions involving the sale, rent or lease of lots and/or structures within the tract in which the sales office is located, or contiguous tracts;
  5. Failure to terminate the sales office and restore the structure or failure to apply for an extension on or before the expiration date will result in forfeiture of the cash deposit, a halt in further construction or inspection activity on the project site and enforcement action to ensure restoration of the structure;
  6. Street improvements and temporary off-street parking at a rate of two spaces per model shall be provided prior to commencement of sales activities or the display of model homes;
  7. Flags, pennants or other on-site advertising shall be regulated pursuant to Chapter 17.72.
- G. Trailer Coaches or Mobile Homes on Active Construction Sites. Trailer coaches or mobile homes may be permitted on active construction sites for use as a temporary living quarters for security personnel, or temporary residence of the subject property owner, subject to the following restrictions:
1. The director may approve a temporary trailer for the duration of the construction project or for a specified period, but in no event for more than two years. If exceptional circumstances exist, a one-year extension may be granted; provided, that the building permit for the first permanent dwelling or structure on the same site has also been extended;
  2. Installation of trailer coaches may occur only after a valid building permit has been issued;
  3. A recreational vehicle being defined as a motor home, travel trailer, truck camper or camping trailer, with or without motive power, shall not be permitted pursuant to this section;
  4. Any permit issued pursuant to this section in conjunction with a construction project shall become invalid upon cancellation or completion of the building permit for which this use has been approved, or the expiration of the time for which the approval has been granted.



## City Council Staff Report

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Department: PUBLIC WORKS

May 9, 2017

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**To:** Mayor and City Council

**From:** Blanca Beltran, Public Works Director

**By:** Cristobal Carrillo, Planner II

**Subject:** Second Reading and Adoption of Ordinance No. 2017-04 Amending Title 5 and Title 17 of the Dinuba Municipal Code Regulating Medical Marijuana Uses (BB)

### RECOMMENDATION

Council conducts second reading and adopts Ordinance No. 2017-04 approving amendments to Title 5 and Title 17 of the Dinuba Municipal Code regulating medical marijuana uses.

### EXECUTIVE SUMMARY

On April 25, 2017, the City Council conducted a public hearing for the first reading of Ordinance No. 2017-04 approving amendments to Title 5 (Business Licenses & Regulations) and Title 17 (Zoning) of the Dinuba Municipal Code (DMC) related compliance with the new State marijuana laws (Proposition 64). At the conclusion of the public hearing, the City Council scheduled a second reading for May 9, 2017 for adoption of Ordinance No. 2017-04. If approved by the Council, the Ordinance will take effect thirty (30) days from adoption.

### OUTSTANDING ISSUES

None.

### DISCUSSION

Ordinance No. 2017-04 would revise Title 5 and Title 17 of the Dinuba Municipal Code pertaining to regulations of medical and non-medical marijuana in compliance with the recently passed Proposition 64, which allows individuals to use and grow marijuana for personal use. The amendments establish standards for individual

cultivation and also prohibits commercial sale and delivery, testing, manufacture, and commercial growing of marijuana within city limits. The proposals are consistent with the Dinuba General Plan and are exempt from CEQA processes.

A full copy of Ordinance No. 2017-14 is enclosed as Attachment 'A'. Note that deletions to the existing text of the zoning ordinance are reflected with strikeouts and additions are underlined. All other verbiage remains unchanged.

## **FISCAL IMPACT**

None.

## **PUBLIC HEARING**

A public hearing and first reading of Ordinance No. 2017-04 was conducted on April 25, 2017.

## **ATTACHMENTS:**

Ordinance No. 2017-04

## **ORDINANCE 2017-04**

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DINUBA AMENDING TITLE 5 AND TITLE 17 PERTAINING TO REGULATION OF MEDICAL MARIJUANA USES TO THE DINUBA MUNICIPAL CODE AND PROVIDING FOR THE ENACTMENT AND EFFECTIVE DATE THEREOF**

**THE CITY COUNCIL OF THE CITY OF DINUBA HEREBY DOES ORDAIN:**

#### **SECTION 1. FINDINGS.**

- (a) The City of Dinuba has previously adopted ordinances within the Dinuba Municipal Code pertaining to the regulation of Medical Marijuana within the City Limits.
- (b) Proposition 64 recently passed in 2016 legalizes marijuana under state law, for use by adults 21 or older. The proposed amendments are to comply with the new state marijuana laws.
- (c) On April 4, 2017, the Planning Commission of the City of Dinuba held a public hearing and reviewed the amendments to the Dinuba Municipal Code, and recommended these amendments to the City Council.
- (d) Amendments and additions to the Dinuba Municipal Code are needed in order to comply with the new state marijuana laws under Proposition 64.
- (e) This ordinance is consistent with the City of Dinuba General Plan, Dinuba Municipal Code and the Zoning Ordinance and would not be detrimental to the public interest, health, safety, convenience, and welfare of the City.
- (f) This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3).

**SECTION 2.** Amendments and additions were made to the following chapters within the Dinuba Municipal Code related to Marijuana Use, Marijuana Cultivation, and Commercial Marijuana Operations Dispensaries and Deliveries: Chapter 80 of Title 5 (Medical Marijuana); Chapter 86 of Title 5 (Non-medical Marijuana); Chapter 26 of Title 17 (Uses Allowed in Residential Districts); Chapter 48 of Title 17 (Uses Allowed in Commercial Districts); and Chapter 54 of Title 17 (Uses Allowed in Industrial Districts) as follows:

#### **Chapter 5.80 MEDICAL MARIJUANA**

5.80.030 Prohibition of cultivation of medical marijuana.

Cultivation of medical marijuana is regulated similarly as non-medical marijuana. Regulations are found in Title 17 and in Section 5.86.040~~a prohibited use in all zone districts of the city.~~

#### **Chapter 5.86 NON-MEDICAL MARIJUANA**

5.86.010 Purpose and Intent.

It is the purpose and intent of this chapter to promote the health, safety, morals, and general welfare of the residents and businesses within the city by regulating the cultivation, processing, extraction, manufacturing, testing, distribution, transportation, sale, and consumption of marijuana for non-medical, recreational use allowed under state law.

#### 5.86.020 Definitions.

For purposes of this chapter, the following definitions shall apply:

“Cannabis or marijuana” is defined in strict accordance with California Business and Professions Code Section 19300.5(f).

“Collective or cooperative cultivation” is defined as the association within California of qualified patients, persons with valid identification cards, and designated primary caregivers to cultivate marijuana for medical purposes as may be allowed under the compassionate use act, the medical marijuana program act, or the California medical marijuana regulation and safety act adopted on October 9, 2015, with legislative bills AB 243, AB 266, and SB 643 (“MMRSA”).

“Commercial marijuana operation” is defined as any commercial cannabis activity as set forth in California Business and Professions Code section 19300.5(j) and allowed under MMRSA, and the implementing regulations, as MMRSA and the implementing regulations may be amended from time to time, and all uses permitted under any subsequently enacted state law pertaining to the same or similar uses for recreational cannabis.

“Delivery” as defined in the medical marijuana regulation and safety act, California Business And Professions Code section 19300.5(m), as that section may be amended from time to time, and includes the commercial transfer of medical marijuana and medical marijuana products from a dispensary as well as the use of any technology platform that enables qualified patients and caregivers to arrange for or facilitate the transfer. Delivery applies to both medical and non-medical marijuana.

“Marijuana dispensary or dispensary” is any facility or location, whether fixed or mobile, and any building or structure, where cannabis is made available to, distributed by, or distributed to more than two persons. This applies to both medical and non-medical marijuana.

“Marijuana products” include cannabis that has undergone a process whereby the plant material has been transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients.

“Medical marijuana” is defined in strict accordance with California Health and Safety Code Sections 11018, 11362.5, and 11362.7 et seq.

“Recreational (or non-medical) marijuana or recreational (or non-medical) marijuana use” is all uses of cannabis not included within the definition of medical marijuana use.

#### 5.86.030 Prohibited Activities.

Marijuana commercial cultivation, marijuana commercial processing, marijuana delivery, and marijuana dispensaries shall be prohibited activities in the city, except where the city is preempted by federal or state law from enacting a prohibition on any such activity.

#### 5.86.040 Regulations Applicable to the Cultivation of Marijuana

To the extent that the city is required to allow the cultivation of marijuana, whether for medical or recreational use, under state law, the rules set forth herein shall apply. Nothing in this section

shall be interpreted to permit commercial marijuana operations or marijuana dispensaries otherwise prohibited by this chapter.

A. Personal Use Cultivation: The cultivation of marijuana shall be subject to the limits set forth in any applicable state law. An individual that has a right to cultivate marijuana for personal use shall be allowed to cultivate marijuana within his/her private residence, or in an accessory building if the property contains a detached single-family residence. No outdoor cultivation is allowed within the city. Marijuana cultivation for personal use shall be subject to the following requirements:

1. Area: The marijuana cultivation area shall not exceed thirty-two square feet in size and not exceed ten feet in height per residence. This limit applies regardless of the number of individuals residing in the residence. The cultivation area shall be a single designated area.
2. Lighting: Marijuana cultivation lighting shall not exceed a total of twelve hundred watts.
3. Building Code Requirements: Any alterations or additions to the residence, including garages and accessory buildings, shall be subject to applicable building and fire codes, including plumbing and electrical, and all applicable zoning codes, including lot coverage, setback, height requirements, and parking requirements.
4. Gas Products: The use of gas products (CO<sub>2</sub>, butane, etc.) for marijuana cultivation or processing is prohibited.
5. Evidence of Cultivation: As viewed from a public right of way, there shall be no evidence of marijuana cultivation occurring on the site.
6. Residence: The cultivator of marijuana shall reside at the residence where the marijuana cultivation occurs.
7. Cultivation Elsewhere in City: The cultivator of marijuana shall not participate in marijuana cultivation in any other location within the city of Dinuba other than their residence.
8. Incidental Use: The residence shall maintain kitchen, bathrooms, and primary bedrooms for their intended use and not be used for marijuana cultivation.
9. Ventilation: The marijuana cultivation area shall include a ventilation and filtration system designed to ensure that odors from the cultivation are not detectable beyond the residence, or property line for detached single-family residential, and designed to prevent mold and moisture and otherwise protect the health and safety of persons residing in the residence and cultivating the marijuana. This shall include at a minimum, a system meeting the requirements of the current, adopted edition of the California building code section 1203.4 natural ventilation or section 402.3 mechanical ventilation (or its equivalent(s)).
10. Storage of Chemicals: Any chemicals used for marijuana cultivation shall be stored outside of the habitable areas of the residence and outside of public view from neighboring properties and public rights of way.



11. Nuisance: The marijuana cultivation area shall: not adversely affect the health or safety of the nearby residents by creating dust, glare, heat, noise, noxious gasses, odor, smoke, traffic, vibration, or other impacts; and not be hazardous due to the use or storage of materials, processes, products or wastes, or from other actions related to the cultivation.
12. Property Owner Authorization: For rental property, the lessee shall obtain written authorization from the property owner or property management company to cultivate marijuana. A copy of this authorization shall be provided to the Dinuba police department upon demand.
13. Notification: The owner and any lessee of the residence upon which cultivation will occur shall inform the Dinuba police department of the intent to cultivate marijuana. This notification shall be provided prior to the commencement of the cultivation except that for existing cultivation, the information shall be provided within ten days of the effective date of this chapter. The police department may direct the owner and lessee to the planning and development services department for more information about building code and permit requirements that may be applicable if alterations or additions to the residence are contemplated. The police department and planning and development services department shall keep patient information confidential to the extent required by law.
14. Additional Requirements for Accessory Buildings: The following additional requirements shall apply for personal use cultivation that occurs in an accessory building. The accessory building shall be secure, locked, and fully enclosed, with a ceiling, roof or top, floor, and entirely opaque. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be constructed with a one-r firewall assembly meeting the minimum building code requirements for residential structures and include material strong enough to prevent entry except through an open door.
15. Collective or Cooperative Cultivation: The collective or cooperative cultivation of medical marijuana shall be prohibited in the city.

#### 5.86.050 Regulations Applicable to Commercial Marijuana Operations, Dispensaries, and Deliveries

- A. Commercial Marijuana Operations: Commercial marijuana operations as defined in section 5.86.020 of this chapter are prohibited within the city.
- B. Dispensaries: Marijuana dispensaries as defined in section 5.86.020 of this chapter are prohibited within the city.
- C. Deliveries: The "delivery" of marijuana and marijuana products as defined in section 5.86.020 of this chapter is prohibited in the city regardless of whether the delivery is initiated within or outside of the city, and regardless of whether a technology platform is used for delivery by the dispensary.
- D. Public Nuisance Declared: Operation of any mobile marijuana dispensary within the city in violation of the provisions of this chapter is hereby declared a public nuisance and may be abated pursuant to all available remedies.

#### 5.86.060 Regulations Applicable to the Consumption of Marijuana

No person shall smoke, ingest, or otherwise consume marijuana or marijuana products, whether recreational or medical, in the city of Dinuba unless such smoking, ingesting or consumption occurs entirely within a private residence. "Within a private residence" shall mean inside habitable areas and shall not include garages, whether attached or detached, and other accessory buildings unless those buildings are at all times fully enclosed during the consumption.

All consumption shall be done in a manner so as to not cause a nuisance to nearby residents with noxious odors or other adverse health and safety impacts.

#### 5.86.070 Violation and Penalty

Any person violating any of the provisions of this chapter shall be guilty of a misdemeanor and subject to a maximum penalty of six months' imprisonment in the county jail or a fine of one thousand dollars, as well as the administrative penalties as set forth, as may be amended. Violators shall be subject to any other enforcement remedies available to the city under any applicable state or federal statute or pursuant to any other lawful power the city may possess.

#### 5.86.080 Public Nuisance

Any violation of this chapter is hereby declared to be a public nuisance.

#### 5.86.090 Judicial Review

Judicial review of a decision made under this chapter may be had by filing a petition for a writ of mandate with the superior court in accordance with the provisions of the California Code of Civil Procedure section 1094.5. Any such petition shall be filed within ninety days after the day the decision becomes final as provided in California Code of Civil Procedure section 1094.6, which shall be applicable for such actions.

### **Chapter 17.26 USES ALLOWED IN RESIDENTIAL DISTRICTS**

17.26.030 Use matrix, residential districts.

<b>Uses</b>	<b>RCO</b>	<b>AN</b>	<b>RA</b>	<b>R</b>	<b>RM</b>
<u>Medical or non-medical marijuana cultivation in accordance with Section 5.86.040</u>			<u>P</u>	<u>P</u>	<u>P</u>
<u>Medical or non-medical marijuana dispensary, cooperative or collective</u>					
<u>Mobile marijuana dispensary (medical or non-medical)</u>					

### **Chapter 17.48 USES ALLOWED IN OFFICE AND COMMERCIAL DISTRICTS**

17.48.030 Use matrix, office and commercial districts.

Uses	PO	C-1	C-2	C-3	C-4
<u>Medical or non-medical</u> marijuana cultivation <u>in accordance with Section 5.86.040</u>					
Medical <u>or non-medical</u> marijuana dispensary, cooperative or collective					
Mobile marijuana dispensary ( <u>medical or non-medical</u> )					

## **Chapter 17.54 USES ALLOWED IN INDUSTRIAL DISTRICTS**

17.54.030 Use matrix, industrial districts.

Uses	M-1	M-2
<u>Medical or non-medical</u> marijuana cultivation <u>in accordance with Section 5.86.040</u>		
Medical <u>or non-medical</u> marijuana dispensary, cooperative or collective		
Mobile marijuana dispensary ( <u>medical or non-medical</u> )		

### **SECTION 3.** SEVERABILITY.

Each of the provisions of this ordinance is severable from all other provisions. If any article, section, subsection, paragraph, sentence, clause or phrase of this ordinance is for any reason held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

**SECTION 4.** The City Clerk is hereby directed to cause a summary of this Ordinance to be published by one insertion in a newspaper of general circulation in the community at least five (5) days prior to adoption and again fifteen (15) days after its adoption. If a summary of the ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted and again after the meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.

This Ordinance shall take effect and be in full force thirty (30) days from and after its adoption.

**SECTION 5.** The foregoing Ordinance No. 2017-04 introduced at a regular meeting of the City Council of the City of Dinuba on the 25th day of April, 2017, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_,  
**Mayor of the City of Dinuba**

**ATTEST:**

\_\_\_\_\_  
**Linda Barkley, Deputy City Clerk**



## City Council Staff Report

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Department: PUBLIC WORKS

May 9, 2017

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**To:** Mayor and City Council

**From:** Blanca Beltran, Public Works Director

**By:** George Avila, Business Manager

**Subject:** Authorization to Execute FY 2016-17 County of Tulare Agreement for DART's Dinuba Connection (BB)

### RECOMMENDATION

Council authorize the City Manager to execute an Agreement with the County of Tulare to share in the costs of operating the Dinuba Area Regional Transit's (DART) Dinuba Connection for Fiscal Year 2016-17.

### EXECUTIVE SUMMARY

The "Dinuba Connection" is a route in the Dinuba Area Regional Transit (DART) system that connects Dinuba and Reedley residents traveling between cities for school, shopping, medical appointments, etc. Since it's inception in 2008, this route has been funded by the City of Dinuba and the Fresno County Rural Transit Agency (FCRTA). However, a recent ridership survey has revealed that approximately 14% of riders on the Dinuba Connection reside within the unincorporated areas of Tulare County. The subject agreement will allow Tulare County to participate in a prorated share of the overall Dinuba Connection expenditures.

### OUTSTANDING ISSUES

None.

### DISCUSSION

In August 2008, the City initiated the Dinuba Connection in partnership with Fresno County Rural Transit Agency (FCRTA). This route was established to connect the City of Dinuba and surrounding Tulare County communities with the City of Reedley and surrounding Fresno County communities. This route would contribute to making Dinuba a regional retail, educational, and entertainment center.

The Dinuba Connection route includes one-hour headways with bus stops at the Dinuba Transit Center, Tulare County Works, WalMart, Reedley Save Mart, Adventist Medical Center (Reedley Hospital), Reedley College, Palm Village Retirement, and the Department of Motor Vehicles (DMV). This route also facilitates connection services to Parlier, Sanger, and Fresno via FCRTA; and with Cutler-Orosi via Tulare County Area Transit (TCAT). Fares are \$1.50 for the general public and \$1.25 for students, children, veterans and seniors. This route has been very successful and ridership has grown every year since it was established.

As the popularity of this route continues to grow, it is important to examine ridership data and confirm that the assumptions made back when it was established remain true. A ridership survey conducted last year determined that a significant number of riders on the Dinuba Connection originated from unincorporated Tulare County communities. Approximately 14% of the total riders were neither City of Dinuba residents or Fresno County residents. For this reason, City staff reached out to TCAT and asked if they would be willing to share in a pro-rated share of the costs to operate the Dinuba Connection. Upon presenting supporting documentation, Tulare County agreed to pay for 14% of the costs to operate. A copy of the agreement formalizing this contribution is enclosed as Attachment 'A'.

Note that the agreement is fiscal year 2016-2017. A new agreement will be executed in next month for fiscal year 2017-2018.

## **FISCAL IMPACT**

The cost to operate the Dinuba Connection is approximately \$160,000/year. The prorated portion of this expense that would be funded by Tulare County is approximately \$22,358. However, the City is required to also share the farebox revenue (fares paid by riders) with the agencies that are funding some of the expense. Therefore, the net amount to be funded by Tulare County is estimated at \$18,311 for FY 16-17.

## **PUBLIC HEARING**

None.

## **ATTACHMENTS:**

A. FY 2016-17 County of Tulare and City of Dinuba Agreement

1 **AGREEMENT**

2 **THIS AGREEMENT is entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2017,**  
3 by and between the COUNTY OF TULARE, hereinafter referred to as the "County", and the  
4 CITY OF DINUBA, hereinafter referred to as the "City".

5 **W I T N E S S E T H:**

6 WHEREAS, the County and the City desire to coordinate their respective public  
7 transportation systems in the Dinuba area; and

8 WHEREAS, there are and will continue to be, citizens of the County who can reasonably  
9 be served by a fixed-route transit system operating within the City, and there are and will  
10 continue to be, citizens of the City who can reasonably be served by the County's fixed-route  
11 transit system; and

12 WHEREAS, there are residents of the County that are served by Dinuba Area Regional  
13 Transit (DART). General Public may transfer between DART routes, or to the County at the  
14 Dinuba Transit Center. DART connects with Fresno County in the City of Reedley at Reedley  
15 College, Adventist Hospital, Save Mart, Palm Village Retirement, and the Department of Motor  
16 Vehicles.

17 WHEREAS, the County and the City recognize the goals of providing a transportation  
18 system to the general public at a reasonable fare and that of providing coordinated public  
19 transportation service within the Dinuba area; and

20 WHEREAS, the County and the City desire to provide for the Joint Exercise of Powers for  
21 the purpose of providing and maintaining public transportation systems in the Dinuba area;

22 NOW, THEREFORE, County and City mutually agree as follows:

23 1. **Scope of Work.** The County and City shall each control, manage, and operate a  
24 separate transit system. The City and County shall furnish each other thirty (30) days prior  
25 written notice of any and all service level and fare level changes.

26 (a) **County.** The County shall provide transit service to those residents of the  
27 City desiring to use the regularly scheduled service of the County transit system. The  
28 County shall establish bus stop location(s) within the City which will interface with  
29 the City bus stop locations and facilitate system transfers. The County stop(s) shall be  
30 established at locations acceptable to the City. Approval on behalf of the City shall  
31 be given by the City Transit Manager.

32 (b) **City.** The City shall establish a series of bus stop locations within the  
33 County. The City stops shall be established at locations acceptable to the County.  
34 Approval on behalf of the County shall be given by the County Director of  
35 Transportation. The City shall provide transit service to County residents desiring

transit service within the service area as set forth in Exhibit "A" which is attached hereto and made a part hereof by this reference.

2. **Management-County.** The County shall manage the County transit system in an appropriate manner, insuring cost effective operation, including marketing the system in a professional manner and collecting fares from riders on the County transit system.

3. **Management-City.** The City shall manage the City transit system in an appropriate manner, insuring cost effective operation, including marketing the system in a professional manner and collecting fares from riders on the City transit system.

4. **Compensation.** The County shall compensate the City for service to County residents living in the herein agreed upon service area. Compensation shall be limited to a percentage of the operating costs of the City's Transit System. The term "operating cost" as used in this Agreement shall be defined as all costs in the operating expense object classes of the Uniform Systems of Accounts for Public Transit Operators adopted by the State Controller pursuant to Public Utilities Code Section 99243.

Compensation for the period July 1, 2016 through June 30, 2017, will be as follows:

	<u>COMPENSATION</u>	<u>SOURCE</u>
County portion of cost	\$18,311	Local Transportation Fund and/or State Transit Assistance Funds

5. **Authorization of Payment.** Local Transportation Fund and/or State Transit Assistance Funds will be claimed by the City on the County's behalf. The County by this Agreement authorizes the Tulare County Association of Governments to transfer \$18,311 of State Transit Assistance Funds, and /or Local Transportation Funds (LTF) from the County's 2016/17 Apportionment to the City of Dinuba's Apportionment. The County further authorizes the City to claim said \$18,311 as full payment for services under this Agreement. In case of termination of this Agreement prior to June 30, 2017, the County agrees to compensate the City for a proportional amount of the sum of \$18,311 based upon the number of days the services were provided by the City during a 365 day period.

6. **Renegotiation.** In the event a contract between the Federal Transit Administration and the City of Dinuba is not executed by June 30, 2017 for the Local Transportation Fund and/or State Transit Assistance Funds specified in paragraphs 4 and 5, this contract will be renegotiated to reflect this condition.

7. **Drivers.** The parties shall require that all transit drivers meet all licensing requirements of the State of California.



1           **8. Indemnification-City.** City shall hold harmless, defend and indemnify County,  
2 its agents, officers and employees from and against any liability, claims, actions, costs,  
3 damages or losses of any kind, including death or injury to any person and/or damage to  
4 property, arising out of the activities of City or its agents, officers and employees under this  
5 Agreement, and any claims made against City alleging civil rights violations by County  
6 under Government Code section 12920 et seq. (California Fair Employment and Housing  
7 Act). This indemnification specifically includes any claims that may be made against  
8 County by any taxing authority asserting that an employer-employee relationship exists by  
9 reason of this Agreement. This indemnification obligation shall continue beyond the term  
10 of this Agreement as to any acts or omissions occurring under this Agreement or any  
11 extension of this Agreement.

12           **9. Indemnification-County.** County shall hold harmless, defend and indemnify  
13 City, its agents, officers and employees from and against any liability, claims, actions,  
14 costs, damages or losses of any kind, including death or injury to any person and/or damage  
15 to property, arising out of the activities of County or its agents, officers and employees  
16 under this Agreement, and any claims made against County alleging civil rights violations  
17 by City under Government Code section 12920 et seq. (California Fair Employment and  
18 Housing Act). This indemnification specifically includes any claims that may be made  
19 against City by any taxing authority asserting that an employer-employee relationship exists  
20 by reason of this Agreement. This indemnification obligation shall continue beyond the  
21 term of this Agreement as to any acts or omissions occurring under this Agreement or any  
22 extension of this Agreement.

23           **10. Insurance-Liability.** The City and the County shall each provide comprehensive  
24 general public liability and comprehensive automotive liability insurance with single limit  
25 coverage of not less than \$5,000,000 or equivalent self-insurance covering their activities  
26 under this Agreement. Prior to commencing operations, each party shall file with the Clerk  
27 of the other party certificates of insurance evidencing the coverage required herein and  
28 naming the other party, its officers, agents and employees as additional insureds. Such  
29 certificates shall state that the named additional insureds are not responsible for the  
30 payment of any premium or assessment and shall provide that in the event of a cancellation  
31 or material change of policy, the insurer shall give the named additional insureds no less  
32 than thirty (30) days advance written notice of such cancellation or change. Upon request,  
33 each party shall provide the other with a complete copy of the insurance policy or policies  
34 or evidence and terms of self-insurance as required herein.

35           The parties agree, during the term of the Agreement, to maintain at their own expense  
36 (or require of their independent contractors) all necessary insurance for their respective

1 officers, employees, and agents, including but not limited to workers' compensation,  
2 disability and unemployment insurance in accordance with state statutory requirements and  
3 to provide certificates of such insurance or other evidence of compliance to the other party  
4 upon request. The insurance, and evidence thereof, required by this Agreement may be  
5 provided either directly by the parties or, if a party contracts with an independent  
6 contractor/operator to provide the services required by this Agreement, by the operator of  
7 that party's system as deemed appropriate by such party.

8 **11. Term of Agreement.** This Agreement shall become effective July 1, 2016 and  
9 shall continue in full force and effect until June 30, 2017 unless terminated earlier, as  
10 herein provided.

11 **12. Termination.** The right to terminate this Agreement under this provision may be  
12 exercised without prejudice to any other right or remedy to which the terminating party may  
13 be entitled at law or under this Agreement.

14 (a) Without Cause. Either party shall have the right to terminate this  
15 Agreement without cause by giving the other party SIXTY (60) days prior written  
16 notice of its intention to terminate pursuant to this provision, specifying the date of  
17 termination.

18 (b) With Cause. This Agreement may be terminated by either party should the  
19 other party:

- 20 (i) be adjudged a bankrupt, or
- 21 (ii) become insolvent or have a receiver appointed, or
- 22 (iii) make a general assignment for the benefit of creditors, or
- 23 (iv) suffer any judgment which remains unsatisfied for 30 days, and which  
24 would substantively impair the ability of the judgment debtor to perform under  
25 this Agreement, or
- 26 (v) materially breach this Agreement.

27 For any of the occurrences except item (v), termination may be effected upon  
28 written notice by the terminating party specifying the date of the termination. Upon a  
29 material breach, the Agreement may be terminated following the failure of the  
30 defaulting party to remedy the breach to the satisfaction of the non-defaulting party  
31 within FIVE (5) days of written notice specifying the breach. If the breach is not  
32 remedied within that FIVE (5) day period, the non-defaulting party may terminate the  
33 Agreement on further written notice specifying the date of termination.

34 If the nature of the breach is such that it cannot be cured within a FIVE (5) day  
35 period, the defaulting party may, submit a written proposal within that period which  
36 sets forth a specific means to resolve the default. If the non-defaulting party consents

1 to that proposal in writing, which consent shall not be unreasonably withheld, the  
2 defaulting party shall immediately embark on its plan to cure. If the default is not  
3 cured within the time agreed, the non-defaulting party may terminate upon written  
4 notice specifying the date of termination.

5 (c) Effects of Termination. Termination of this Agreement shall not terminate  
6 any obligations to indemnify, to maintain and make available any records pertaining  
7 to the Agreement, to cooperate with any audit, to be subject to offset, or to make any  
8 reports of pre-termination contract activities.

9 13. **Notices**. Any notices to be given shall be written and served either by personal  
10 delivery or by first class mail, postage prepaid and addressed as follows:

11 County: Director of Transportation  
12 Resource Management Agency  
13 5961 S. Mooney Blvd.  
14 Visalia, California 93277  
15

16 City: Transit Manager  
17 City of Dinuba  
18 405 E. El Monte Way  
19 Dinuba, California 93618

20 14. **Integration**. This Agreement constitutes the sole and only Agreement between  
21 the parties hereto as to the services to be provided hereunder. Any prior agreements,  
22 promises, negotiations or representations as to such services not expressly referred to herein  
23 are of no force and effect.

24 15. **Modification**. The City and County shall furnish each other thirty (30) days prior  
25 written notice of any and all recommended service level and fare level changes. The City  
26 shall request and receive approval from the County Director of Transportation prior to any  
27 changes in service levels or fare levels in unincorporated areas of the service area. Except  
28 for said changes, this Agreement shall be modified or amended only with the prior written  
29 consent of both parties.

30 16. **Assignment**. Neither party shall assign or transfer any of the rights or privileges  
31 or any parts thereof of this Agreement without the other party's prior written consent.

32 17. **Records**. Each party agrees to maintain all books, records, documents, and other  
33 evidence pertaining to this Agreement, any disputes surrounding the subject matter of this  
34 Agreement, and any other related circumstances in accordance with generally accepted  
35 accounting principles and practices. Each party shall allow the other party's agents or

1 representative's access to such records for inspection, audit, and copying during normal  
2 business hours. Each party shall provide further facilities for such access and inspection.

3 18. **Surveys.** Either the City or the County may conduct periodic ridership surveys.  
4 Said surveys shall not interfere with the operation of the system.

5 19. **Legal Operation.** City and County each shall carry out its obligations under this  
6 Agreement in full compliance with all applicable federal, state and local laws, ordinances,  
7 rules and regulations.

8 20. **Construction.** This Agreement reflects the contributions of both parties and  
9 accordingly the provisions of Civil Code section 1654 shall not apply to address and  
10 interpret any uncertainty.

11 21. **Governing Law.** This Agreement shall be interpreted and governed under the  
12 laws of the State of California without reference to California conflicts of law principles.  
13 Any litigation arising out of this Agreement shall be brought in Tulare County California.  
14 City waives the removal provisions of California Code of Civil Procedure Section 394.

15 22. **Conflict with Laws or Regulations/Severability.** This Agreement is subject to  
16 all applicable laws and regulations. If any provision of this Agreement is found by any  
17 court or other legal authority, or is agreed by the parties, to be in conflict with any code or  
18 regulation governing its subject, the conflicting provision shall be considered null and void.  
19 The remainder of the Agreement shall continue in full force and effect.

20 23. **Headings.** Section headings are provided for organizational purposes only and do  
21 not in any manner affect the scope, meaning or intent of the provisions under the headings.

22 24. **No Third Party Beneficiaries.** Unless specifically set forth, the parties to this  
23 Agreement do not intend to provide any other party with any benefit or enforceable legal or  
24 equitable right or remedy.

25 25. **Waivers.** The failure of either party to insist on strict compliance with any  
26 provision of this Agreement shall not be considered a waiver of any right to do so, whether  
27 for that breach or any subsequent breach. The acceptance by either party of either  
28 performance or payment shall not be considered to be a waiver of any preceding breach of  
29 the Agreement by the other party.

30 26. **Exhibits and Recitals.** The Recitals and the Exhibits to this Agreement are fully  
31 incorporated into and are integral parts of this Agreement.

32 27. **Further Assurances.** Each party agrees to execute any additional documents and  
33 to perform any further acts which may be reasonably required to effect the purposes of this  
34 Agreement.

35 28. **Assurances of Non-Discrimination.** City and County expressly agrees that it  
36 will not discriminate in employment or the provision of services on the basis of any

1 characteristic or condition upon which discrimination is prohibited by state or federal law  
2 or regulation.

3  
4 IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the  
5 date first above written.

6  
7 COUNTY OF TULARE

8  
9  
10 By \_\_\_\_\_  
11 Chairman, Board of Supervisors  
12 "COUNTY"

13 ATTEST:  
14 County Administrative Officer/  
15 Clerk of the Board of Supervisors.

16  
17  
18 By \_\_\_\_\_  
19 Deputy

20 CITY OF DINUBA

21  
22  
23 By \_\_\_\_\_  
24  
25 Title:  
26 "CITY"

27 ATTEST: Clerk of City of Dinuba

28  
29  
30 By \_\_\_\_\_  
31 Deputy

32  
33  
34 Approved as to Form,  
35 County Counsel

36  
37 Approved as to Form,  
38 City of Dinuba

By \_\_\_\_\_  
Deputy

By \_\_\_\_\_  
City Attorney



## City Council Staff Report

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Department: PUBLIC WORKS

May 9, 2017

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**To:** Mayor and City Council

**From:** Blanca Beltran, Public Works Director

**By:** George Avila, Business Manager

**Subject:** Resolution No. 2017-17 Adopting DART's Title VI Program for  
Compliance with Civil Rights Act of 1964 for Federal Transit  
Funds (BB)

### RECOMMENDATION

Council adopt Resolution No. 2017-17 approving the Dinuba Area Regional Transits (DART's) Title VI Program for compliance with the Civil Rights Act of 1964.

### EXECUTIVE SUMMARY

The City's Dinuba Area Regional Transit (DART) system is funded in part by grants from the Federal Transit Administration (FTA). It is required that transit systems receiving federal grants adopt a system-specific Title VI Program every three years for compliance with the Civil Rights Act of 1964. The City Council adopted its Title VI Program on June 10, 2014 for a three-year term. The recommended action would update the subject Program and make it valid through May 2020.

### OUTSTANDING ISSUES

None.

### DISCUSSION

All recipients of Federal Transit Administration (FTA) funding are required to submit documentation that certifies that they are complying with the statutes of the Civil Rights Act of 1964. The Dinuba Area Regional Transit (DART) system is funded in part with Federal Transit Administration funds.

The FTA requires all recipients of federal funding to establish and implement a system-specific program for compliance with the objectives of Title VI of the Civil Rights Act of 1964. The DART's system-specific Title VI Program is enclosed herein

as Attachment 'A', and summarized as follows:

1. Ensure that the level and quality of public transportation service is provided in a nondiscriminatory manner;
2. Promote full and fair participation in public transportation decision-making without regard to race, color, or national origin;
3. Ensure meaningful access to transit-related programs and activities by persons with limited English proficiency.

Given Dinuba's demographics, compliance with Title VI statutes requires making most of DART's communication with the general public available in Spanish. On June 10, 2014 the City Council adopted a Title VI Program that would be valid for three years. This Program will expire next month. In preparation of the Program's upcoming expiration, staff contacted the Tulare County Association of Governments (TCAG) and was provided assistance with putting together the required update. No material changes were made to the original document except for updating some of the demographic data.

The FTA requires that all system-specific Title VI Programs be approved by Resolution of the City Council. Resolution No. 2017-17 enclosed as Attachment 'B' complies with FTA requirement.

## **FISCAL IMPACT**

The recommended action creates no fiscal impact. However, not having an updated Title VI Program can jeopardize all future FTA funding.

## **PUBLIC HEARING**

None.

## **ATTACHMENTS:**

- A. 2017 Title VI Program Update
- B. Resolution Number 2017-17



# **City of Dinuba**

## **Federal Transit Administration TITLE VI PROGRAM**

**Adopted:**  
Resolution No.

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**Prepared for:**

City of Dinuba  
405 E. El Monte Way  
Dinuba, CA 93618  
(559) 591-5900

**Prepared by:**

Tulare County Association of Governments  
210 N. Church St., Suite B  
Visalia, CA 93291  
(559) 623-0450

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*This document was prepared to comply with Title VI of the Civil Rights Act of 1964, including new provisions detailed in U.S. Department of Transportation's FTA Circular 4702.1B, "Title VI Requirements and Guidelines for Federal Transit Administration Recipients."*



## **TULARE COUNTY ASSOCIATION OF GOVERNMENTS**

### **TCAG STAFF**

Ted Smalley, Executive Director  
Ben Kimball, Deputy Executive Director  
Elizabeth Wright, Senior Regional Planner  
Maria Garcia-Garza, Associate Regional Planner



## **CITY OF DINUBA**

### **2017 CITY COUNCIL**

Scott Harness, Mayor (District 3)  
Kuldip Thusu, Vice Mayor (District 4)  
Maribel Reynosa, Council Member (District 2)  
Linda Launer, Council Member (District 5)  
Emilio Morales, Council Member (District 1)



### **CITY STAFF (TRANSIT)**

Luis Patlan, City Manager  
Blanca Beltran, Public Works Director  
George Avila, Business Manager/Title VI Administrator  
Luz Torres, Accounting Technician



### **DART SYSTEM GOAL**

Provide affordable, reliable and efficient transit service that effectively meets the needs of Dinuba residents who have limited mobility options. Where practical, also serve the needs of Dinuba residents who choose transit for some or all of their local travel needs to improve air quality. In Support of Dinuba downtown revitalization, provide equitable access to the downtown from all residential neighborhoods in Dinuba. Lastly, provide passenger connections southbound to Tulare County Through the Tulare County Area Transit system and northbound to Fresno County through the Fresno County Rural Transit Agency transit system.

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## SECTION 1: INTRODUCTION

The City of Dinuba receives financial assistance to operate Dinuba Area Regional Transit (DART) through grants from the Federal Transit Administration (FTA). The City of Dinuba is responsible for managing DART in accordance with Federal requirements, and FTA is responsible for ensuring that the City of Dinuba follows Federal statutory and administrative requirements. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq., and its implementing regulations provide that no person shall be subjected to discrimination on the basis of race, color or national origin under any program or activity that receives Federal financial assistance. In accordance with the FTA Title VI Circular, the City of Dinuba is required to submit a Title VI Program triennially. Title VI prohibits discrimination by recipients of Federal financial assistance on the basis of race, color, and national origin, including denial of meaningful access for limited English proficient (LEP) persons. The Title VI Program FTA Title VI Circular 4702.1B requires approval of DART's Title VI Program by the City Council. This document was prepared to comply with the Title VI of the Civil Rights Act of 1964, including new provisions detailed in the U.S. Department of Transportation's FTA Circular 4702.1B, "Title VI Requirement and Guidelines for Federal Transit Administration Recipients."

## SECTION 2: NOTICE TO THE PUBLIC



### Notification of Rights Under Title VI

The City of Dinuba is committed to ensuring that no person shall be excluded from the equal distribution of Dinuba Area Regional Transit (DART) services and amenities because of race, color or national origin in accordance with Title VI of the Civil Rights Act of 1964.

- The City provides DART services and programs without regard to race, color, and national origin in full compliance with Title VI.
- Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI while using DART services may file a complaint with the City of Dinuba.
- For more information about the City of Dinuba's DART Title VI program and complaint procedures, you may contact (559) 591-DART/591-3278; visit our website <http://www.dinuba.org/public-transit> ; or visit the Dinuba Transit Center at 180 W. Merced St., Dinuba, CA 93618.
- A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5<sup>th</sup> Floor-TCR, 1200 New Jersey Ave., SE, Washington DC 20590.

*If information is needed in another language, contact (559) 591-DART/591-3278.*

***Si se necesita información en español o en algún otro idioma, llame al (559) 591-DART/591-3278.***

The City of Dinuba's Title VI notice to the public regarding DART services is currently posted at the following locations:

- Dinuba Transit Center (lobby/reception window and in the transportation contractor dispatching/reception office window)  
180 W. Merced St., Dinuba, CA 93618
- Dinuba Public Works Services (reception area)  
1088 E. Kamm Ave., Dinuba, CA 93618
- Inside all DART vehicles.
- High activity stops (where the average daily boardings exceed 20 passengers) and/or all transit shelter locations.
- The City of Dinuba's website (transit page) <http://www.dinuba.org/public-transit>

## SECTION 3: COMPLAINT PROCEDURES

“No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” (42 U.S.C. Section 2000d)

The City of Dinuba is committed to ensuring that no person shall be excluded from the equal distribution of Dinuba Area Regional Transit (DART) services and amenities because of race, color or national origin in accordance with Title VI of the Civil Rights Act of 1964.

### How to File a Title VI Complaint with the City of Dinuba

Any person who believes she or he has been discriminated against on the basis of race, color, or national origin with regard to any City of Dinuba transit service, program, activity, or facility may file a Title VI complaint by completing and submitting the City’s Dinuba Area Regional Transit Title VI Complaint Form. A complaint may be filed by the individual or by a representative. Complaints must be filed within 180 days after the date of the alleged discrimination. In the event the complainant is unable or incapable of providing a written statement, the City of Dinuba will, if necessary, assist the complainant in converting verbal complaints to writing through an interview process. The complainant or her/his representative will sign all complaints. The City of Dinuba will promptly investigate all complete complaints; complaints received with incomplete information may result in delayed investigations and responses.

Complaint Forms can be obtained at:

- Dinuba Transit Center, 180 W. Merced St., Dinuba, CA 93618
- Dinuba Public Works Services, 1088 E. Kamm Ave., Dinuba, CA 93618
- The City of Dinuba’s website <http://www.dinuba.org/public-transit>

All complaints alleging discrimination should be submitted in writing directly to the City at the address listed below. The City’s Business Manager/Title VI Administrator or her/his designee shall be responsible for overseeing investigations and responses to complaints of discrimination.

City of Dinuba  
Attn: Business Manager/Title VI Administrator  
1088 E. Kamm Ave.  
Dinuba, CA 93618

Within 10 business days of receiving a written complaint, the City’s Business Manager/Title VI Administrator or her/his designee shall send a letter to the complainant acknowledging receipt

of the complaint and providing the complainant with a contact name and phone number of the City personnel assigned to investigate the complaint.

The City will conduct and complete an investigation within 30 days following receipt of the initial complaint. If more information is needed to resolve the complaint, the City may contact the complainant. The complainant has 10 business days from the date of the request to send the additional information to the investigator assigned to the case (Title VI Administrator or her/his designee). If the investigator is not contacted by the complainant or does not receive the additional information within 10 business days, the City can administratively close the case. A case can be administratively closed if the complainant no longer wishes to pursue their case.

After investigation of a complaint, a written statement of findings summarizing the allegations and outlining a process for resolution of the complaint will be provided to the complainant. If no action is taken, the response will state the reasons for the decision and the procedures for the complainant to appeal the decision. City employees' and service contractor personnel files are confidential; therefore, specific information on disciplinary actions resulting from complaints will not be divulged.

If the complainant is not satisfied with the decision, she/he has 30 days after the date of the City's findings letter to appeal to the City. The complainant is entitled to review the denial, to present additional information and arguments, and to separation of functions (i.e. a decision by a person not involved with the initial decision to deny eligibility). The complainant will be notified in writing of the decision of the appeal and the reasons for it.

Any timeline set forth herein may be extended by the City upon a showing of good cause. The complainant will be notified in writing of such a change.

The complainant may also file a complaint directly with the Federal Transit Administration, by contacting:

FTA Office of Civil Rights  
Attn: Title VI Program Coordinator  
East Building, 5<sup>th</sup> Floor – TRC  
1200 New Jersey Ave., SE  
Washington, DC 20590

<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/file-complaint-fta>

*If information regarding the City's Title VI complaint procedures is needed in Spanish, please contact (559) 591-DART/591-3278.*

***Si se necesita información sobre los procedimientos de queja del Título VI de la Ciudad en español, llame al (559) 591-DART/591-3278.***



## DART Title VI Complaint Form

<b>SECTION I</b>		
Name:		
Street Address:		
City:	State:	ZIP Code:
Telephone:	Secondary Telephone:	
Email Address:		
<b>SECTION II</b>		
Are you filing this complaint on your own behalf?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you answered "yes" to the last question, go to Section III.		
If you answered "no", what is the name of the person for whom you are filing this complaint?		
Name:		
What is your relationship to this individual?		
Please explain why you have filed for a third party:		
Please confirm that you have obtained permission of the aggrieved party to file on their behalf.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>SECTION III</b>		
I believe the discrimination I experienced was based on: <i>(check all that apply)</i>		
<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin		
Date of alleged discrimination: <i>(mm/dd/yyyy)</i>		
<p>Explain as clearly as possible what happened and why you believe you were discriminated against. Include specific details such as the name and contact information of the person(s) who discriminated against you (if known), as well as names and contact information of any witnesses, route number/name, and any other information that would assist us in our investigation of your allegations. If more space is needed, please use the back of this form.</p>		

**SECTION IV**

Have you previously filed a Title VI complaint with the City of Dinuba/DART?

☐ Yes

☐ No

**SECTION V**

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

☐ Yes ☐ No

If yes, check all that apply:

☐ Federal Agency

☐ State Agency

☐ Federal Court

☐ State Court

☐ Local Court

If yes, provide information for a contact person at the agency/court where the complaint was filed.

Contact Name:

Contact Title:

Agency/Court:

Contact Address (agency/court):

Contact Phone (agency/court):

Contact Email:

You may attach any written materials or other information that you think is relevant to your complaint. Filing this complaint with the City of Dinuba does not prevent you from filing a complaint with the Federal Transit Administration.

Signature and date are required below to complete form:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please submit this form in person or mail this form to the address below:

City of Dinuba

Attn: Business Manager/Title VI Administrator

1088 E. Kamm Ave.

Dinuba, CA 93618

## DART Title VI Complaint Form (Spanish)

### SECCIÓN I

Nombre:

Dirección (calle):

Ciudad:

Estado:

Código postal:

Teléfono:

Teléfono secundaria:

Correo electrónico:

### SECCIÓN II

¿Está usted presentando esta queja a título personal?

Sí

No

Si usted contestó "sí" a la pregunta anterior, pase a la Sección III.

Si su respuesta es "no", ¿de parte de quien está usted presentando esta queja? Nombre:

¿Qué es su relación con esta persona?

Por favor, explique por qué está presentando esta queja a nombre de otra persona:

Por favor, confirme que ha recibido el permiso de la persona  
agraviada para presentar esta queja en su nombre.

Sí

No

### SECCIÓN III

Creo que la discriminación que experimenté fue a causa de: (marque todo lo que aplique)

☐ Raza      ☐ Color      ☐ Origen nacional

Fecha de la presunta discriminación: (mm/dd/aaaa)

Explique de la forma más clara posible lo que pasó y por qué cree que se le discrimino. Incluya detalles específicos, tales como el nombre y la información de contacto de la persona(s) que lo discriminó (si se conoce), así como los nombres y la información de contacto de algún posible testigo, el nombre o el número de ruta, y cualquier otra información que nos ayudará a investigar su denuncia. Si necesita más espacio para escribir, por favor use el dorso de este formulario.

**SECCIÓN IV**

¿Ha presentado anteriormente una queja del Título VI con la ciudad de Dinuba/DART?

Sí

No

**SECCIÓN V**

¿Ha presentado esta queja con alguna otra organización federal, estatal o local, o ante algún tribunal federal o estatal?     ☐ Sí     ☐ No

Si su respuesta es afirmativa, marque todo lo que aplique:

☐ Agencia federal☐ Agencia estatal☐ Tribunal federal☐ Tribunal estatal☐ Tribunal local

Si contesto "sí", proporcione la información de contacto de un representante en la agencia/tribunal donde se presentó la queja.

Nombre de contacto:

Título de contacto:

Agencia/Tribunal:

Contacto dirección (agencia/tribunal):

Teléfono de contacto (agencia/tribunal):

Correo electrónico de contacto:

Puede adjuntar cualquier material escrito o cualquier otra información que usted considere relevante a su queja. La presentación de esta queja con la ciudad de Dinuba no le impide presentar una denuncia ante la Administración Federal de Tránsito.

Se requiere su firma y fecha para completar el formulario:

\_\_\_\_\_  
Firma

\_\_\_\_\_  
Fecha

Por favor envíe este formulario en persona o por correo a la siguiente dirección:

City of Dinuba

Attn: Business Manager/Title VI Administrator

1088 E. Kamm Ave.

Dinuba, CA 93618

## List of Transit-Related Title VI Investigations, Complaints, and Lawsuits

The City of Dinuba has not been involved in any transit-related Title VI investigations, complaints, or lawsuits since submittal of last Title VI Program.

Below is the summary table the City of Dinuba utilizes to Record Title VI complaints if any are received.

City of Dinuba Title VI Complaint Log				
Case #	Date Filed (mm/dd/yyyy)	Basis of Complaint (race, color or national origin)	Status	Disposition action(s) taken
Investigations	N/A	N/A	none	N/A
1.				
2.				
Lawsuits	N/A	N/A	none	N/A
1.				
2.				
Complaints	N/A	N/A	none	N/A
1.				
2.				

## SECTION 4: PUBLIC PARTICIPATION PLAN

### Introduction

The City of Dinuba is committed to providing an open and visible decision-making process for its Dinuba Area Regional Transit (DART) services, by offering ample opportunities for the public to be involved in the identification of social, economic, and environmental impacts of proposed transit-related decisions. This includes implementing strategies for engaging minority, low-income, and Limited English Proficient (LEP) populations in the course of conducting public outreach activities, in accordance with Federal Transit Administration (FTA) Circular 4702.1B Chapter III-5 Promoting Inclusive Public Involvement.

The City of Dinuba's Public Participation Plan for DART establishes strategies for involving the public in DART planning efforts to ensure that all groups are represented and their needs considered. The City of Dinuba is committed to ensuring it serves its residents fairly, consistently and in the most cost-efficient and appropriate manner within available resources. Through collaboration with riders, prospective riders, and the community at-large, the City will be able to assess the quality of its service, measure potential impacts to the community from DART planning and decision-making activities and ensure that it is providing valuable transit services to the residents and visitors of Dinuba.

### Identification of Affected Stakeholders

In developing the Public Participation Plan, the City analyzed the demographics for minority, low-income, and LEP populations of the DART service area (Dinuba city limits).

### Minority Populations

According to the U.S. Census Bureau, racial and ethnic minority populations are defined as persons other than "non-Hispanic White alone." Table 3-1 shows a breakdown of the City's population by race.

Table 3-1: City of Dinuba Population by Race		
Category	Number	Percent
Total Population	21,453	100.0%
Hispanic	18,114	84.4%
White	2,682	12.5%
Asian	411	1.9%
American Indian and Alaska Native	52	0.2%
Black or African American	29	0.1%
Native Hawaiian and Other Pacific Islander	9	<0.1%

Source: U.S. Census Bureau, 2010 Census

Minority populations comprise over 87% of the population in the City of Dinuba. Hispanics are the largest minority, with nearly 85% of the total population. Asians comprise the next largest minority group at 1.9% of the City's total population.

### **Low-Income Populations**

According to the U.S. Census Bureau, low-income households are classified as below poverty "if their total family income or unrelated individual income was less than the poverty threshold specified for the applicable family size, age of householder, and number of related children under 18 present." Low-income populations are less likely to have access to a vehicle making them more dependent on transit for their travel needs.

Census data from the 2011-2015 American Community Survey (ACS) indicates that 22.8% of all families, or 28.6% of Dinuba's total population is living below the poverty level. In addition, 36.3% of single mothers residing in Dinuba live below the poverty level. Low-income populations are less likely to have access to a vehicle making them more dependent on transit for their travel needs.

### **Limited English Proficient Populations**

Limited English Proficient (LEP) persons are individuals for whom English is not their primary language and who have a limited ability to speak, understand, read, or write English. This definition includes people who reported to the U.S. Census that they do not speak English "very well" or do not speak English at all.

Census data from the 2011-2015 ACS revealed that 5,749 persons (29.64% of the overall population) residing in Dinuba have limited English proficiency; that is, they speak English less than "very well". Of those persons with limited English proficiency, 5,613 (28.75% of the service area population) speak Spanish; the remaining 136 respondents speak six other languages, each accounting for less than 1% of the population. Therefore, under the Department of Justice's Safe Harbor Provision, which outlines circumstances that can provide a "safe harbor" for recipients regarding translation of written materials for LEP populations that constitute at least 5% (or 1,000 persons, whichever is less) of the total population being served, the City of Dinuba is required to translate all vital DART documents into Spanish.

## **Outreach Plan to Engage Minority, Low-income, and LEP Populations**

The public participation process will be considered at the earliest stages of any City of Dinuba transit project or decision that may impact the surrounding community, DART riders, or potential riders. Project specific outreach efforts will be tailored to the populations affected and the type of plan, project, or service under consideration.

The City will maintain contacts with local non-profit organizations, advocacy groups, and public agencies that provide assistance to minority, low-income, and LEP clients. Such non-profits, advocacy groups, and agencies have insight into the transportation needs of their clients and prove invaluable in overcoming barriers to public participation.

**Public Outreach Strategies**

The following strategies will ensure that public input is invited and all foreseeable impacts to the community are considered for all transit projects. The City may elect to use all or some of these outreach strategies as deemed appropriate to the specific project.

City transit staff implements the following outreach strategies:

- Public meetings will typically be held in City Council meetings at City Hall, 405 E. El Monte Way, Dinuba, which is accessible to transit riders and people with disabilities, and are scheduled at times that are convenient for members of the public to attend.
- Public meetings and hearings will be broadly advertised in the community in both English and Spanish through public notices placed at the Transit Center, City Hall, Public Works Department, Community Center, onboard transit buses, at transit bus shelters, on the City's website, on the main City arterial El Monte Way advertising marquee, and in the local newspaper. In addition public meetings are advertised at the Tulare County Library, Senior Center, Dinuba High School, Washington Intermediate School, Kennedy Elementary School, and the City of Dinuba's Facebook page.
- Notification will be provided regarding the availability of language assistance at public meetings and hearings. Spanish interpretation or translation at public meetings will be provided by City staff, or an outside interpreter, as is appropriate and necessary.
- Transit information is available at the Dinuba Downtown Entertainment Plaza July 4<sup>th</sup> Event, the Summer Nights Event, and Chamber of Commerce e-blast. All public events are advertised on the City of Dinuba's Facebook page.
- Transit staff is present at the annual Stuff the Trolley Christmas Event, Cinco de Mayo Festival, September Annual Raisin Day Festival, and the Women's Minority Annual Conference. The City of Dinuba partners with the Dinuba School District, Chamber of Commerce and Pena's Disposal to distribute transit information and do public outreach.
- DART Transit staff provide presentations to schools or set up a booth at non-profit organizations, and community organizations.
- City of Dinuba places the Tulare County Association of Governments (TCAG) Unmet Needs posters on the buses, at the Transit Center, and on some bus shelters. The posters contain postcards that the public can submit to inform public officials about any unmet transit needs that may exist. They also distribute the Fresno County Rural Transit Agencies Ridership Survey that is distributed on the Dinuba Connection buses.

**Public Comment for Fare Increases and Major Service Changes**

The FTA requires that transit agencies hold a public hearing prior to the implementation of a fare increase or a major service change. A "major" service change is defined as a modification that affects 25% or more of a single route or 25% or more of all routes.

In 2014 the City of Dinuba increased fares for the transit system. They held a public hearing scheduled as part of a regular Dinuba City Council meeting. The hearing was broadly advertised



in the community in both English and Spanish through notices at the Transit Center, City Hall, the Public Works Department, and the Dinuba Community Center. In addition the notices were placed onboard DART buses, at the bus shelters, on the City's website, on the City's main arterial El Monte Way advertising marquee and in the local newspaper. The hearing was also advertised through targeted outreach to community organizations and individuals, as appropriate to the proposed change. The public hearing for the fare increase consisted of a staff report before the City Council, followed by public testimony. Public comments were submitted in person at the hearing, or submitted prior to the meeting date. All comments were presented to the City Council prior to Council approval of the proposed fare increase.

## **Summary of Outreach Efforts**

The City of Dinuba currently conducts the following public outreach for DART services and activities:

### **Published Timetables**

The DART schedule is included in the Tulare County Transit Guide. The Transit Guide includes English and Spanish sections, and is available on the City of Dinuba's website (transportation/transit page).

### **Bilingual Outreach**

All current City of Dinuba transit employees are fluent in Spanish. A bilingual receptionist is available at the Dinuba Transit Center to answer phone inquiries and provide Spanish-speaking customers with information on public transit services. The City hired an Accounting Technician in 2015 to work part-time and assists the receptionist with Spanish-speaking clients. In 2016 the City moved their contractor's operation (MV Transportation) to the Transit Center to offer additional bilingual bus dispatching and customer service. DART's dispatchers are bilingual, as are the majority of DART drivers. The City of Dinuba's website (including the transportation/transit page) uses Google's translator tool to translate its entire website into 24 other languages (including Spanish) in one click. Bilingual assistance is also utilized at public meetings/hearings when needed and appropriate.

In addition, the Green Line Call Center provides information in Spanish; the Green Line is a toll-free help line that provides information (route schedules, route transfers, etc.) for all public transit services within Tulare and Kings Counties, including DART.

### **Transit Development Plan (TDP)**

The City of Dinuba completes a TDP for DART every five years. A new TDP will be prepared in 2019.

### **Annual Unmet Transit Needs Process**

The Tulare County Association of Governments (TCAG), as the regional transportation planning agency for Tulare County, is required under the California Transportation Development Act

(TDA) to conduct an annual formal hearing process that solicits information about transit needs within Tulare County. Public participation is a key component of the TDA. Prior to making any allocation to member agencies (such as the City of Dinuba) not directly related to public transportation services, specialized transportation services, or facilities provided for the exclusive use of pedestrians and bicycles, TCAG must annually identify the unmet transit needs of all residents in the County and those needs that are reasonable to meet. This process involves public outreach and a public hearing before the TCAG Board to solicit comments on unmet needs that might be reasonable to meet by establishing or expanding public transportation services, and the adoption by resolution of findings related to public comments. The City of Dinuba is responsible for implementing service changes to accommodate any unmet needs within its jurisdiction that are found to be “reasonable to meet”, prior to receiving TDA funding for that year.

Public comments are invited through a wide array of mailing lists and agency contacts, by surface mail or email, and through testimony received in-person, by phone, or at the hearing. Bilingual posters and comment cards are posted at key stakeholder agencies and community organizations, as well as at all transit centers and onboard all buses that operate within Tulare County. The hearing is conducted in both English and Spanish, and Spanish interpreters are present to assist with public testimony. The City of Dinuba advertises the meeting on their Facebook page, onboard the buses and at their transit center.

## **SECTION 5: LIMITED ENGLISH PROFICIENCY (LEP) PLAN**

### **Introduction**

This Limited English Proficiency (LEP) Plan has been prepared to address the City of Dinuba's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964; Federal Transit Administration Circular 4702.1B dated October 1, 2012 which states that no person shall be subjected to discrimination on the basis of race, color or national origin.

On August 11, 2000, President Clinton signed Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," which indicates that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. The Executive Order requires agencies to examine the services they provide, identify any need for services to those with limited English proficiency (LEP), and develop and implement a system to provide those services so LEP persons can have meaningful access to them. The Order applies to all state and local agencies which receive federal funds.

In addition, the Department of Transportation (DOT) has adopted the Department of Justice's (DOJ) Safe Harbor Provision which stipulates that a recipient of DOT funds must provide written translation of vital documents for all eligible LEP language groups that constitute "five percent (5%) or 1,000 persons, whichever is less, of the total population of persons eligible to be served or likely to be affected or encountered." Vital documents are documents that convey information that critically affects the ability of the customer to make informed decisions about her/his participation in the program, such as: consent and complaint forms; application forms; written notices of rights; notices of denials, losses, or decreases in benefits or services; and notices advertising LEP individuals of free language assistance services.

### **Plan Summary**

The City of Dinuba is the public transit operator within its jurisdictional boundaries, operating as Dinuba Area Regional Transit (DART). The City has developed this LEP plan to help identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access services provided by DART. As defined in Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English. This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, how to notify LEP persons that assistance is available, and staff training that may be required to assist LEP persons.

In order to prepare this plan, the City undertook the U.S. Department of Transportation (U.S. DOT) four-factor LEP analysis (see results on next page) which considers the following factors:

1. The number or proportion of LEP persons in the service area (city limits) who may be served by DART.
2. The frequency with which LEP persons come in contact with DART services.
3. The nature and importance of services provided by DART to the LEP population.
4. The resources available to the City and overall costs associated with providing LEP assistance.

## Four-Factor Analysis

### 1. The number or proportion of LEP persons eligible to be served or likely to be encountered by the City of Dinuba's transit services.

To identify the languages spoken by individuals within the DART service boundaries (City of Dinuba, city limits) the City used available U.S. Census data. A review of the 2011-2015 American Community Survey (ACS) revealed that 14,205 persons (64.91% of the population) in the City of Dinuba speak a language other than English. Of those 14,205 persons 5,749 (40%, or 28% of the overall population) have limited English proficiency; that is, they speak English less than "very well". Of those persons with limited English proficiency, 5,613 (28.75% of the service area population) speak Spanish; the remaining 136 respondents speak 4 other languages, each accounting for less than 1% of the population.

As shown in Table 4-1 below, Spanish is the only language that falls within the Safe Harbor Provision of over 5% or 1,000 persons (whichever is less) of the total population within the service area, with regards to the written translation requirements of vital documents.

<b>Table 4-1: City of Dinuba – Language Spoken at Home</b>		
<b>Ability to Speak English</b>	<b>Population</b>	<b>Percent</b>
<i>Total Population (5 years and older)</i>	<i>20,489</i>	<i>100.00%</i>
Speak only English	6,239	34.62%
Language other than English	14,250	64.91%
Speaks English less than "very well"	5,749	29.64%
Spanish	5,613	28.75%
Chinese	17	0.08%
Japanese	8	0.04%
Tagalog	34	0.17%
Arabic	77	0.38%

Source: U.S. Census Bureau, 2011-2015 American Community Survey

**2. The frequency with which LEP persons come into contact with the City's transit services.**

The City of Dinuba used several strategies to assess the frequency with which staff and drivers have, or could have, contact with LEP persons. Staff interviews (both city and service contractor staff) were conducted in February of 2017 to assess the frequency with which staff and drivers have contact with LEP persons.

The most frequent contact with LEP persons is experienced by bus drivers, dispatch, and City transit staff at the Transit Center. Transit employees corroborated the demographic analysis stated previously; the majority of DART riders that speak a language other than English are Spanish speakers. The majority of transit employees come into contact with Spanish speaking riders 5 or more times a week. However, no requests for interpreters or translated documents have been noted to date, by either City transit employees or service contractor staff. Currently, all five City transit employees, and all of the City's service contractor staff (MV Transportation) is bilingual in English and Spanish.

Based on the above information, City staff will continue to incorporate bilingual staff, work with local community service agencies identified as having LEP (Spanish-speaking) clients, and ensure that DART information is posted in Spanish in high volume areas, such as onboard buses, at the Transit Center, and on the City's transportation/transit webpage.

**3. The nature and importance of Dinuba's transit services to affected LEP populations.**

Spanish is the language that falls within the Safe Harbor provisions and is spoken less than very well by over 27% of the population of the City of Dinuba. According to the American Community Survey (2011-2015) 22.8% of all families in the City of Dinuba live below the poverty level. LEP individuals use transit services extensively in the City of Dinuba and interact with DART employees on a daily basis, at the Dinuba Transit Center and with the drivers on-board the buses. They request information on the bus schedules, the cost to ride transit, buy passes and for a variety of other reasons. To assist in communicating with LEP individuals the City of Dinuba has made an extensive effort to hire Spanish speaking employees to work at the Transit Center and to drive the buses. In 2015 they hired a part-time Account Technician that is Spanish speaking and works at the Dinuba Transit Center to assist their existing employee working at the transit center. This allows LEP individuals to purchase transit passes easily, obtain information on transit services or routes. In addition in 2016 they moved their service contractor's dispatch operations to the Dinuba Transit Center. It was previously located in the nearby city of Hanford. This move provided additional bilingual bus dispatching and customer service at the Transit Center.

Low-income Spanish-speaking populations within Dinuba are most likely to be transit-dependent and face language-related barriers to using the City's public transit system. Therefore, in terms of outreach, the City is committed to continue its efforts to address

language-related barriers faced by the Spanish-speaking population, such as ensuring vital DART documents are translated, and bilingual staff members are available as needed. Vital documents are those that demonstrate where and how to use DART services, how to access services and additional information, and information about DART's Americans with Disabilities Act (ADA) services and Title VI program. Implementation for translating these vital documents is detailed within this LEP plan.

**4. The resources available to the City of Dinuba to provide adequate outreach to LEP populations to enable those populations to use the City's transit services, as well as the costs associated with that outreach.**

To minimize the language barriers faced by the Spanish-speaking LEP population, and to fulfill the LEP requirements required under the Safe Harbor Provision, the City provides staff, written materials, and online and phone services in Spanish.

All current City transit staff, as well as all service contracted dispatchers and most drivers speak Spanish. Bilingual staff is available at the Transit Center, Public Works Services, and onboard DART buses to assist Spanish-speaking persons. Bilingual staff is also available via phone to assist Spanish-speaking patrons with general customer service inquiries (559-591-3278 or DART) and dial-a-ride reservations (559-595-8800). The Deputy City Clerk and a contracted certified interpreter provide translation services as needed at public hearings. The City also provides Spanish translation of its website content through Google Translator.

Supplementing the City's bilingual personnel are written translations of essential rider forms and service notice documents. Such documents include bus schedules (the Tulare County Transit Guide), all notices related to service changes/updates and public meetings/hearings, rider and community surveys, ADA application, and DART's Title VI documents (notice to the public, complaint form/procedures, and notice regarding language assistance services).

The cost for the translation of most written materials is included within City transit staff salaries. Oral translation is included within City staff and service contractor salaries. The Tulare County Transit Guide is published and paid for by TCAG through local contributions.

The City has allocated \$2,016 in its FY 2016/17 budget for transit marketing. These funds could be used for Spanish-language publications and radio spots, as needed.

## Implementation Plan

### Language Assistance Measures

The City of Dinuba provides numerous language assistance services for LEP persons, including both oral and written measures.

- Provide bilingual staffing (both City transit and service contractor employees) to provide Spanish-speaking interpretation at the Transit Center, Public Works Services, via the customer service and dispatch phone lines, and onboard DART buses;
- Provide all essential written material related to rider information in Spanish (including, but not limited to DART schedules, public notices, ADA application and Title VI documents and procedures);
- Place statements in public notices that interpreter services are available at these public meetings;
- Develop relationships with local non-profit and community organizations, and public agencies that provide services to LEP individuals and seek opportunities to provide information about DART services;
- Survey front-line transit staff (both City and service contractor employees) on an annual basis regarding their experiences with LEP individuals;
- Post the DART Title VI Program and LEP Plan on the City's website, <http://www.dinuba.org/public-transit>, at the Dinuba Transit Center, and at the Dinuba Public Works Services offices;
- When an interpreter is needed, for a language other than Spanish, the City will utilize a professional interpreter service.

### Providing Notice to LEP Persons

In order to ensure that LEP individuals are aware of the language assistance measures related to DART, the City provides the following:

- Bilingual transit staff are present during most DART service hours for in-person and phone assistance;
- DART schedules (in the Tulare County Transit Guide) include Spanish translation;
- All vital DART documents are printed and posted in Spanish at the Dinuba Transit Center, on the City's website (transportation/transit webpage), and on all DART buses. Such notices may also be posted or announced with local stakeholders, community centers, and at transit stops/shelters.
- A notice of the right to free language assistance will be included on important outreach documents, at the Dinuba Transit Center, and on the City's website (transportation/transit webpage).

**Staff LEP Training**

The following training is provided to City of Dinuba transit staff:

- Information on the City's DART Title VI Program (including language assistance services) and the City's LEP responsibilities;
- Documentation of language assistance requests;
- Assisting DART riders and the public in obtaining Title VI information, including how to file a complaint, and how to obtain translation services;
- How to handle a potential Title VI/LEP complaint.

The following training is provided to current service contractor (MV Transportation) staff:

- Annual "Sensitivity Training" that includes direction on how to manage non-English speaking persons.

**Monitoring and Updating the LEP Plan**

The City of Dinuba will update this LEP plan as required by the DOT. At a minimum, the plan will be reviewed and updated every three years in conjunction with the City's Title VI submission, or when it is clear that higher concentrations of LEP individuals are present in the DART service area, or as requested by the FTA or Caltrans. The City will monitor the LEP plan through the following techniques, and update the plan accordingly:

- Assign the day-to-day administration of the LEP program to the City's Business Manager, ensuring compliance and correct implementation;
- Add a question to all transit surveys to assess respondent's English proficiency and primary spoken language;
- Maintain on-going communication with organizations and agencies serving LEP populations;
- Review demographic changes reported by the US Census;
- Maintain internal monitoring of City and service contractor staff regarding their interaction with LEP persons;
- Determine whether DART's financial resources are sufficient to fund needed language assistance resources.

**Dissemination of the LEP Plan**

A link to the City of Dinuba/DART Title VI Program (including the City's LEP Plan) is included on the City of Dinuba website at <http://www.dinuba.org/public-transit> . Alternatively, any person or agency may request a copy of the LEP plan via telephone, mail, or in person and shall be provided a copy of the plan at no cost. The City will provide translated copies of the LEP plan to LEP persons upon request, if feasible.



Any questions or comments regarding this LEP Plan should be directed to:

George Avila, Business Manager/Title VI Administrator  
City of Dinuba  
Public Works Services  
1088 E. Kamm Avenue  
Dinuba, CA 93618  
Phone: (559) 591-5924

## SECTION 6: PARTICIPATION TABLE

### **Table Depicting the Membership of Non-Elected Committees and Councils**

The City of Dinuba does not currently have any transit-related non-elected planning boards, advisory councils or committees. During development of the City's Transit Development Plan (TDP), which occurs every five years, the City forms a TDP Committee to provide stakeholder input on the plan. The committee is comprised of a broad cross-section of the community, including transit users, representatives of transit-dependent populations, community leaders, school representatives, social service providers, and transportation employees. The TDP Committee is an ad hoc committee that is not currently in existence. The City will continue to encourage the participation of minorities on all future TDP Committees.

## SECTION 7: EQUITY ANALYSIS

### Title VI Equity Analysis

The City of Dinuba has no current plans for constructing any new transit-related facilities (including storage and maintenance facilities, and operation centers). The City is currently in the process of expanding its transit fueling (CNG) and storage facility, which is located at the City's Public Works department. The project includes replacement of an existing compressor and upgrading the control system to operate the remaining and the new compressor in a coordinated manner; the addition of a buffer vessel for time fill applications; ten (10) new time fill hoses with a new time fill meter; canopy structure to weather-protect vehicles being time-filled; an upgrade card access device with new fuel management system; utility expansion; grading; paving; relocating the existing storm water retention basin; fencing; lighting and miscellaneous improvements. The project is entirely contained within the existing Public Works site, which is zoned Light Industrial. The project is not a new facility, does not require land acquisition, and will not displace people from their residences or businesses.

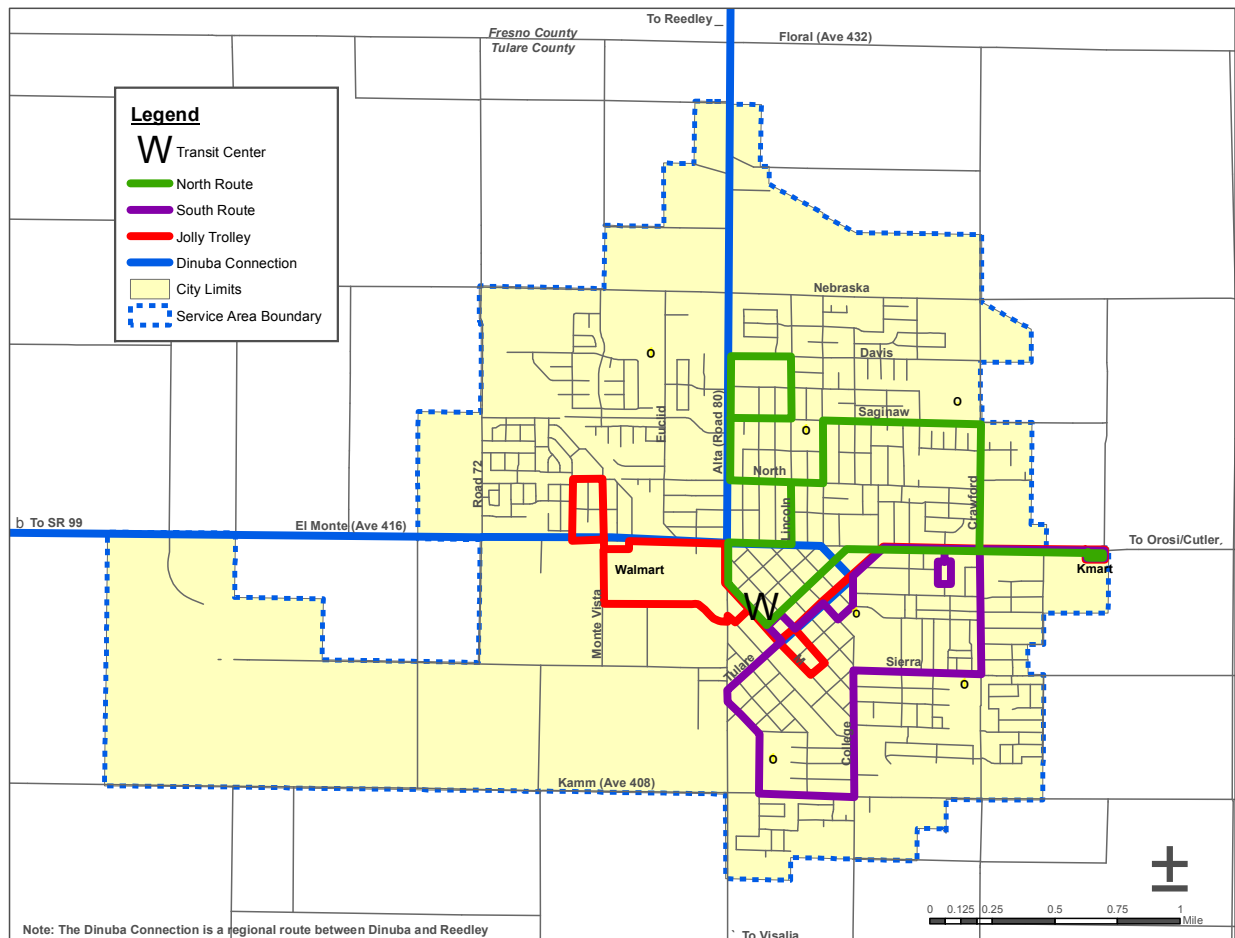
## SECTION 8: SYSTEM-WIDE STANDARDS & POLICIES

System-wide service standards (quantitative) and service policies (qualitative) are required of all fixed route transit providers of public transportation that operate less than 50 fixed route vehicles in peak service and are not located in an Urbanized Area (UZA) of 200,000 people or more, such as Dinuba Area Regional Transit (DART).

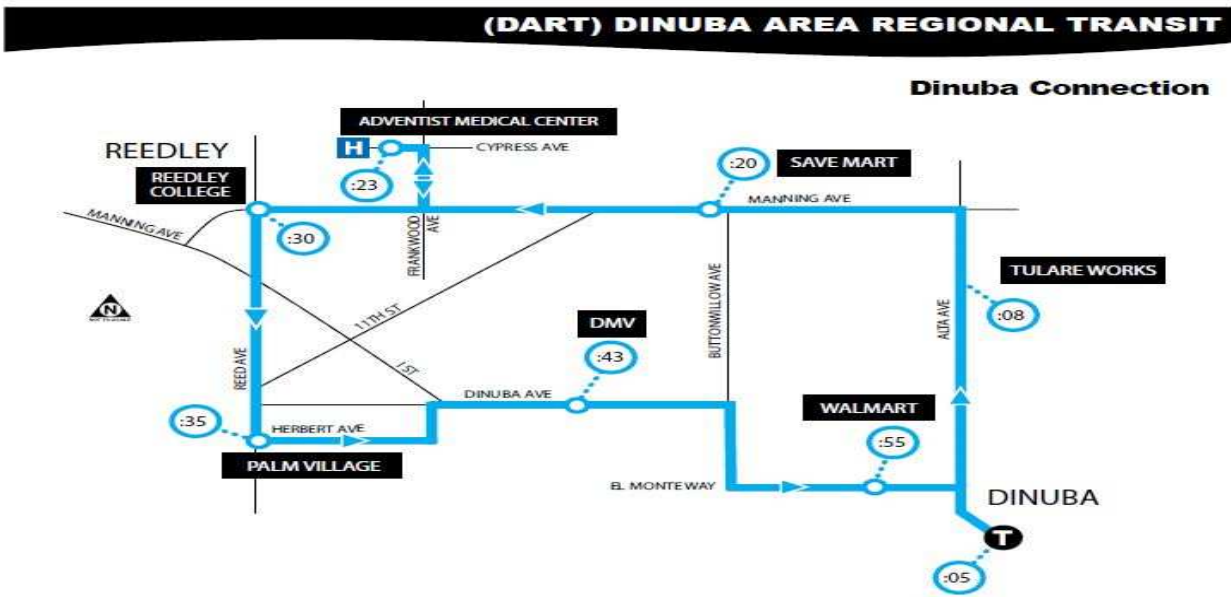
### DART Service Standards

#### Service Analysis

The City of Dinuba funds DART and Dinuba Connection. DART operates a Flexroute service, this is a combined fixed route and dial-a-ride service. Two 30 minute routes take you throughout Dinuba. Routes 1 and 2 operate along a fixed route, but leave the route to pick up dial-a-ride passengers between route stops. Dinuba Connection was developed in partnership with the Fresno County Rural Transit Agency (FCRTA), this route provides regional transit service between the City of Dinuba (Tulare County) and the City of Reedley (Fresno County). A map of the Dinuba Transit Service area is below.



## Dinuba Connection



## Vehicle Load Standards

Per adopted DART service standards, the average for all loads during the peak operating period should not exceed 1.25 passengers per seat (one standee for every four occupied bus seats).

**Table 7-1: DART Vehicle Load Standards**

	Average Passenger Capacities			
Vehicle Type	Seated	Standing	Total	Maximum Load Factor
25' Cutaway	20	4	24	1.25
30' Cutaway	27	6	33	1.25
33' Transit Bus	31	7	38	1.25
31' Trolley Bus	27	6	33	1.25

## Vehicle Headway Standards

Per adopted DART service standards, service headways should be such that passenger load standards are not exceeded on a continual basis. Current DART headways are as follows:

### DART Flexroute (Route 1 & Route 2)

DART provides flexroute service Monday through Saturday during the following hours:

Monday – Thursday	7:00 am to 6:00 pm
Friday	7:00 am to 9:00 pm

Saturday 9:00 am to 9:00 pm

Flexroute service is provided every 30 minutes during peak weekday hours. The service runs limited (1 hour) headways on Friday (between 6 pm and 9 pm) and Saturday (all day), using one bus for both routes instead of two; the Route 1 runs every hour on the hour, and the Route 2 runs every hour on the half hour.

### Jolly Trolley

The Jolly Trolley service runs Monday through Saturday during the following hours:

Monday – Thursday	9:00 am to 6:00 pm
Friday - Saturday	9:00 am to 9:00 pm

Trolley service is provided every 30 minutes during operating hours.

### Dinuba Connection

The Dinuba Connection provides service between Dinuba and Reedley, with stops at Northgate Shopping Center, Walmart, and the Dinuba Transit Center. In the City of Reedley the stops are at Save Mart, Adventist Medical Center, Reedley College, Palm Village Retirement, and Department of Motor Vehicles (DMV) Monday through Friday during the following hours:

#### School Year Schedule (mid-August through mid-June)

Monday – Friday	7:00 am to 9:00 pm
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#### Summer Schedule (mid-June through mid-August)

Monday – Friday	7:00 am to 3:00 pm
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Dinuba Connection service is provided every 60 minutes during operating hours.

### **On-time Performance Standards**

Per adopted DART service standards:

- Ninety (90%) percent of all revenue bus trips must depart the route start point and arrive at the route end point within 5 minutes of the time published in the schedule.
- No bus shall depart a formal time point before the time published in the schedule.
- Ninety (90%) percent of all demand-response same-day service will occur within 60 minutes of call time (call time to drop off).

### **Service Availability Standards**

Per adopted service standards, it is the City of Dinuba's goal to provide transit service to key trip origins and destinations throughout the city, such as apartments, clinics, retail centers, recreation centers and senior centers where ridership is expected to be high. The local route system will be designed such that 75% of all city residences or activity centers will be within

one-quarter (1/4) mile walking distance of a bus stop or serviced by dial-a-ride. Bus stops will be spaced at a minimum of 1,325 feet along each route.

## **DART Service Policies**

### **Vehicle Assignment Policy**

DART vehicles are assigned to routes based on the operating characteristics of the routes. Local routes typically operate the smaller (25') more maneuverable cutaway type buses, while the Dinuba Connection service to Reedley College typically operates the larger (30'+) buses to accommodate longer distance travel and larger passenger loads. All vehicles within the DART fleet are wheelchair lift-equipped, interior/exterior security surveillance camera systems-equipped, and are equipped with heating and air conditioning.

### **Transit Amenities Policy**

Per adopted service standards, benches and/or shelters should be considered for individual stops where the average daily boardings exceed 20 passengers. Priority should be given to bus stops serving senior residences or activity centers, or facilities which serve clients with mobility impairments. All bus stops should be clearly marked with proper signage.

## **SECTION 9: COUNCIL RESOLUTION**



**RESOLUTION NO. 2017-17**

**A RESOLUTION AUTHORIZING AN UPDATE TO THE CITY OF DINUBA'S TITLE VI PROGRAM TO MEET THE  
FEDERAL REGULATORY REQUIREMENTS FOR TITLE VI OF THE CIVIL RIGHTS ACT OF 1964  
ESTABLISHED BY 49 CFR PART 21.7**

**WHEREAS**, the City is a recipient of Federal revenues and is required to meet federal regulatory requirements for Title VI of the Civil Rights Act of 1964 established by 49 CFR part 21.7; and

**WHEREAS**, the City has or will provide all annual certifications and assurances to the Federal Transit Administration required for the Title VI Program; and

**WHEREAS**, the City assures that no person or group of persons on the basis of race, color, national origin, including limited English proficient persons are subjected to discrimination in the level and quality of transportation services, programs, and activities provided, whether federally funded or not; and

**WHEREAS**, the City assures that all residents and visitors of the City are afforded meaningful access to our programs, activities, and services; and

**WHEREAS**, the City updated the City's Title VI Program to meet current Federal Transit Administration Guidelines.

**IT IS NOW THEREFORE RESOLVED THAT** the City Council approves and adopts the updated City of Dinuba Title VI Program.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DINUBA** upon motion of Council Member \_\_\_\_\_, and Council Member \_\_\_\_\_ seconded the motion at a regular meeting of the City Council held on May 9, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Clerk



## City Council Staff Report

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Department: PUBLIC WORKS

May 9, 2017

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**To:** Mayor and City Council

**From:** Blanca Beltran, Public Works Director

**Subject:** On-Call Civil Engineering Services Cost Proposal - Caltrans Exhibit 10-H (BB)

### RECOMMENDATION

Council accept the State of California Department of Transportation (Caltrans) Exhibit 10-H as the cost proposal for the Civil Engineering Services contract awarded to Yamabe & Horn Engineering.

### EXECUTIVE SUMMARY

On April 25, 2017, the Council awarded a three-year contract for Civil Engineering Services to Yamabe & Horn Engineering. Staff inadvertently omitted Exhibit 10-H outlining the cost proposal for the contract services as required by the California Department of Transportation. This action will confirm to Caltrans requirements.

### OUTSTANDING ISSUES

None.

### DISCUSSION

As part of the recently awarded contract for Civil Engineering Services to Yamabe & Horn Engineering, staff inadvertently omitted Exhibit 10-H as an attachment to the contract. Exhibit 10-H is the standard form required by Caltrans for summarizing the cost proposal for engineering services.

The Yamabe & Horn Engineering contract cost proposal is therefore submitted for council's approval using Exhibit 10-H (Attachment 'A') in compliance with Caltrans requirements. This action does not modify or change the previously approved professionally services agreement with Yamabe & Horn Engineering.

**FISCAL IMPACT**

There is no fiscal impact from this action.

**PUBLIC HEARING**

None required.

**ATTACHMENTS:**

A. Yamabe & Horn, Exhibit 10-H

**EXHIBIT 10-H COST PROPOSAL** PAGE 1 OF 1**SPECIFIC RATE OF COMPENSATION (USE FOR ON-CALL OR AS-NEEDED CONTRACTS)**

(CONSTRUCTION ENGINEERING AND INSPECTION CONTRACTS)

**Note: Mark-ups are Not Allowed**Consultant or Subconsultant Yamabe & Horn Engineering, Inc. Contract No. \_\_\_\_\_ Date: 5/3/17

Fringe Benefit 0% + Overhead 40% + General Administration 15% = 55% (ICR)  
 (= 0% if Included in OH) (= 0% if Included in OH)

FEE % = 10%

**BILLING INFORMATION****CALCULATION INFORMATION**

Name/Job Title/Classification <sup>1</sup>	Hourly Billing Rates <sup>2</sup>			Effective date of hourly rate		Actual or Avg. hourly rate <sup>3</sup>	% or \$ increase
	Straight	OT(1.5x)	OT(2x)	From	To		
Principal Engineer	\$165.00	\$165.00	\$165.00	5/1/2017	4/30/2018	\$62.26	0%
Designated City Engineer	\$135.00	\$135.00	\$135.00	5/1/2017	4/30/2018	\$50.94	0%
Civil Engineer III	\$135.00	\$135.00	\$135.00	5/1/2017	4/30/2018	\$50.94	0%
Civil Engineer II	\$120.00	\$120.00	\$120.00	5/1/2017	4/30/2018	\$45.28	0%
Civil Engineer I	\$115.00	\$115.00	\$115.00	5/1/2017	4/30/2018	\$43.40	0%
Assistant Engineer II	\$105.00	\$105.00	\$105.00	5/1/2017	4/30/2018	\$39.62	0%
Assistant Engineer I	\$95.00	\$95.00	\$95.00	5/1/2017	4/30/2018	\$35.85	0%
Land Surveyor II	\$125.00	\$125.00	\$125.00	5/1/2017	4/30/2018	\$47.17	0%
Land Surveyor I	\$110.00	\$110.00	\$110.00	5/1/2017	4/30/2018	\$41.51	0%
Assistant Land Surveyor	\$100.00	\$100.00	\$100.00	5/1/2017	4/30/2018	\$37.74	0%
Construction Manager II	\$120.00	\$120.00	\$120.00	5/1/2017	4/30/2018	\$45.28	0%
Construction Manager I	\$100.00	\$100.00	\$100.00	5/1/2017	4/30/2018	\$37.74	0%
Inspector *	\$120.00	\$120.00	\$120.00	5/1/2017	4/30/2018	\$45.28	0%
CAD Drafter II	\$80.00	\$80.00	\$80.00	5/1/2017	4/30/2018	\$30.19	0%
CAD Drafter I	\$75.00	\$75.00	\$75.00	5/1/2017	4/30/2018	\$28.30	0%
Clerical	\$55.00	\$55.00	\$55.00	5/1/2017	4/30/2018	\$20.75	0%
2-Person Survey Crew *	\$215.00	\$215.00	\$215.00	5/1/2017	4/30/2018	\$81.13	0%
1-Person Survey Crew *	\$135.00	\$135.00	\$135.00	5/1/2017	4/30/2018	\$50.94	0%

- Names and classifications of consultant (key staff) team members must be listed. Provide separate sheets for prime and all subconsultant firms.
- Billing rate = actual hourly rate \* (1 + ICR) \* (1 + Fee). Agreed upon billing rates are not adjustable for the term of contract.
- For named employees enter the actual hourly rate. For classifications only, enter the Average Hourly Rate for that classification.

## NOTES:

- Denote all employees subject to prevailing wage with an asterisks (\*)
- For "Other Direct Cost" listing, see page 2 of this Exhibit

**EXHIBIT 10-H COST PROPOSAL** PAGE 1 OF 1**SPECIFIC RATE OF COMPENSATION (USE FOR ON-CALL OR AS-NEEDED CONTRACTS)**

(CONSTRUCTION ENGINEERING AND INSPECTION CONTRACTS)

**Note: Mark-ups are Not Allowed**Consultant or Subconsultant Yamabe & Horn Engineering, Inc. Contract No. \_\_\_\_\_ Date: 5/3/17

Fringe Benefit 0% + Overhead 40% + General Administration 15% = 55% (ICR)  
 (= 0% if Included in OH) (= 0% if Included in OH)

FEE % = 10%

**BILLING INFORMATION****CALCULATION INFORMATION**

Name/Job Title/Classification <sup>1</sup>	Hourly Billing Rates <sup>2</sup>			Effective date of hourly rate		Actual or Avg. hourly rate <sup>3</sup>	% or \$ increase
	Straight	OT(1.5x)	OT(2x)	From	To		
Principal Engineer	\$170.00	\$170.00	\$170.00	5/1/2018	4/30/2019	\$64.15	3%
Designated City Engineer	\$139.00	\$139.00	\$139.00	5/1/2018	4/30/2019	\$52.45	3%
Civil Engineer III	\$139.00	\$139.00	\$139.00	5/1/2018	4/30/2019	\$52.45	3%
Civil Engineer II	\$124.00	\$124.00	\$124.00	5/1/2018	4/30/2019	\$46.79	3%
Civil Engineer I	\$118.00	\$118.00	\$118.00	5/1/2018	4/30/2019	\$44.53	3%
Assistant Engineer II	\$108.00	\$108.00	\$108.00	5/1/2018	4/30/2019	\$40.75	3%
Assistant Engineer I	\$98.00	\$98.00	\$98.00	5/1/2018	4/30/2019	\$36.98	3%
Land Surveyor II	\$129.00	\$129.00	\$129.00	5/1/2018	4/30/2019	\$48.68	3%
Land Surveyor I	\$113.00	\$113.00	\$113.00	5/1/2018	4/30/2019	\$42.64	3%
Assistant Land Surveyor	\$103.00	\$103.00	\$103.00	5/1/2018	4/30/2019	\$38.87	3%
Construction Manager II	\$124.00	\$124.00	\$124.00	5/1/2018	4/30/2019	\$46.79	3%
Construction Manager I	\$103.00	\$103.00	\$103.00	5/1/2018	4/30/2019	\$38.87	3%
Inspector *	\$124.00	\$124.00	\$124.00	5/1/2018	4/30/2019	\$46.79	3%
CAD Drafter II	\$82.00	\$82.00	\$82.00	5/1/2018	4/30/2019	\$30.94	3%
CAD Drafter I	\$77.00	\$77.00	\$77.00	5/1/2018	4/30/2019	\$29.06	3%
Clerical	\$56.50	\$56.50	\$56.50	5/1/2018	4/30/2019	\$21.32	3%
2-Person Survey Crew *	\$221.00	\$221.00	\$221.00	5/1/2018	4/30/2019	\$83.40	3%
1-Person Survey Crew *	\$139.00	\$139.00	\$139.00	5/1/2018	4/30/2019	\$52.45	3%

- Names and classifications of consultant (key staff) team members must be listed. Provide separate sheets for prime and all subconsultant firms.
- Billing rate = actual hourly rate \* (1 + ICR) \* (1 + Fee). Agreed upon billing rates are not adjustable for the term of contract.
- For named employees enter the actual hourly rate. For classifications only, enter the Average Hourly Rate for that classification.

**NOTES:**

- Denote all employees subject to prevailing wage with an asterisks (\*)
- For "Other Direct Cost" listing, see page 2 of this Exhibit

**EXHIBIT 10-H COST PROPOSAL** PAGE 1 OF 1**SPECIFIC RATE OF COMPENSATION (USE FOR ON-CALL OR AS-NEEDED CONTRACTS)**

(CONSTRUCTION ENGINEERING AND INSPECTION CONTRACTS)

**Note: Mark-ups are Not Allowed**Consultant or Subconsultant Yamabe & Horn Engineering, Inc. Contract No. \_\_\_\_\_ Date: 5/3/17

Fringe Benefit 0% + Overhead 40% + General Administration 15% = 55% (ICR)  
 (= 0% if Included in OH) (= 0% if Included in OH)

FEE % = 10%

**BILLING INFORMATION****CALCULATION INFORMATION**

Name/Job Title/Classification <sup>1</sup>	Hourly Billing Rates <sup>2</sup>			Effective date of hourly rate		Actual or Avg. hourly rate <sup>3</sup>	% or \$ increase
	Straight	OT(1.5x)	OT(2x)	From	To		
Principal Engineer	\$175.00	\$175.00	\$175.00	5/1/2019	4/30/2020	\$66.04	3%
Designated City Engineer	\$143.00	\$143.00	\$143.00	5/1/2019	4/30/2020	\$53.96	3%
Civil Engineer III	\$143.00	\$143.00	\$143.00	5/1/2019	4/30/2020	\$53.96	3%
Civil Engineer II	\$128.00	\$128.00	\$128.00	5/1/2019	4/30/2020	\$48.30	3%
Civil Engineer I	\$122.00	\$122.00	\$122.00	5/1/2019	4/30/2020	\$46.04	3%
Assistant Engineer II	\$111.00	\$111.00	\$111.00	5/1/2019	4/30/2020	\$41.89	3%
Assistant Engineer I	\$101.00	\$101.00	\$101.00	5/1/2019	4/30/2020	\$38.11	3%
Land Surveyor II	\$133.00	\$133.00	\$133.00	5/1/2019	4/30/2020	\$50.19	3%
Land Surveyor I	\$116.00	\$116.00	\$116.00	5/1/2019	4/30/2020	\$43.77	3%
Assistant Land Surveyor	\$106.00	\$106.00	\$106.00	5/1/2019	4/30/2020	\$40.00	3%
Construction Manager II	\$128.00	\$128.00	\$128.00	5/1/2019	4/30/2020	\$48.30	3%
Construction Manager I	\$106.00	\$106.00	\$106.00	5/1/2019	4/30/2020	\$40.00	3%
Inspector *	\$128.00	\$128.00	\$128.00	5/1/2019	4/30/2020	\$48.30	3%
CAD Drafter II	\$84.50	\$84.50	\$84.50	5/1/2019	4/30/2020	\$31.89	3%
CAD Drafter I	\$79.00	\$79.00	\$79.00	5/1/2019	4/30/2020	\$29.81	3%
Clerical	\$58.00	\$58.00	\$58.00	5/1/2019	4/30/2020	\$21.89	3%
2-Person Survey Crew *	\$228.00	\$228.00	\$228.00	5/1/2019	4/30/2020	\$86.04	3%
1-Person Survey Crew *	\$143.00	\$143.00	\$143.00	5/1/2019	4/30/2020	\$53.96	3%

- Names and classifications of consultant (key staff) team members must be listed. Provide separate sheets for prime and all subconsultant firms.
- Billing rate = actual hourly rate \* (1 + ICR) \* (1 + Fee). Agreed upon billing rates are not adjustable for the term of contract.
- For named employees enter the actual hourly rate. For classifications only, enter the Average Hourly Rate for that classification.

**NOTES:**

- Denote all employees subject to prevailing wage with an asterisks (\*)
- For "Other Direct Cost" listing, see page 2 of this Exhibit



## City Council Staff Report

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Department: CITY MANAGER'S OFFICE

May 9, 2017

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**To:** Mayor and City Council

**From:** Linda Barkley, Deputy City Clerk

**Subject:** Approval of Warrant Register April 28; May 5, 2017 (MM)

### RECOMMENDATION

Council approve the warrant register as presented.

### EXECUTIVE SUMMARY

None.

### OUTSTANDING ISSUES

None.

### DISCUSSION

None.

### FISCAL IMPACT

None.

### PUBLIC HEARING

None required.

### ATTACHMENTS:

A. WR 04.28.2017

B. WR 05.05.2017



# Accounts Payable Invoice Report

Payment Date Range 04/16/17 - 04/28/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>385 - 4 Creeks, Inc.</b>									
10174	4 Creeks Bike Lane Project	Paid by Check #12594		04/12/2017	04/28/2017	04/28/2017		04/28/2017	610.65
Vendor <b>385 - 4 Creeks, Inc.</b> Totals						Invoices	1		<u>\$610.65</u>
Vendor <b>1143 - AAA Quality Services, Inc.</b>									
00252969	Fy 16/17-Parks-Potty rental for Centennial park	Paid by Check #12595		04/15/2017	04/28/2017	04/28/2017	04/20/2017	04/28/2017	265.59
00252976	Fy 16/17-Parks-Portable potty rental for Nebrask4 park	Paid by Check #12595		04/15/2017	04/28/2017	04/28/2017	04/20/2017	04/28/2017	265.59
00252977	Fy 16/17-Parks-Portable potty rental Alice Park	Paid by Check #12595		04/15/2017	04/28/2017	04/28/2017	04/20/2017	04/28/2017	265.59
Vendor <b>1143 - AAA Quality Services, Inc.</b> Totals						Invoices	3		<u>\$796.77</u>
Vendor <b>479 - Able Industries</b>									
871298	Document Shredding	Paid by Check #12486		03/17/2017	04/21/2017	04/21/2017		04/21/2017	227.92
Vendor <b>479 - Able Industries</b> Totals						Invoices	1		<u>\$227.92</u>
Vendor <b>79 - AD Group DBA Shelton Turnbull</b>									
346112	April 2017	Paid by Check #12596		04/14/2017	04/28/2017	04/28/2017		04/28/2017	25.00
Vendor <b>79 - AD Group DBA Shelton Turnbull</b> Totals						Invoices	1		<u>\$25.00</u>
Vendor <b>48 - ADT Security Services</b>									
S387864791	Fy 16/17-CS-Security Services 5/17-7/17	Paid by Check #12487		05/01/2017	04/21/2017	04/21/2017	04/17/2017	04/21/2017	138.33
S387864794	SECURITY AT 6675 AVE 412 - WWTP	Paid by Check #12487		05/01/2017	04/21/2017	04/21/2017		04/21/2017	156.33
S387864798	SECURITY FOR 110 S COLLEGE AVE	Paid by Check #12487		05/01/2017	04/21/2017	04/21/2017		04/21/2017	126.33
Vendor <b>48 - ADT Security Services</b> Totals						Invoices	3		<u>\$420.99</u>
Vendor <b>206 - ADT Security Services, Inc.</b>									
621446451	SECURITY SERVICES	Paid by Check #12597		04/12/2017	04/28/2017	04/28/2017		04/28/2017	149.97
Vendor <b>206 - ADT Security Services, Inc.</b> Totals						Invoices	1		<u>\$149.97</u>
Vendor <b>263 - Advantek Benefit Administrators</b>									
04/12/17	Funding request	Paid by Check #12488		04/12/2017	04/21/2017	04/21/2017		04/21/2017	6,202.72
Vendor <b>263 - Advantek Benefit Administrators</b> Totals						Invoices	1		<u>\$6,202.72</u>
Vendor <b>876 - Adventist Health</b>									
20170222-2	Occupational Health Screening	Paid by Check #12489		02/22/2017	04/21/2017	04/21/2017		04/21/2017	1,909.46
20170308-8	Professional Services	Paid by Check #12489		03/08/2017	04/21/2017	04/21/2017		04/21/2017	367.32
Vendor <b>876 - Adventist Health</b> Totals						Invoices	2		<u>\$2,276.78</u>





# Accounts Payable Invoice Report

Payment Date Range 04/16/17 - 04/28/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 393 - Airgas NCN</b>									
9944108167	Supplies	Paid by Check #12490		03/31/2017	04/21/2017	04/21/2017		04/21/2017	30.70
Vendor 393 - Airgas NCN Totals							Invoices	1	\$30.70
<b>Vendor 1036 - Allstar Fire Equipment</b>									
197014	Hose	Paid by Check #12491		03/15/2017	04/21/2017	04/21/2017		04/21/2017	373.68
Vendor 1036 - Allstar Fire Equipment Totals							Invoices	1	\$373.68
<b>Vendor 20 - Ameritas Life Insurance</b>									
May 2017	010-007745-00001 Dental premiums	Paid by Check #12492		04/03/2017	04/21/2017	04/21/2017		04/21/2017	17,156.52
Vendor 20 - Ameritas Life Insurance Totals							Invoices	1	\$17,156.52
<b>Vendor 351 - Anthem Blue Cross</b>									
094045301I	975A79192 Medders 5/1/17	Paid by Check #12494		04/06/2017	04/21/2017	04/21/2017		04/21/2017	106.00
094047095I	267M79870 Meinert 5/1/17	Paid by Check #12493		04/06/2017	04/21/2017	04/21/2017		04/21/2017	106.00
094047936I	530M82834 Canales 5/1/17	Paid by Check #12495		04/06/2017	04/21/2017	04/21/2017		04/21/2017	106.00
094065878I	299A24237 Tyler 5/1/17	Paid by Check #12497		04/07/2017	04/21/2017	04/21/2017		04/21/2017	159.80
094066372I	792A24403 Magyar 5/1/17	Paid by Check #12496		04/07/2017	04/21/2017	04/21/2017		04/21/2017	159.80
094076563I	267A23160 Valdez 5/1/17	Paid by Check #12498		04/07/2017	04/21/2017	04/21/2017		04/21/2017	168.00
000394860E	05/01/2017 - 06/01/2017 premium	Paid by Check #12499		04/15/2017	04/21/2017	04/21/2017		04/21/2017	578.71
Vendor 351 - Anthem Blue Cross Totals							Invoices	7	\$1,384.31
<b>Vendor 17 - AT&amp;T</b>									
55959606493/17	Telephone	Paid by Check #12500		03/26/2017	04/21/2017	04/21/2017		04/21/2017	242.80
25012719614/17	Telephone	Paid by Check #12500		04/01/2017	04/21/2017	04/21/2017		04/21/2017	73.92
93910547434/17	Telephone	Paid by Check #12501		04/02/2017	04/21/2017	04/21/2017		04/21/2017	98.55
23845182144/17	Telephone	Paid by Check #12598		04/07/2017	04/28/2017	04/28/2017		04/28/2017	66.89
93910372774/17	Telephone	Paid by Check #12599		04/10/2017	04/28/2017	04/28/2017		04/28/2017	21.63
93910544724/17	Telephone	Paid by Check #12600		04/10/2017	04/28/2017	04/28/2017		04/28/2017	37.43
93910544744/17	Telephone	Paid by Check #12600		04/10/2017	04/28/2017	04/28/2017		04/28/2017	41.16
93910544754/17	Telephone	Paid by Check #12600		04/10/2017	04/28/2017	04/28/2017		04/28/2017	17.91
93910544764/17	Telephone	Paid by Check #12599		04/10/2017	04/28/2017	04/28/2017		04/28/2017	19.88
93910544784/17	Telephone	Paid by Check #12600		04/10/2017	04/28/2017	04/28/2017		04/28/2017	19.66
93910544614/17	Telephone	Paid by Check #12599		04/11/2017	04/28/2017	04/28/2017		04/28/2017	30.73
93910544624/17	DSC Phone 591-2450 3/11 - 4/10/17	Paid by Check #12501		04/11/2017	04/21/2017	04/21/2017		04/21/2017	58.09
93910544634/17	Votech Phone 591-2883	Paid by Check #12501		04/11/2017	04/21/2017	04/21/2017		04/21/2017	19.66
93910544664/17	Telephone	Paid by Check #12599		04/11/2017	04/28/2017	04/28/2017		04/28/2017	17.08
93910544674/17	Telephone	Paid by Check #12599		04/11/2017	04/28/2017	04/28/2017		04/28/2017	37.43
93910544684/17	Gang Hotline	Paid by Check #12599		04/11/2017	04/28/2017	04/28/2017		04/28/2017	17.76



# Accounts Payable Invoice Report

Payment Date Range 04/16/17 - 04/28/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 17 - AT&amp;T</b>									
93910544694/17	We Tip Hotline - Investigations	Paid by Check #12599		04/11/2017	04/28/2017	04/28/2017		04/28/2017	17.76
9391054470 4/17	9391054470 4/10/17	Paid by Check #12501		04/11/2017	04/21/2017	04/21/2017		04/21/2017	20.55
9391054471 4/17	9391054471 4/10/17	Paid by Check #12501		04/11/2017	04/21/2017	04/21/2017		04/21/2017	17.76
9391054479 4/17	9391054473 4/10/17	Paid by Check #12501		04/11/2017	04/21/2017	04/21/2017		04/21/2017	19.66
93910547384/17	Telephone	Paid by Check #12599		04/11/2017	04/28/2017	04/28/2017		04/28/2017	207.29
93910547404/17	PD monthly telephone bill	Paid by Check #12599		04/11/2017	04/28/2017	04/28/2017		04/28/2017	395.83
93910547414/17	Telephone	Paid by Check #12599		04/11/2017	04/28/2017	04/28/2017		04/28/2017	258.67
9391054742 4/17	9391054742 4/10/17	Paid by Check #12501		04/11/2017	04/21/2017	04/21/2017		04/21/2017	157.24
93910547444/17	Telephone	Paid by Check #12600		04/11/2017	04/28/2017	04/28/2017		04/28/2017	214.48
93910547454/17	Votech Phone 596-2169	Paid by Check #12501		04/11/2017	04/21/2017	04/21/2017		04/21/2017	71.61
93910547564/17	Telephone	Paid by Check #12599		04/11/2017	04/28/2017	04/28/2017		04/28/2017	378.91
Vendor 17 - AT&T Totals							Invoices	27	\$2,580.34
<b>Vendor 1269 - Avalanche Fire Protection</b>									
120346	FD 5 year inspection	Paid by Check #12502		04/12/2017	04/21/2017	04/21/2017		04/21/2017	750.00
Vendor 1269 - Avalanche Fire Protection Totals							Invoices	1	\$750.00
<b>Vendor 376 - BCS Consulting</b>									
20290	Hard drive replacement for Dell server	Paid by Check #12503		04/10/2017	04/21/2017	04/21/2017		04/21/2017	182.28
Vendor 376 - BCS Consulting Totals							Invoices	1	\$182.28
<b>Vendor 105 - Best Uniforms</b>									
40724	Explorer uniform tabs	Paid by Check #12504		03/10/2017	04/21/2017	04/21/2017		04/21/2017	34.55
40738	Explorer belt equipment	Paid by Check #12504		03/24/2017	04/21/2017	04/21/2017		04/21/2017	307.94
40774	Body armor for J. Jobe	Paid by Check #12601		04/13/2017	04/28/2017	04/28/2017		04/28/2017	858.40
Vendor 105 - Best Uniforms Totals							Invoices	3	\$1,200.89
<b>Vendor 399 - BG Origin, Inc.</b>									
2016-5300	Verizon Security Breach	Paid by Check #12505		12/09/2016	04/21/2017	04/21/2017		04/21/2017	85.00
Vendor 399 - BG Origin, Inc. Totals							Invoices	1	\$85.00
<b>Vendor 116 - BSK Analytical Laboratories</b>									
A708798	WATER SAMPLE TESTING	Paid by Check #12506		04/11/2017	04/21/2017	04/21/2017		04/21/2017	121.00
Vendor 116 - BSK Analytical Laboratories Totals							Invoices	1	\$121.00
<b>Vendor 204 - Burton's Fire Inc.</b>									
S36521	BEARING FOR VEHICLE E32	Paid by Check #12602		04/11/2017	04/28/2017	04/28/2017		04/28/2017	764.21
Vendor 204 - Burton's Fire Inc. Totals							Invoices	1	\$764.21
<b>Vendor 503 - The Business Journal</b>									
78645	Business Journal AD Randle Proj RFP	Paid by Check #12507		04/10/2017	04/21/2017	04/21/2017		04/21/2017	190.00



# Accounts Payable Invoice Report

Payment Date Range 04/16/17 - 04/28/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 503 - The Business Journal</b>									
78710	Business Journal AD RFP Traffic Eng	Paid by Check #12603		04/17/2017	04/28/2017	04/28/2017		04/28/2017	199.50
Vendor 503 - The Business Journal Totals							Invoices	2	\$389.50
<b>Vendor 1275 - California Turf Equipment</b>									
326701	Fy 16/17-Parks Tree trimming supplies	Paid by Check #12508		03/31/2017	04/21/2017	04/21/2017	04/17/2017	04/21/2017	3,102.49
Vendor 1275 - California Turf Equipment Totals							Invoices	1	\$3,102.49
<b>Vendor 500 - Cara's Blueprint Express</b>									
133065	COPIES RD 80 PHASE II AS BUILTS	Paid by Check #12509		04/07/2017	04/21/2017	04/21/2017		04/21/2017	392.79
133096	COPIES RD 80 WIDENING PLANS	Paid by Check #12509		04/10/2017	04/21/2017	04/21/2017		04/21/2017	126.92
Vendor 500 - Cara's Blueprint Express Totals							Invoices	2	\$519.71
<b>Vendor 568 - Lourdes Chavez</b>									
Reimburse 4/12	Safety Reimbursement softball equipment	Paid by Check #12510		04/12/2017	04/21/2017	04/21/2017		04/21/2017	87.40
Vendor 568 - Lourdes Chavez Totals							Invoices	1	\$87.40
<b>Vendor 176 - Chick's Frame and Wheel Service</b>									
36942	ALIGNMENT FOR BUS 7	Paid by Check #12511		04/03/2017	04/21/2017	04/21/2017		04/21/2017	48.99
Vendor 176 - Chick's Frame and Wheel Service Totals							Invoices	1	\$48.99
<b>Vendor 240 - Clean Cut Landscape Management Inc.</b>									
686	March 2017	Paid by Check #12512		03/31/2017	04/21/2017	04/21/2017		04/21/2017	17,581.70
Vendor 240 - Clean Cut Landscape Management Inc. Totals							Invoices	1	\$17,581.70
<b>Vendor 1238 - Coleman &amp; Horowitz, LLP</b>									
334520	Coleman & Horowitz Ave 416 Legal fees	Paid by Check #12604		03/31/2017	04/28/2017	04/28/2017		04/28/2017	117.00
Vendor 1238 - Coleman & Horowitz, LLP Totals							Invoices	1	\$117.00
<b>Vendor 170 - Comcast</b>									
0136611 032617	cable service	Paid by Check #12513		03/26/2017	04/21/2017	04/21/2017		04/21/2017	53.74
0160181 4/7/17	Communications	Paid by Check #12516		04/07/2017	04/21/2017	04/21/2017		04/21/2017	393.70
0013307 4/9/17	Communications	Paid by Check #12515		04/09/2017	04/21/2017	04/21/2017		04/21/2017	158.84
0148160 4/11/17	Communications	Paid by Check #12514		04/11/2017	04/21/2017	04/21/2017		04/21/2017	146.12
0148178 4/12/17	Communications	Paid by Check #12605		04/12/2017	04/28/2017	04/28/2017		04/28/2017	231.12
Vendor 170 - Comcast Totals							Invoices	5	\$983.52



# Accounts Payable Invoice Report

Payment Date Range 04/16/17 - 04/28/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 1283 - CSG Consultants, Inc.</b>									
B170248	Outsource Plan Check Fees for Viscaya II	Paid by Check #12606		04/03/2017	04/28/2017	04/28/2017		04/28/2017	1,260.00
Vendor 1283 - CSG Consultants, Inc. Totals							Invoices	1	\$1,260.00
<b>Vendor 356 - CSMFO</b>									
Gov. Accounting	Lorena & Silvia	Paid by Check #12607		04/21/2017	04/28/2017	04/28/2017		04/28/2017	150.00
Vendor 356 - CSMFO Totals							Invoices	1	\$150.00
<b>Vendor 3 - Culligan Water</b>									
129762	PORTABLE EXCHANGE TANK	Paid by Check #12517		03/31/2017	04/21/2017	04/21/2017		04/21/2017	71.00
130194	PORTABLE EXCHANGE TANK & RENTAL SERVICE	Paid by Check #12517		03/31/2017	04/21/2017	04/21/2017		04/21/2017	69.00
130436	WATER SOFTENER RENTAL SERVICE	Paid by Check #12517		03/31/2017	04/21/2017	04/21/2017		04/21/2017	39.00
130459	WATER SOFTENER RENTAL SERVICE - WELL 18	Paid by Check #12517		03/31/2017	04/21/2017	04/21/2017		04/21/2017	43.00
Vendor 3 - Culligan Water Totals							Invoices	4	\$222.00
<b>Vendor 77 - Department of Justice</b>									
229319	Blood alcohol analysis	Paid by Check #12518		04/12/2017	04/21/2017	04/21/2017		04/21/2017	280.00
Vendor 77 - Department of Justice Totals							Invoices	1	\$280.00
<b>Vendor 85 - Dinuba Lions Club</b>									
April 2017	Dues & Subscriptions	Paid by Check #12519		04/19/2017	04/21/2017	04/21/2017		04/21/2017	94.00
Vendor 85 - Dinuba Lions Club Totals							Invoices	1	\$94.00
<b>Vendor 4 - Dinuba Lumber Company</b>									
10652261	Maintenance	Paid by Check #12520		03/01/2017	04/21/2017	04/21/2017		04/21/2017	(3.50)
10652276	Maintenance	Paid by Check #12520		03/01/2017	04/21/2017	04/21/2017		04/21/2017	35.10
10652307	Maintenance	Paid by Check #12520		03/01/2017	04/21/2017	04/21/2017		04/21/2017	61.85
10652310	Maintenance	Paid by Check #12520		03/01/2017	04/21/2017	04/21/2017		04/21/2017	9.74
10652313	Maintenance	Paid by Check #12520		03/01/2017	04/21/2017	04/21/2017		04/21/2017	59.66
10652348	Maintenance	Paid by Check #12520		03/01/2017	04/21/2017	04/21/2017		04/21/2017	37.54
10652390	Maintenance	Paid by Check #12520		03/02/2017	04/21/2017	04/21/2017		04/21/2017	5.46
10652391	Maintenance	Paid by Check #12520		03/02/2017	04/21/2017	04/21/2017		04/21/2017	10.72
10652396	Maintenance	Paid by Check #12520		03/02/2017	04/21/2017	04/21/2017		04/21/2017	23.43
10652404	Maintenance	Paid by Check #12520		03/02/2017	04/21/2017	04/21/2017		04/21/2017	111.57
10652420	Maintenance	Paid by Check #12520		03/02/2017	04/21/2017	04/21/2017		04/21/2017	16.59
10652489	Maintenance	Paid by Check #12520		03/02/2017	04/21/2017	04/21/2017		04/21/2017	64.42
10652530	Maintenance	Paid by Check #12520		03/03/2017	04/21/2017	04/21/2017		04/21/2017	48.73
10652534	Maintenance	Paid by Check #12520		03/03/2017	04/21/2017	04/21/2017		04/21/2017	45.87



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 4 - Dinuba Lumber Company</b>									
10652550	Maintenance	Paid by Check #12520		03/03/2017	04/21/2017	04/21/2017		04/21/2017	87.60
10652554	Maintenance	Paid by Check #12520		03/03/2017	04/21/2017	04/21/2017		04/21/2017	24.36
10652574	Maintenance	Paid by Check #12520		03/03/2017	04/21/2017	04/21/2017		04/21/2017	2.30
10652597	Maintenance	Paid by Check #12520		03/03/2017	04/21/2017	04/21/2017		04/21/2017	23.38
10652621	Maintenance	Paid by Check #12520		03/03/2017	04/21/2017	04/21/2017		04/21/2017	24.98
10652658	Maintenance	Paid by Check #12520		03/03/2017	04/21/2017	04/21/2017		04/21/2017	20.85
10652684	Maintenance	Paid by Check #12520		03/04/2017	04/21/2017	04/21/2017		04/21/2017	24.40
10652716	Maintenance	Paid by Check #12520		03/04/2017	04/21/2017	04/21/2017		04/21/2017	40.98
10652778	Maintenance	Paid by Check #12520		03/06/2017	04/21/2017	04/21/2017		04/21/2017	11.27
10652783	Maintenance	Paid by Check #12520		03/06/2017	04/21/2017	04/21/2017		04/21/2017	25.38
10652833	Maintenance	Paid by Check #12520		03/06/2017	04/21/2017	04/21/2017		04/21/2017	53.70
10652876	Maintenance	Paid by Check #12520		03/06/2017	04/21/2017	04/21/2017		04/21/2017	13.66
10652933	Maintenance	Paid by Check #12520		03/07/2017	04/21/2017	04/21/2017		04/21/2017	23.20
10652951	Maintenance	Paid by Check #12520		03/07/2017	04/21/2017	04/21/2017		04/21/2017	29.64
10652959	Maintenance	Paid by Check #12520		03/07/2017	04/21/2017	04/21/2017		04/21/2017	20.12
10652981	Maintenance	Paid by Check #12520		03/07/2017	04/21/2017	04/21/2017		04/21/2017	2.90
10652988	Maintenance	Paid by Check #12520		03/07/2017	04/21/2017	04/21/2017		04/21/2017	(.65)
10653049	Maintenance	Paid by Check #12520		03/07/2017	04/21/2017	04/21/2017		04/21/2017	6.52
10653050	Maintenance	Paid by Check #12520		03/07/2017	04/21/2017	04/21/2017		04/21/2017	2.97
10653066	Maintenance	Paid by Check #12520		03/07/2017	04/21/2017	04/21/2017		04/21/2017	34.15
10653068	Maintenance	Paid by Check #12520		03/07/2017	04/21/2017	04/21/2017		04/21/2017	28.30
10653082	Maintenance	Paid by Check #12520		03/08/2017	04/21/2017	04/21/2017		04/21/2017	27.24
10653104	Maintenance	Paid by Check #12520		03/08/2017	04/21/2017	04/21/2017		04/21/2017	13.44
10653133	Maintenance	Paid by Check #12520		03/08/2017	04/21/2017	04/21/2017		04/21/2017	49.77
10653161	Maintenance	Paid by Check #12520		03/08/2017	04/21/2017	04/21/2017		04/21/2017	25.67
10653191	Maintenance	Paid by Check #12520		03/08/2017	04/21/2017	04/21/2017		04/21/2017	38.63
10653210	Concrete Saw	Paid by Check #12520		03/09/2017	04/21/2017	04/21/2017		04/21/2017	3,146.45
10653213	Maintenance	Paid by Check #12520		03/09/2017	04/21/2017	04/21/2017		04/21/2017	11.11
10653224	Maintenance	Paid by Check #12520		03/09/2017	04/21/2017	04/21/2017		04/21/2017	24.10
10653241	Maintenance	Paid by Check #12520		03/09/2017	04/21/2017	04/21/2017		04/21/2017	1.67
10653260	Maintenance	Paid by Check #12520		03/09/2017	04/21/2017	04/21/2017		04/21/2017	.24
10653265	Maintenance	Paid by Check #12520		03/09/2017	04/21/2017	04/21/2017		04/21/2017	16.28
10653271	Maintenance	Paid by Check #12520		03/09/2017	04/21/2017	04/21/2017		04/21/2017	21.47
10653272	Maintenance	Paid by Check #12520		03/09/2017	04/21/2017	04/21/2017		04/21/2017	4.28
10653311	Maintenance	Paid by Check #12520		03/10/2017	04/21/2017	04/21/2017		04/21/2017	49.77
10653360	Maintenance	Paid by Check #12520		03/10/2017	04/21/2017	04/21/2017		04/21/2017	4.48
10653361	Maintenance	Paid by Check #12520		03/10/2017	04/21/2017	04/21/2017		04/21/2017	5.22
10653370	Maintenance	Paid by Check #12520		03/10/2017	04/21/2017	04/21/2017		04/21/2017	127.38
10653403	Maintenance	Paid by Check #12520		03/10/2017	04/21/2017	04/21/2017		04/21/2017	6.21
10653430	Maintenance	Paid by Check #12520		03/11/2017	04/21/2017	04/21/2017		04/21/2017	20.47
10653466	Maintenance	Paid by Check #12520		03/11/2017	04/21/2017	04/21/2017		04/21/2017	84.02



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<b>Vendor 4 - Dinuba Lumber Company</b>									
10653533	Maintenance	Paid by Check #12520		03/12/2017	04/21/2017	04/21/2017		04/21/2017	24.40
10653534	Maintenance	Paid by Check #12520		03/12/2017	04/21/2017	04/21/2017		04/21/2017	20.11
10653535	Maintenance	Paid by Check #12520		03/12/2017	04/21/2017	04/21/2017		04/21/2017	2.33
10653562	Maintenance	Paid by Check #12520		03/13/2017	04/21/2017	04/21/2017		04/21/2017	75.58
10653577	Maintenance	Paid by Check #12520		03/13/2017	04/21/2017	04/21/2017		04/21/2017	13.66
10653585	Maintenance	Paid by Check #12520		03/13/2017	04/21/2017	04/21/2017		04/21/2017	13.65
10653591	Maintenance	Paid by Check #12520		03/13/2017	04/21/2017	04/21/2017		04/21/2017	25.47
10653592	Maintenance	Paid by Check #12520		03/13/2017	04/21/2017	04/21/2017		04/21/2017	8.67
10653677	Maintenance	Paid by Check #12520		03/13/2017	04/21/2017	04/21/2017		04/21/2017	23.00
10653678	Maintenance	Paid by Check #12520		03/13/2017	04/21/2017	04/21/2017		04/21/2017	20.28
10653700	Maintenance	Paid by Check #12520		03/14/2017	04/21/2017	04/21/2017		04/21/2017	4.30
10653809	Maintenance	Paid by Check #12520		03/14/2017	04/21/2017	04/21/2017		04/21/2017	31.90
10653812	Maintenance	Paid by Check #12520		03/15/2017	04/21/2017	04/21/2017		04/21/2017	5.16
10653816	Maintenance	Paid by Check #12520		03/15/2017	04/21/2017	04/21/2017		04/21/2017	(1.07)
10653835	Maintenance	Paid by Check #12520		03/15/2017	04/21/2017	04/21/2017		04/21/2017	67.44
10653836	Maintenance	Paid by Check #12520		03/15/2017	04/21/2017	04/21/2017		04/21/2017	8.39
10653863	Maintenance	Paid by Check #12520		03/15/2017	04/21/2017	04/21/2017		04/21/2017	25.27
10653865	Maintenance	Paid by Check #12520		03/15/2017	04/21/2017	04/21/2017		04/21/2017	2.97
10653906	Maintenance	Paid by Check #12520		03/15/2017	04/21/2017	04/21/2017		04/21/2017	46.67
10653921	Maintenance	Paid by Check #12520		03/15/2017	04/21/2017	04/21/2017		04/21/2017	49.78
10653930	Maintenance	Paid by Check #12520		03/15/2017	04/21/2017	04/21/2017		04/21/2017	14.63
10653963	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	26.33
10653965	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	10.85
10653968	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	8.94
10653971	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	2.72
10653972	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	8.57
10653975	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	9.75
10653976	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	(12.68)
10653977	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	12.59
10653978	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	12.54
10653990	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	6.91
10653992	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	17.92
10654001	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	26.66
10654018	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	.49
10654040	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	3.59
10654046	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	161.07
10654049	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	9.33
10654055	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	19.70
10654057	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	8.38
10654063	Maintenance	Paid by Check #12520		03/16/2017	04/21/2017	04/21/2017		04/21/2017	27.08
10654101	Maintenance	Paid by Check #12520		03/17/2017	04/21/2017	04/21/2017		04/21/2017	8.66



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<b>Vendor 4 - Dinuba Lumber Company</b>									
10654105	Maintenance	Paid by Check #12520		03/17/2017	04/21/2017	04/21/2017		04/21/2017	19.26
10654106	Maintenance	Paid by Check #12520		03/17/2017	04/21/2017	04/21/2017		04/21/2017	2.33
10654117	Maintenance	Paid by Check #12520		03/17/2017	04/21/2017	04/21/2017		04/21/2017	79.94
10654143	Maintenance	Paid by Check #12520		03/17/2017	04/21/2017	04/21/2017		04/21/2017	7.01
10654156	Maintenance	Paid by Check #12520		03/17/2017	04/21/2017	04/21/2017		04/21/2017	28.75
10654194	Maintenance	Paid by Check #12520		03/17/2017	04/21/2017	04/21/2017		04/21/2017	12.87
10654198	Maintenance	Paid by Check #12520		03/17/2017	04/21/2017	04/21/2017		04/21/2017	26.93
10654233	Maintenance	Paid by Check #12520		03/18/2017	04/21/2017	04/21/2017		04/21/2017	15.60
10654249	Maintenance	Paid by Check #12520		03/18/2017	04/21/2017	04/21/2017		04/21/2017	27.32
10654377	Maintenance	Paid by Check #12520		03/20/2017	04/21/2017	04/21/2017		04/21/2017	31.80
10654414	Maintenance	Paid by Check #12520		03/20/2017	04/21/2017	04/21/2017		04/21/2017	4.41
10654456	Maintenance	Paid by Check #12520		03/20/2017	04/21/2017	04/21/2017		04/21/2017	52.08
10654458	Maintenance	Paid by Check #12520		03/20/2017	04/21/2017	04/21/2017		04/21/2017	(2.04)
10654459	Maintenance	Paid by Check #12520		03/20/2017	04/21/2017	04/21/2017		04/21/2017	11.63
10654460	Maintenance	Paid by Check #12520		03/20/2017	04/21/2017	04/21/2017		04/21/2017	(52.08)
10654461	Maintenance	Paid by Check #12520		03/20/2017	04/21/2017	04/21/2017		04/21/2017	(52.08)
10654467	Maintenance	Paid by Check #12520		03/20/2017	04/21/2017	04/21/2017		04/21/2017	8.15
10654507	Maintenance	Paid by Check #12520		03/20/2017	04/21/2017	04/21/2017		04/21/2017	7.01
10654513	Maintenance	Paid by Check #12520		03/21/2017	04/21/2017	04/21/2017		04/21/2017	12.68
10654556	Maintenance	Paid by Check #12520		03/21/2017	04/21/2017	04/21/2017		04/21/2017	7.33
10654560	Maintenance	Paid by Check #12520		03/21/2017	04/21/2017	04/21/2017		04/21/2017	17.56
10654564	Maintenance	Paid by Check #12520		03/21/2017	04/21/2017	04/21/2017		04/21/2017	9.75
10654565	Maintenance	Paid by Check #12520		03/21/2017	04/21/2017	04/21/2017		04/21/2017	1.94
10654606	Maintenance	Paid by Check #12520		03/21/2017	04/21/2017	04/21/2017		04/21/2017	53.17
10654607	Maintenance	Paid by Check #12520		03/21/2017	04/21/2017	04/21/2017		04/21/2017	14.82
10654631	Maintenance	Paid by Check #12520		03/21/2017	04/21/2017	04/21/2017		04/21/2017	4.07
10654676	Maintenance	Paid by Check #12520		03/22/2017	04/21/2017	04/21/2017		04/21/2017	52.04
10654679	Maintenance	Paid by Check #12520		03/22/2017	04/21/2017	04/21/2017		04/21/2017	40.37
10654695	Maintenance	Paid by Check #12520		03/22/2017	04/21/2017	04/21/2017		04/21/2017	12.49
10654697	Maintenance	Paid by Check #12520		03/22/2017	04/21/2017	04/21/2017		04/21/2017	5.33
10654710	Maintenance	Paid by Check #12520		03/22/2017	04/21/2017	04/21/2017		04/21/2017	2.43
10654724	Maintenance	Paid by Check #12520		03/22/2017	04/21/2017	04/21/2017		04/21/2017	4.87
10654727	Maintenance	Paid by Check #12520		03/22/2017	04/21/2017	04/21/2017		04/21/2017	7.56
10654737	Maintenance	Paid by Check #12520		03/22/2017	04/21/2017	04/21/2017		04/21/2017	58.57
10654788	Maintenance	Paid by Check #12520		03/22/2017	04/21/2017	04/21/2017		04/21/2017	20.59
10654809	Maintenance	Paid by Check #12520		03/23/2017	04/21/2017	04/21/2017		04/21/2017	62.02
10654821	Maintenance	Paid by Check #12520		03/23/2017	04/21/2017	04/21/2017		04/21/2017	6.82
10654825	Maintenance	Paid by Check #12520		03/23/2017	04/21/2017	04/21/2017		04/21/2017	2.71
10654912	Maintenance	Paid by Check #12520		03/23/2017	04/21/2017	04/21/2017		04/21/2017	29.26
10654965	Maintenance	Paid by Check #12520		03/24/2017	04/21/2017	04/21/2017		04/21/2017	28.02
10654966	Maintenance	Paid by Check #12520		03/24/2017	04/21/2017	04/21/2017		04/21/2017	4.87





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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 4 - Dinuba Lumber Company</b>									
10654976	Maintenance	Paid by Check #12520		03/24/2017	04/21/2017	04/21/2017		04/21/2017	(9.75)
10654977	Maintenance	Paid by Check #12520		03/24/2017	04/21/2017	04/21/2017		04/21/2017	7.64
10655058	Maintenance	Paid by Check #12520		03/24/2017	04/21/2017	04/21/2017		04/21/2017	187.36
10655096	Maintenance	Paid by Check #12520		03/25/2017	04/21/2017	04/21/2017		04/21/2017	14.64
10655186	Maintenance	Paid by Check #12520		03/27/2017	04/21/2017	04/21/2017		04/21/2017	18.19
10655212	Building Maintenance & Supplies	Paid by Check #12520		03/27/2017	04/21/2017	04/21/2017		04/21/2017	5.16
10655267	Maintenance	Paid by Check #12520		03/27/2017	04/21/2017	04/21/2017		04/21/2017	10.38
10655304	Maintenance	Paid by Check #12520		03/28/2017	04/21/2017	04/21/2017		04/21/2017	26.35
10655323	Maintenance	Paid by Check #12520		03/28/2017	04/21/2017	04/21/2017		04/21/2017	38.07
10655330	Maintenance	Paid by Check #12520		03/28/2017	04/21/2017	04/21/2017		04/21/2017	18.73
10655361	Maintenance	Paid by Check #12520		03/28/2017	04/21/2017	04/21/2017		04/21/2017	9.75
10655366	Maintenance	Paid by Check #12520		03/28/2017	04/21/2017	04/21/2017		04/21/2017	82.08
10655394	Maintenance	Paid by Check #12520		03/28/2017	04/21/2017	04/21/2017		04/21/2017	42.22
10655400	Maintenance	Paid by Check #12520		03/28/2017	04/21/2017	04/21/2017		04/21/2017	62.47
10655463	Building Maintenance & Supplies	Paid by Check #12520		03/29/2017	04/21/2017	04/21/2017		04/21/2017	34.71
10655476	Maintenance	Paid by Check #12520		03/29/2017	04/21/2017	04/21/2017		04/21/2017	13.66
10655483	Maintenance	Paid by Check #12520		03/29/2017	04/21/2017	04/21/2017		04/21/2017	48.80
10655513	Maintenance	Paid by Check #12520		03/29/2017	04/21/2017	04/21/2017		04/21/2017	103.64
10655537	Maintenance	Paid by Check #12520		03/29/2017	04/21/2017	04/21/2017		04/21/2017	4.87
10655553	Maintenance	Paid by Check #12520		03/29/2017	04/21/2017	04/21/2017		04/21/2017	66.34
10655572	Maintenance	Paid by Check #12520		03/29/2017	04/21/2017	04/21/2017		04/21/2017	22.42
10655577	Maintenance	Paid by Check #12520		03/30/2017	04/21/2017	04/21/2017		04/21/2017	136.69
10655600	Maintenance	Paid by Check #12520		03/30/2017	04/21/2017	04/21/2017		04/21/2017	36.10
10655613	Maintenance	Paid by Check #12520		03/30/2017	04/21/2017	04/21/2017		04/21/2017	45.00
10655629	Maintenance	Paid by Check #12520		03/30/2017	04/21/2017	04/21/2017		04/21/2017	18.03
10655636	Maintenance	Paid by Check #12520		03/30/2017	04/21/2017	04/21/2017		04/21/2017	1.94
10655644	Maintenance	Paid by Check #12520		03/30/2017	04/21/2017	04/21/2017		04/21/2017	18.02
10655663	Maintenance	Paid by Check #12520		03/30/2017	04/21/2017	04/21/2017		04/21/2017	28.88
10655800	Maintenance	Paid by Check #12520		03/31/2017	04/21/2017	04/21/2017		04/21/2017	14.53
10655818	Maintenance	Paid by Check #12520		03/31/2017	04/21/2017	04/21/2017		04/21/2017	24.97
<b>Vendor 4 - Dinuba Lumber Company Totals</b>							Invoices	167	<b>\$7,377.13</b>
<b>Vendor 810 - Dinuba Paint Store</b>									
5270	PAINT FOR SENIOR CENTER	Paid by Check #12608		04/19/2017	04/28/2017	04/28/2017		04/28/2017	108.39
<b>Vendor 810 - Dinuba Paint Store Totals</b>							Invoices	1	<b>\$108.39</b>
<b>Vendor 341 - Dinuba Tires LLC</b>									
69912	TIRE MOUNT FOR BUS 7	Paid by Check #12521		04/11/2017	04/21/2017	04/21/2017		04/21/2017	20.00
69915	TIRES FOR VEHICLE PD 21	Paid by Check #12609		04/12/2017	04/28/2017	04/28/2017		04/28/2017	840.00
69922	TIRES FOR VEHICLE R03	Paid by Check #12609		04/21/2017	04/28/2017	04/28/2017		04/28/2017	320.00
<b>Vendor 341 - Dinuba Tires LLC Totals</b>							Invoices	3	<b>\$1,180.00</b>





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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 138 - Dinuba Towing</b>									
34775	Towing fees for CFS 108	Paid by Check #12522		03/10/2017	04/21/2017	04/21/2017		04/21/2017	160.00
34773	towing fees for DF1700855	Paid by Check #12522		03/12/2017	04/21/2017	04/21/2017		04/21/2017	160.00
34865	Towing fees for DF1701102	Paid by Check #12522		03/27/2017	04/21/2017	04/21/2017		04/21/2017	160.00
Vendor 138 - Dinuba Towing Totals							Invoices	3	\$480.00
<b>Vendor 62 - Ed Dena's Auto Center</b>									
CTCS249092	Repairs for vehicle M-735	Paid by Check #12523		03/29/2017	04/21/2017	04/21/2017		04/21/2017	2,606.39
201354CVR	DOOR HINGE FOR VEHICLE U 07	Paid by Check #12523		04/10/2017	04/21/2017	04/21/2017		04/21/2017	192.21
Vendor 62 - Ed Dena's Auto Center Totals							Invoices	2	\$2,798.60
<b>Vendor 309 - Elbert Distributing</b>									
2209199	SUPPLIES FOR FLEE MAINT	Paid by Check #12610		04/19/2017	04/28/2017	04/28/2017		04/28/2017	103.35
Vendor 309 - Elbert Distributing Totals							Invoices	1	\$103.35
<b>Vendor 280 - Entersect</b>									
317EP31191A	Entersect Police Online Access	Paid by Check #12524		03/31/2017	04/21/2017	04/21/2017		04/21/2017	79.00
Vendor 280 - Entersect Totals							Invoices	1	\$79.00
<b>Vendor 16 - Ernest Packaging Solutions</b>									
207905	Fy 16/17-Parks-Cleaning supplies-pinesol	Paid by Check #12525		03/31/2017	04/21/2017	04/21/2017	04/06/2017	04/21/2017	95.91
Vendor 16 - Ernest Packaging Solutions Totals							Invoices	1	\$95.91
<b>Vendor 527 - Everbank Commercial Finance, Inc.</b>									
4383309	5050N Copier	Paid by Check #12611		04/13/2017	04/28/2017	04/28/2017		04/28/2017	213.82
Vendor 527 - Everbank Commercial Finance, Inc. Totals							Invoices	1	\$213.82
<b>Vendor 36 - Ewing Irrigation Products</b>									
3082400	Fy 16/17-Parks-Supplies	Paid by Check #12526		04/07/2017	04/21/2017	04/21/2017	04/14/2017	04/21/2017	40.58
Vendor 36 - Ewing Irrigation Products Totals							Invoices	1	\$40.58
<b>Vendor 292 - Ewings, LLC</b>									
33117A	Police Notepads	Paid by Check #12527		03/31/2017	04/21/2017	04/21/2017		04/21/2017	1,084.90
Vendor 292 - Ewings, LLC Totals							Invoices	1	\$1,084.90
<b>Vendor 442 - Fastenal Company</b>									
CAREE34551	GLOVES - WWTP	Paid by Check #12528		03/20/2017	04/21/2017	04/21/2017		04/21/2017	312.94
Vendor 442 - Fastenal Company Totals							Invoices	1	\$312.94
<b>Vendor 35 - Federal Express Corporation</b>									
1-552-81849	Postage	Paid by Check #12612		04/06/2017	04/28/2017	04/28/2017		04/28/2017	76.81
Vendor 35 - Federal Express Corporation Totals							Invoices	1	\$76.81



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<b>Vendor 235 - FERGUSON ENTERPRISES, INC.</b>									
1257366	Stock meters	Paid by Check #12613		03/27/2017	04/28/2017	04/28/2017		04/28/2017	4,865.81
1257260	ATNENNA FOR WATER DEPT.	Paid by Check #12529		04/10/2017	04/21/2017	04/21/2017		04/21/2017	150.88
Vendor 235 - FERGUSON ENTERPRISES, INC. Totals							Invoices	2	\$5,016.69
<b>Vendor 1244 - Fire Apparatus Solutions</b>									
11201	GAUGES FOR VEHICLE E32	Paid by Check #12614		04/12/2017	04/28/2017	04/28/2017		04/28/2017	370.72
Vendor 1244 - Fire Apparatus Solutions Totals							Invoices	1	\$370.72
<b>Vendor 25 - The Fresno Bee</b>									
397321	Fresno Bee	Paid by Check #12530		03/26/2017	04/21/2017	04/21/2017		04/21/2017	718.90
Vendor 25 - The Fresno Bee Totals							Invoices	1	\$718.90
<b>Vendor 765 - Future Ford of Clovis</b>									
698523	GEAR BOX FOR BUS 7	Paid by Check #12531		04/12/2017	04/21/2017	04/21/2017		04/21/2017	887.85
Vendor 765 - Future Ford of Clovis Totals							Invoices	1	\$887.85
<b>Vendor 825 - G &amp; K Services, Co.</b>									
1258876470	City Hall	Paid by Check #12532		03/01/2017	04/21/2017	04/21/2017		04/21/2017	50.20
1258876473	Fire Dept Office	Paid by Check #12532		03/01/2017	04/21/2017	04/21/2017		04/21/2017	17.26
1258876474	Fire Dept	Paid by Check #12532		03/01/2017	04/21/2017	04/21/2017		04/21/2017	88.27
1258877047	Wastewater	Paid by Check #12532		03/02/2017	04/21/2017	04/21/2017		04/21/2017	71.93
1258877050	Parks	Paid by Check #12532		03/02/2017	04/21/2017	04/21/2017		04/21/2017	79.71
1258877051	PW Facility	Paid by Check #12532		03/02/2017	04/21/2017	04/21/2017		04/21/2017	55.36
1258877052	Fleet maintenance	Paid by Check #12532		03/02/2017	04/21/2017	04/21/2017		04/21/2017	142.16
1258879198	City Hall	Paid by Check #12532		03/08/2017	04/21/2017	04/21/2017		04/21/2017	50.20
1258879199	Senior Citizens	Paid by Check #12532		03/08/2017	04/21/2017	04/21/2017		04/21/2017	36.92
1258879202	Fire Dept	Paid by Check #12532		03/08/2017	04/21/2017	04/21/2017		04/21/2017	88.27
1258879745	Wastewater	Paid by Check #12532		03/09/2017	04/21/2017	04/21/2017		04/21/2017	71.93
1258879749	Parks	Paid by Check #12532		03/09/2017	04/21/2017	04/21/2017		04/21/2017	79.71
1258879750	Contractual	Paid by Check #12532		03/09/2017	04/21/2017	04/21/2017		04/21/2017	55.36
1258879751	Contractual	Paid by Check #12532		03/09/2017	04/21/2017	04/21/2017		04/21/2017	142.16
1258881896	City Hall	Paid by Check #12532		03/15/2017	04/21/2017	04/21/2017		04/21/2017	50.20
1258881899	Fire Dept Office	Paid by Check #12532		03/15/2017	04/21/2017	04/21/2017		04/21/2017	17.26
1258881900	Fire Dept	Paid by Check #12532		03/15/2017	04/21/2017	04/21/2017		04/21/2017	88.27
1258882459	Wastewater	Paid by Check #12532		03/16/2017	04/21/2017	04/21/2017		04/21/2017	71.93
1258882462	Parks	Paid by Check #12532		03/16/2017	04/21/2017	04/21/2017		04/21/2017	79.71
1258882463	Contractual	Paid by Check #12532		03/16/2017	04/21/2017	04/21/2017		04/21/2017	55.36
1258882464	Contractual	Paid by Check #12532		03/16/2017	04/21/2017	04/21/2017		04/21/2017	162.71
1258884598	City Hall	Paid by Check #12532		03/22/2017	04/21/2017	04/21/2017		04/21/2017	50.20
1258884599	Senior Citizens	Paid by Check #12532		03/22/2017	04/21/2017	04/21/2017		04/21/2017	36.92
1258884602	Fire Dept	Paid by Check #12532		03/22/2017	04/21/2017	04/21/2017		04/21/2017	88.27
1258885143	Wastewater	Paid by Check #12532		03/23/2017	04/21/2017	04/21/2017		04/21/2017	71.93



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<b>Vendor 825 - G &amp; K Services, Co.</b>									
1258885147	Parks	Paid by Check #12532		03/23/2017	04/21/2017	04/21/2017		04/21/2017	157.79
1258885148	Contractual	Paid by Check #12532		03/23/2017	04/21/2017	04/21/2017		04/21/2017	55.36
1258885149	Contractual	Paid by Check #12532		03/23/2017	04/21/2017	04/21/2017		04/21/2017	142.16
1258887290	City Hall	Paid by Check #12532		03/29/2017	04/21/2017	04/21/2017		04/21/2017	50.20
1258887292	Fire Dept Office	Paid by Check #12532		03/29/2017	04/21/2017	04/21/2017		04/21/2017	17.26
1258887293	Fire Dept	Paid by Check #12532		03/29/2017	04/21/2017	04/21/2017		04/21/2017	88.27
1258887853	Wastewater	Paid by Check #12532		03/30/2017	04/21/2017	04/21/2017		04/21/2017	71.93
1258887856	Parks	Paid by Check #12532		03/30/2017	04/21/2017	04/21/2017		04/21/2017	103.90
1258887857	Contractual	Paid by Check #12532		03/30/2017	04/21/2017	04/21/2017		04/21/2017	55.36
1258887858	Contractual	Paid by Check #12532		03/30/2017	04/21/2017	04/21/2017		04/21/2017	162.71
1258892702	Transit- 4/12/17 service	Paid by Check #12532		04/12/2017	04/21/2017	04/21/2017		04/21/2017	72.62
1258895418	Cleaning supplies	Paid by Check #12615		04/19/2017	04/28/2017	04/28/2017		04/28/2017	77.43
1258895419	Cleaning supplies	Paid by Check #12615		04/19/2017	04/28/2017	04/28/2017		04/28/2017	18.00
Vendor 825 - G & K Services, Co. Totals							Invoices	38	\$2,875.19
<b>Vendor 18 - The Gas Company</b>									
029715794594/17	Utilities	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	15.29
048615840454/17	Utilities	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	55.65
099015580084/17	Utilities	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	138.68
109549659674/17	Votech Gas 3/3 - 4/3/17	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	147.37
113715786494/17	utilities - gas	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	79.33
126315560034/17	DSC Gas 3/3 - 4/3/17	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	101.02
162015670014/17	Utilities	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	129.26
16201580004 4/17	April 2017	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	31.30
164115670074/17	Utilities	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	33.19
168351381874/17	Transit 3/3/17-4/3/17	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	93.96
183098544974/17	utilities - gas	Paid by Check #12533		04/05/2017	04/21/2017	04/21/2017		04/21/2017	97.24
086574247124/17	Utilities	Paid by Check #12533		04/06/2017	04/21/2017	04/21/2017		04/21/2017	5,973.98
128552035974/17	Utilities	Paid by Check #12533		04/06/2017	04/21/2017	04/21/2017		04/21/2017	5.18
Vendor 18 - The Gas Company Totals							Invoices	13	\$6,901.45
<b>Vendor 252 - Geil Enterprises, Inc.</b>									
322730	Installation of 3 readers - County to be billed for 1/2 the cost	Paid by Check #12534		03/31/2017	04/21/2017	04/21/2017		04/21/2017	1,195.50
Vendor 252 - Geil Enterprises, Inc. Totals							Invoices	1	\$1,195.50
<b>Vendor 1068 - GHD Services Inc.</b>									
845312	GHD MS4 Permit	Paid by Check #12616		04/19/2017	04/28/2017	04/28/2017		04/28/2017	949.75
Vendor 1068 - GHD Services Inc. Totals							Invoices	1	\$949.75



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<b>Vendor 712 - Golden State Overnight</b>									
3314234	Postage	Paid by Check #12535		03/31/2017	04/21/2017	04/21/2017		04/21/2017	33.19
Vendor 712 - Golden State Overnight Totals								Invoices 1	\$33.19
<b>Vendor 242 - Green Box Rentals, Inc.</b>									
47196	Fy 16/17-CS-Monthly storage container rental	Paid by Check #12536		04/11/2017	04/21/2017	04/21/2017	04/11/2017	04/21/2017	70.53
Vendor 242 - Green Box Rentals, Inc. Totals								Invoices 1	\$70.53
<b>Vendor 379 - Guardian EMS Products</b>									
5731185	Supplies	Paid by Check #12537		04/12/2017	04/21/2017	04/21/2017		04/21/2017	45.58
Vendor 379 - Guardian EMS Products Totals								Invoices 1	\$45.58
<b>Vendor 1152 - Hedron</b>									
1514-06	Hedron Fire Station No.2 design	Paid by Check #12538		03/31/2017	04/21/2017	04/21/2017		04/21/2017	37,806.00
Vendor 1152 - Hedron Totals								Invoices 1	\$37,806.00
<b>Vendor 139 - Henry Schein Inc.</b>									
40588586	Supplies	Paid by Check #12539		04/10/2017	04/21/2017	04/21/2017		04/21/2017	891.44
40588674	Supplies	Paid by Check #12539		04/10/2017	04/21/2017	04/21/2017		04/21/2017	75.95
Vendor 139 - Henry Schein Inc. Totals								Invoices 2	\$967.39
<b>Vendor 490 - Hobbs Construction Inc.</b>									
8	Hobbs Const. CNG Phase II	Paid by Check #12540		03/16/2017	04/21/2017	04/21/2017		04/21/2017	78,870.67
CWM2015-2597	CONSTRUCTION WATER METER REFUND - CITY PROJECT	Paid by Check #12617		04/19/2017	04/28/2017	04/28/2017		04/28/2017	350.00
Vendor 490 - Hobbs Construction Inc. Totals								Invoices 2	\$79,220.67
<b>Vendor 174 - Howard's Pest Control</b>									
0257301	Fy 16/17-Sportsplex-Pest control serv @ the plex	Paid by Check #12541		04/03/2017	04/21/2017	04/21/2017	04/17/2017	04/21/2017	87.00
0257333	PEST CONTROL - WWTP	Paid by Check #12541		04/03/2017	04/21/2017	04/21/2017		04/21/2017	35.00
0257473	Fy 16/17-Parks-Pest Control serv @ Delgado/KC	Paid by Check #12541		04/03/2017	04/21/2017	04/21/2017	04/17/2017	04/21/2017	36.00
0257475	Fy 16/17-Parks-Pest control srvc @ Vuich Park	Paid by Check #12541		04/10/2017	04/21/2017	04/21/2017	04/17/2017	04/21/2017	55.00
0257476	Transit - 4/10/17 service	Paid by Check #12541		04/10/2017	04/21/2017	04/21/2017		04/21/2017	50.00
0257624	PEST CONTROL - Customer No. KA1088	Paid by Check #12541		04/12/2017	04/21/2017	04/21/2017		04/21/2017	105.00
257470	April 2017	Paid by Check #12541		04/12/2017	04/21/2017	04/21/2017		04/21/2017	63.00
Vendor 174 - Howard's Pest Control Totals								Invoices 7	\$431.00



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Vendor <b>1281 - Interstate Sales/T-Man Traffic Supply</b>									
15207	CURB AMBER REFLECTORS	Paid by Check #12542		03/28/2017	04/21/2017	04/21/2017		04/21/2017	108.23
Vendor <b>1281 - Interstate Sales/T-Man Traffic Supply</b> Totals							Invoices	1	\$108.23
Vendor <b>208 - Interwest Consulting Group Inc.</b>									
29535	Interwest Plan Check self help 44 units	Paid by Check #12618		10/06/2016	04/28/2017	04/28/2017		04/28/2017	450.00
30347	Interwest Plan Check Victor Romo	Paid by Check #12618		11/16/2016	04/28/2017	04/28/2017		04/28/2017	2,522.62
Vendor <b>208 - Interwest Consulting Group Inc.</b> Totals							Invoices	2	\$2,972.62
Vendor <b>43 - Jack's Refrigeration Inc.</b>									
25396	Service Call	Paid by Check #12543		03/24/2017	04/21/2017	04/21/2017		04/21/2017	305.83
Vendor <b>43 - Jack's Refrigeration Inc.</b> Totals							Invoices	1	\$305.83
Vendor <b>472 - Jacobson James &amp; Associates</b>									
1702.0128	Wellhead maintenance & well re-development services February 201	Paid by Check #12544		03/15/2017	04/21/2017	04/21/2017		04/21/2017	22,591.10
1703.0173	SENTINEL WELL MONITORING - MARCH 2017	Paid by Check #12544		04/13/2017	04/21/2017	04/21/2017		04/21/2017	859.82
1703.0174	REMEDIATION REVEIW - MARCH 2017	Paid by Check #12619		04/13/2017	04/28/2017	04/28/2017		04/28/2017	3,796.68
1703.0175	WELLHEAD MAINTENANCE - MARCH 2017	Paid by Check #12619		04/13/2017	04/28/2017	04/28/2017		04/28/2017	20,969.07
1703.0176	SENTINEL WELL MONITORING - MARCH 2017	Paid by Check #12544		04/13/2017	04/21/2017	04/21/2017		04/21/2017	1,838.00
Vendor <b>472 - Jacobson James &amp; Associates</b> Totals							Invoices	5	\$50,054.67
Vendor <b>5 - Jorgensen &amp; Co.</b>									
5656434	MEDICAL SUPPLIES	Paid by Check #12545		04/10/2017	04/21/2017	04/21/2017		04/21/2017	27.88
Vendor <b>5 - Jorgensen &amp; Co.</b> Totals							Invoices	1	\$27.88
Vendor <b>56 - Kenneth D. Schmidt and Associates</b>									
04042017	REVISED WORKPLAN FOR WWTF MONITOR WELLS	Paid by Check #12546		04/04/2017	04/21/2017	04/21/2017		04/21/2017	1,133.18
Vendor <b>56 - Kenneth D. Schmidt and Associates</b> Totals							Invoices	1	\$1,133.18
Vendor <b>318 - Kingsburg Veterinary Clinic</b>									
484528	Vaccines for Walker	Paid by Check #12547		03/31/2017	04/21/2017	04/21/2017		04/21/2017	47.00
Vendor <b>318 - Kingsburg Veterinary Clinic</b> Totals							Invoices	1	\$47.00



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<b>Vendor 796 - L.N. Curtis &amp; Sons</b>									
INV92636	Gaskets	Paid by Check #12548		04/04/2017	04/21/2017	04/21/2017		04/21/2017	138.51
Vendor 796 - L.N. Curtis & Sons Totals							Invoices	1	\$138.51
<b>Vendor 220 - Marilyn and Cristy's Embroidery</b>									
1720	Ramos	Paid by Check #12620		03/14/2017	04/28/2017	04/28/2017		04/28/2017	47.31
1745	Ramos	Paid by Check #12620		04/19/2017	04/28/2017	04/28/2017		04/28/2017	15.77
Vendor 220 - Marilyn and Cristy's Embroidery Totals							Invoices	2	\$63.08
<b>Vendor 160 - MidValley Publishing Inc.</b>									
0302923-IN	Fy 16/17-SE-Rummage Sale Advertisement	Paid by Check #12549		03/23/2017	04/21/2017	04/21/2017	04/06/2017	04/21/2017	102.50
0012466 2017	Fy 16/17-CS-Newspaper subscription	Paid by Check #12549		03/27/2017	04/21/2017	04/21/2017	04/03/2017	04/21/2017	25.00
0302941-IN	PW RECRUITMENT AD	Paid by Check #12549		03/30/2017	04/21/2017	04/21/2017		04/21/2017	48.50
0303125-IN	Fy 16/17-CS-Repealing Ord 2012-04 Commission	Paid by Check #12549		03/30/2017	04/21/2017	04/21/2017	04/11/2017	04/21/2017	210.00
0303126-IN	MidValley Publishing Civil Eng	Paid by Check #12549		03/30/2017	04/21/2017	04/21/2017		04/21/2017	165.00
Vendor 160 - MidValley Publishing Inc. Totals							Invoices	5	\$551.00
<b>Vendor 22 - Moore Twining Associates Inc.</b>									
7126452	WWTP LAB TESTS	Paid by Check #12550		03/27/2017	04/21/2017	04/21/2017		04/21/2017	80.00
7126455	WWTP LAB TESTS	Paid by Check #12550		03/27/2017	04/21/2017	04/21/2017		04/21/2017	35.00
7126456	WWTP LAB TESTS	Paid by Check #12550		03/27/2017	04/21/2017	04/21/2017		04/21/2017	88.00
7126462	WWTP LAB TESTS	Paid by Check #12550		03/27/2017	04/21/2017	04/21/2017		04/21/2017	88.00
7126559	WWTP LAB TESTS	Paid by Check #12550		03/29/2017	04/21/2017	04/21/2017		04/21/2017	35.00
7126560	WWTP LAB TESTS	Paid by Check #12550		03/29/2017	04/21/2017	04/21/2017		04/21/2017	40.00
7126712	WWTP LAB TESTS	Paid by Check #12550		03/31/2017	04/21/2017	04/21/2017		04/21/2017	88.00
7126982	WWTP LAB TESTS	Paid by Check #12550		04/10/2017	04/21/2017	04/21/2017		04/21/2017	88.00
7126983	WWTP LAB TESTS	Paid by Check #12550		04/10/2017	04/21/2017	04/21/2017		04/21/2017	45.00
7126984	WWTP LAB TESTS	Paid by Check #12550		04/10/2017	04/21/2017	04/21/2017		04/21/2017	63.00
7127010	WWTP LAB TESTS	Paid by Check #12550		04/11/2017	04/21/2017	04/21/2017		04/21/2017	88.00
7127334	WATER SAMPLE TESTING FOR WWTP	Paid by Check #12621		04/19/2017	04/28/2017	04/28/2017		04/28/2017	88.00
Vendor 22 - Moore Twining Associates Inc. Totals							Invoices	12	\$826.00
<b>Vendor 228 - Moss, Levy, and Hartzheim, LLP</b>									
7368	Completion of 6/30/16 audit	Paid by Check #12622		03/31/2017	04/28/2017	04/28/2017		04/28/2017	5,015.00
Vendor 228 - Moss, Levy, and Hartzheim, LLP Totals							Invoices	1	\$5,015.00
<b>Vendor 88 - Municipal Maintenance Equipment Inc.</b>									
0118078-IN	MOTOR FOR VEHICLE T20	Paid by Check #12623		04/11/2017	04/28/2017	04/28/2017		04/28/2017	1,003.73



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 88 - Municipal Maintenance Equipment Inc.</b>									
0118271-IN	PUMP FOR VEHICLE T20	Paid by Check #12623		04/17/2017	04/28/2017	04/28/2017		04/28/2017	823.41
Vendor 88 - Municipal Maintenance Equipment Inc. Totals							Invoices	2	\$1,827.14
<b>Vendor 884 - Napa Auto Parts</b>									
367660	BRAKE CALIPER FOR BUS 8	Paid by Check #12551		04/10/2017	04/21/2017	04/21/2017		04/21/2017	8.80
Vendor 884 - Napa Auto Parts Totals							Invoices	1	\$8.80
<b>Vendor 1277 - National University</b>									
576-1	PTLS - Toyota	Paid by Check #12552		03/31/2017	04/21/2017	04/21/2017		04/21/2017	260.00
Vendor 1277 - National University Totals							Invoices	1	\$260.00
<b>Vendor 504 - NVB Equipment Inc.</b>									
SA66033	AC REPAIRS ON BUS 11	Paid by Check #12553		03/30/2017	04/21/2017	04/21/2017		04/21/2017	1,686.60
SA66095	AC REPAIRS FOR BUS 9	Paid by Check #12553		03/31/2017	04/21/2017	04/21/2017		04/21/2017	2,208.68
SA65926	AC REPAIRS FOR BUS 4	Paid by Check #12624		04/05/2017	04/28/2017	04/28/2017		04/28/2017	2,908.34
CA05137	CREDIT FOR BUS 11 AC REPAIRS	Paid by Check #12553		04/11/2017	04/21/2017	04/21/2017		04/21/2017	(176.02)
Vendor 504 - NVB Equipment Inc. Totals							Invoices	4	\$6,627.60
<b>Vendor 142 - Office Depot BSD</b>									
912684267001	Fy 16/17-Office Supplies	Paid by Check #12554		03/13/2017	04/21/2017	04/21/2017		04/21/2017	346.31
915635740001	office supplies	Paid by Check #12554		03/24/2017	04/21/2017	04/21/2017		04/21/2017	151.54
915655400001	Office supplies	Paid by Check #12554		03/24/2017	04/21/2017	04/21/2017		04/21/2017	330.42
916463986001	DSC Office Supplies	Paid by Check #12554		03/28/2017	04/21/2017	04/21/2017		04/21/2017	332.86
916464372001	DSC Office Supplies	Paid by Check #12554		03/28/2017	04/21/2017	04/21/2017		04/21/2017	26.79
916463986002	DSC Office Supplies	Paid by Check #12554		03/29/2017	04/21/2017	04/21/2017		04/21/2017	18.04
917145582001	Fy 16/17-Parks-Calendar return wrong size	Paid by Check #12554		03/29/2017	04/21/2017	04/21/2017	04/11/2017	04/21/2017	(27.72)
917147349001	Fy 16/17-CS-Chairmat incorrect size credit issued	Paid by Check #12554		03/29/2017	04/21/2017	04/21/2017	04/11/2017	04/21/2017	(35.79)
917814316001	Supplies	Paid by Check #12554		04/03/2017	04/21/2017	04/21/2017		04/21/2017	147.04
917144431001	Fy 16/17-Parks-Office Supplies	Paid by Check #12554		04/04/2017	04/21/2017	04/21/2017	04/17/2017	04/21/2017	(34.88)
917538776001	Supplies	Paid by Check #12554		04/05/2017	04/21/2017	04/21/2017		04/21/2017	148.63
918812407001	HR Office Supplies	Paid by Check #12554		04/06/2017	04/21/2017	04/21/2017		04/21/2017	208.37
920558096001	TONER FOR PRINTERS AT PW	Paid by Check #12625		04/11/2017	04/28/2017	04/28/2017		04/28/2017	205.89
Vendor 142 - Office Depot BSD Totals							Invoices	13	\$1,817.50
<b>Vendor 76 - Pacific Gas &amp; Electric</b>									
225348522843/17	DSC 3/24/17 credit invoice	Paid by Check #12555		03/24/2017	04/21/2017	04/21/2017		04/21/2017	(94.91)
037563698503/17	Utilities	Paid by Check #12556		03/26/2017	04/21/2017	04/21/2017		04/21/2017	63.61
312018483273/17	Utilities	Paid by Check #12557		03/27/2017	04/21/2017	04/21/2017		04/21/2017	2,947.50
041816753173/17	Utilities	Paid by Check #12556		03/28/2017	04/21/2017	04/21/2017		04/21/2017	122.94





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<b>Vendor 76 - Pacific Gas &amp; Electric</b>									
058483210133/17	Utilities	Paid by Check #12556		03/28/2017	04/21/2017	04/21/2017		04/21/2017	29.76
323048378373/17	Utilities	Paid by Check #12557		03/28/2017	04/21/2017	04/21/2017		04/21/2017	9.53
459224718963/17	Utilities	Paid by Check #12557		03/28/2017	04/21/2017	04/21/2017		04/21/2017	26.21
497903928043/17	DSC Elec. 2/27 - 3/27/17	Paid by Check #12555		03/28/2017	04/21/2017	04/21/2017		04/21/2017	444.94
588309194013/17	Utilities	Paid by Check #12558		03/28/2017	04/21/2017	04/21/2017		04/21/2017	21.93
811658854353/17	Utilities	Paid by Check #12555		03/28/2017	04/21/2017	04/21/2017		04/21/2017	41.06
896878734583/17	Utilities	Paid by Check #12559		03/28/2017	04/21/2017	04/21/2017		04/21/2017	104.67
949217492253/17	Utilities	Paid by Check #12559		03/28/2017	04/21/2017	04/21/2017		04/21/2017	9.53
475197165683/17	Utilities	Paid by Check #12557		03/29/2017	04/21/2017	04/21/2017		04/21/2017	27.07
477215765293/17	Utilities	Paid by Check #12558		03/29/2017	04/21/2017	04/21/2017		04/21/2017	105.47
489591720233/17	Utilities	Paid by Check #12558		03/29/2017	04/21/2017	04/21/2017		04/21/2017	9.53
493969444873/17	Utilities	Paid by Check #12558		03/29/2017	04/21/2017	04/21/2017		04/21/2017	9.64
535548886273/17	Utilities	Paid by Check #12558		03/29/2017	04/21/2017	04/21/2017		04/21/2017	44.40
565766708993/17	Utilities	Paid by Check #12558		03/29/2017	04/21/2017	04/21/2017		04/21/2017	55.83
665766702523/17	Utilities	Paid by Check #12559		03/29/2017	04/21/2017	04/21/2017		04/21/2017	45.68
864715010303/17	Utilities	Paid by Check #12559		03/29/2017	04/21/2017	04/21/2017		04/21/2017	46.80
168660015853.17	Utilities	Paid by Check #12556		03/30/2017	04/21/2017	04/21/2017		04/21/2017	40.91
245914958173.17	Utilities	Paid by Check #12557		03/30/2017	04/21/2017	04/21/2017		04/21/2017	64.07
335464179663.17	Utilities	Paid by Check #12557		03/30/2017	04/21/2017	04/21/2017		04/21/2017	54.97
506469548393.17	Utilities	Paid by Check #12558		03/30/2017	04/21/2017	04/21/2017		04/21/2017	76.17
898192338783.17	Utilities	Paid by Check #12559		03/30/2017	04/21/2017	04/21/2017		04/21/2017	43.31
057129638253.17	Utilities	Paid by Check #12556		03/31/2017	04/21/2017	04/21/2017		04/21/2017	84.04
141629409453.17	Utilities	Paid by Check #12556		03/31/2017	04/21/2017	04/21/2017		04/21/2017	40.73
212523687133.17	Utilities	Paid by Check #12557		03/31/2017	04/21/2017	04/21/2017		04/21/2017	39.52
361657103893.17	Utilities	Paid by Check #12557		03/31/2017	04/21/2017	04/21/2017		04/21/2017	707.65
575149843763.17	Utilities	Paid by Check #12555		03/31/2017	04/21/2017	04/21/2017		04/21/2017	94.35
642864222133.17	Utilities	Paid by Check #12559		03/31/2017	04/21/2017	04/21/2017		04/21/2017	19.06
714934640943.17	Utilities	Paid by Check #12559		03/31/2017	04/21/2017	04/21/2017		04/21/2017	183.53
839793222583.17	Utilities	Paid by Check #12559		03/31/2017	04/21/2017	04/21/2017		04/21/2017	24.37
863399039983.17	Utilities	Paid by Check #12559		03/31/2017	04/21/2017	04/21/2017		04/21/2017	19.06
923705812633.17	Utilities	Paid by Check #12559		03/31/2017	04/21/2017	04/21/2017		04/21/2017	37.82
134445515954/17	Utilities	Paid by Check #12556		04/07/2017	04/21/2017	04/21/2017		04/21/2017	114.35
210475377884/17	Utilities	Paid by Check #12556		04/07/2017	04/21/2017	04/21/2017		04/21/2017	183.36
220142834894/17	Utilities	Paid by Check #12626		04/07/2017	04/28/2017	04/28/2017		04/28/2017	52.96
250971736424/17	Votech Alley Elec 3/9 - 4/6/17	Paid by Check #12555		04/07/2017	04/21/2017	04/21/2017		04/21/2017	89.56
284878382874/17	Utilities	Paid by Check #12626		04/07/2017	04/28/2017	04/28/2017		04/28/2017	9.61
447571605184/17	Transit (3/9/17-4/6/17)	Paid by Check #12555		04/07/2017	04/21/2017	04/21/2017		04/21/2017	525.91
605804926704/17	Utilities	Paid by Check #12558		04/07/2017	04/21/2017	04/21/2017		04/21/2017	54.17
610825188064/17	Utilities	Paid by Check #12627		04/07/2017	04/28/2017	04/28/2017		04/28/2017	448.94
630805446694/17	Utilities	Paid by Check #12559		04/07/2017	04/21/2017	04/21/2017		04/21/2017	9.53
687037607744/17	utilities - electricity	Paid by Check #12555		04/07/2017	04/21/2017	04/21/2017		04/21/2017	133.45





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<b>Vendor 76 - Pacific Gas &amp; Electric</b>									
768101241984/17	Transit (3/9/17-4/6/17)	Paid by Check #12555		04/07/2017	04/21/2017	04/21/2017		04/21/2017	90.97
860727324974/17	Utilities	Paid by Check #12627		04/07/2017	04/28/2017	04/28/2017		04/28/2017	20.03
909971991134/17	Utilities	Paid by Check #12555		04/07/2017	04/21/2017	04/21/2017		04/21/2017	9.53
962476921954/17	Utilities	Paid by Check #12555		04/07/2017	04/21/2017	04/21/2017		04/21/2017	268.14
975086523734/17	Transit (3/9/17-4/6/17)	Paid by Check #12555		04/07/2017	04/21/2017	04/21/2017		04/21/2017	52.24
672472110624/17	Utilities	Paid by Check #12628		04/09/2017	04/28/2017	04/28/2017		04/28/2017	172.36
676638777014/17	Utilities	Paid by Check #12628		04/09/2017	04/28/2017	04/28/2017		04/28/2017	11.19
169314496944/17	Utilities	Paid by Check #12626		04/10/2017	04/28/2017	04/28/2017		04/28/2017	175.22
183409121304/17	Utilities	Paid by Check #12626		04/10/2017	04/28/2017	04/28/2017		04/28/2017	10.18
339630846044/17	Utilities	Paid by Check #12627		04/10/2017	04/28/2017	04/28/2017		04/28/2017	10.21
354744710714/17	April 2017	Paid by Check #12626		04/10/2017	04/28/2017	04/28/2017		04/28/2017	232.00
496411368304/17	Utilities	Paid by Check #12626		04/10/2017	04/28/2017	04/28/2017		04/28/2017	64.86
516730856044/17	Utilities	Paid by Check #12628		04/10/2017	04/28/2017	04/28/2017		04/28/2017	79.09
568305450694/17	utilities - electricity	Paid by Check #12555		04/10/2017	04/21/2017	04/21/2017		04/21/2017	1,492.08
602118118764/17	Utilities	Paid by Check #12626		04/10/2017	04/28/2017	04/28/2017		04/28/2017	1,177.93
618305447404/17	April 2017	Paid by Check #12626		04/10/2017	04/28/2017	04/28/2017		04/28/2017	487.41
874409527914/17	Utilities	Paid by Check #12628		04/10/2017	04/28/2017	04/28/2017		04/28/2017	10.18
945914183254/17	Utilities	Paid by Check #12627		04/10/2017	04/28/2017	04/28/2017		04/28/2017	10.19
294652070084/17	Utilities	Paid by Check #12627		04/11/2017	04/28/2017	04/28/2017		04/28/2017	96.96
502735657344/17	Utilities	Paid by Check #12628		04/11/2017	04/28/2017	04/28/2017		04/28/2017	36.69
731427487114/17	Utilities	Paid by Check #12555		04/11/2017	04/21/2017	04/21/2017		04/21/2017	1,298.97
847471995154/17	Utilities	Paid by Check #12628		04/11/2017	04/28/2017	04/28/2017		04/28/2017	62.42
155771097454/17	Utilities	Paid by Check #12626		04/12/2017	04/28/2017	04/28/2017		04/28/2017	208.64
831902407274/17	Utilities	Paid by Check #12627		04/12/2017	04/28/2017	04/28/2017		04/28/2017	19.27
338077954234/17	Utilities	Paid by Check #12626		04/14/2017	04/28/2017	04/28/2017		04/28/2017	271.44
954874984794/17	Utilities	Paid by Check #12628		04/14/2017	04/28/2017	04/28/2017		04/28/2017	61.55
Vendor 76 - Pacific Gas & Electric Totals							Invoices	71	\$13,652.34
<b>Vendor 7 - Pena's Disposal Services</b>									
291694	trash service	Paid by Check #12560		04/01/2017	04/21/2017	04/21/2017		04/21/2017	62.77
4/17 for 3/17	Monthly Disposal Charges for March 2017	Paid by Check #12560		04/21/2017	04/21/2017	04/21/2017		04/21/2017	98,635.77
May 2017	Disposal Contract payment for MAY 2017	Paid by Check #12560		05/01/2017	04/21/2017	04/21/2017		04/21/2017	60,000.00
Vendor 7 - Pena's Disposal Services Totals							Invoices	3	\$158,698.54
<b>Vendor 1285 - Athena Perez</b>									
AP BOOT REIMBURS	BOOT REIMBURSEMENT - ATHENA PEREZ	Paid by Check #12629		04/14/2017	04/28/2017	04/28/2017		04/28/2017	175.22
Vendor 1285 - Athena Perez Totals							Invoices	1	\$175.22



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<b>Vendor 39 - Pioneer Equipment Company</b>									
AP46250	PLATE FOR KUBOTA TRACTOR	Paid by Check #12630		04/24/2017	04/28/2017	04/28/2017		04/28/2017	7.07
Vendor 39 - Pioneer Equipment Company Totals							Invoices	1	\$7.07
<b>Vendor 1260 - Project Delivery Professionals</b>									
001-0317-02	PDP Ave 416 Project Const Mang	Paid by Check #12561		03/31/2017	04/21/2017	04/21/2017		04/21/2017	14,375.00
Vendor 1260 - Project Delivery Professionals Totals							Invoices	1	\$14,375.00
<b>Vendor 250 - Public Safety Center</b>									
5728334	Radio charger	Paid by Check #12562		03/27/2017	04/21/2017	04/21/2017		04/21/2017	278.83
5732453	six radio chargers	Paid by Check #12631		04/19/2017	04/28/2017	04/28/2017		04/28/2017	557.66
Vendor 250 - Public Safety Center Totals							Invoices	2	\$836.49
<b>Vendor 441 - Rabobank Visa Card</b>									
1715 4/3/17	Supplies	Paid by EFT #412		04/03/2017	04/28/2017	04/28/2017		04/28/2017	707.00
5088 4/3/17	Supplies	Paid by EFT #411		04/03/2017	04/28/2017	04/28/2017		04/28/2017	166.11
Vendor 441 - Rabobank Visa Card Totals							Invoices	2	\$873.11
<b>Vendor 349 - RES COM Pest Control</b>									
1522915	Pest control for dog kennels	Paid by Check #12632		04/18/2017	04/28/2017	04/28/2017		04/28/2017	40.00
Vendor 349 - RES COM Pest Control Totals							Invoices	1	\$40.00
<b>Vendor 1282 - Rockwell Solutions Inc.</b>									
1544	WEAR PLATES FOR SLUDGE PUMPS #1 AND #2	Paid by Check #12563		02/27/2017	04/21/2017	04/21/2017		04/21/2017	1,859.03
Vendor 1282 - Rockwell Solutions Inc. Totals							Invoices	1	\$1,859.03
<b>Vendor 264 - Salinas Towing</b>									
8A92244	Towed vehicle case #DF1701246	Paid by Check #12564		04/07/2017	04/21/2017	04/21/2017		04/21/2017	160.00
Vendor 264 - Salinas Towing Totals							Invoices	1	\$160.00
<b>Vendor 42 - Scout Specialties</b>									
106542	Fy 16/17-Sportsplex-Zip ties for banners	Paid by Check #12633		04/06/2017	04/28/2017	04/28/2017	04/17/2017	04/28/2017	19.53
105646	SUPPLIES FOR FLEET MAINT	Paid by Check #12633		04/10/2017	04/28/2017	04/28/2017		04/28/2017	245.82
Vendor 42 - Scout Specialties Totals							Invoices	2	\$265.35
<b>Vendor 409 - The Shirt Shak</b>									
2815	Fy 16/17-Sportsplex-Tournament/Staff shirts	Paid by Check #12565		03/10/2017	04/21/2017	04/21/2017	04/17/2017	04/21/2017	1,103.76
Vendor 409 - The Shirt Shak Totals							Invoices	1	\$1,103.76



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<b>Vendor 61 - Silvas Oil Company Inc.</b>									
142198CT	Utilities	Paid by Check #12566		03/31/2017	04/21/2017	04/21/2017		04/21/2017	558.76
		Vendor 61 - Silvas Oil Company Inc. Totals				Invoices	1		<u>\$558.76</u>
<b>Vendor 229 - Snap on Tools</b>									
04141725779	SMALL TOOLS	Paid by Check #12567		04/14/2017	04/21/2017	04/21/2017		04/21/2017	215.64
		Vendor 229 - Snap on Tools Totals				Invoices	1		<u>\$215.64</u>
<b>Vendor 758 - Solenis LLC</b>									
131139287	Polymer - WWTP	Paid by Check #12568		03/20/2017	04/21/2017	04/21/2017		04/21/2017	3,678.66
75698746	POLYMER RETURN	Paid by Check #12568		03/27/2017	04/21/2017	04/21/2017		04/21/2017	(3,378.14)
		Vendor 758 - Solenis LLC Totals				Invoices	2		<u>\$300.52</u>
<b>Vendor 431 - Sparkletts</b>									
5080520 040617	water service	Paid by Check #12569		04/06/2017	04/21/2017	04/21/2017		04/21/2017	267.92
		Vendor 431 - Sparkletts Totals				Invoices	1		<u>\$267.92</u>
<b>Vendor 397 - Stantec Consulting Services, Inc.</b>									
1183022	WWTP SCADA CONFIG ASSISTANCE	Paid by Check #12570		04/10/2017	04/21/2017	04/21/2017		04/21/2017	1,963.40
		Vendor 397 - Stantec Consulting Services, Inc. Totals				Invoices	1		<u>\$1,963.40</u>
<b>Vendor 742 - Staples Credit Plan</b>									
2193654 4/14/17	toner for printer	Paid by Check #12634		04/14/2017	04/28/2017	04/28/2017		04/28/2017	512.10
		Vendor 742 - Staples Credit Plan Totals				Invoices	1		<u>\$512.10</u>
<b>Vendor 140 - State Board of Equilization</b>									
Jan - March 2017	CNG FUEL USE TAXES	Paid by Check #12571		04/17/2017	04/21/2017	04/21/2017		04/21/2017	1,622.86
		Vendor 140 - State Board of Equilization Totals				Invoices	1		<u>\$1,622.86</u>
<b>Vendor 247 - State Center Community College District</b>									
12638299-00	Training registration fees	Paid by Check #12572		04/06/2017	04/21/2017	04/21/2017		04/21/2017	312.00
		Vendor 247 - State Center Community College District Totals				Invoices	1		<u>\$312.00</u>
<b>Vendor 214 - Stericycle, Inc.</b>									
3003814453	quarterly pick-up of hazardous waste	Paid by Check #12573		05/01/2017	04/21/2017	04/21/2017		04/21/2017	792.48
3003819087	May 2017	Paid by Check #12635		05/01/2017	04/28/2017	04/28/2017		04/28/2017	114.94
		Vendor 214 - Stericycle, Inc. Totals				Invoices	2		<u>\$907.42</u>
<b>Vendor 278 - Supplyworks</b>									
396210296	Cleaning Supplies	Paid by Check #12574		03/30/2017	04/21/2017	04/21/2017		04/21/2017	68.07
396589327	Cleaning Supplies	Paid by Check #12574		04/04/2017	04/21/2017	04/21/2017		04/21/2017	62.79



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 278 - Supplyworks</b>									
396889594	Cleaning Supplies	Paid by Check #12574		04/06/2017	04/21/2017	04/21/2017		04/21/2017	771.87
397312489	CLEANING SUPPLIES FOR PD	Paid by Check #12636		04/11/2017	04/28/2017	04/28/2017		04/28/2017	283.30
397312497	CLEANING SUPPLIES FOR PW	Paid by Check #12636		04/11/2017	04/28/2017	04/28/2017		04/28/2017	318.01
397586223	CLEANING SUPPLIES FOR PW	Paid by Check #12636		04/12/2017	04/28/2017	04/28/2017		04/28/2017	91.00
Vendor 278 - Supplyworks Totals							Invoices	6	\$1,595.04
<b>Vendor 92 - Target Specialty Products</b>									
PI0609175	WEED CONTROL	Paid by Check #12575		03/29/2017	04/21/2017	04/21/2017		04/21/2017	541.43
PI0616292	SUPPLIES FOR WWTP	Paid by Check #12637		04/12/2017	04/28/2017	04/28/2017		04/28/2017	276.63
PI0617207	SUPPLIES FOR WWTP	Paid by Check #12637		04/13/2017	04/28/2017	04/28/2017		04/28/2017	283.87
Vendor 92 - Target Specialty Products Totals							Invoices	3	\$1,101.93
<b>Vendor 189 - Terminix International</b>									
363821435	Maintenance	Paid by Check #12576		03/09/2017	04/21/2017	04/21/2017		04/21/2017	25.00
363852208	Fy 16/17-CS-Pest Control Service for rec center	Paid by Check #12576		03/20/2017	04/21/2017	04/21/2017	04/11/2017	04/21/2017	55.00
Vendor 189 - Terminix International Totals							Invoices	2	\$80.00
<b>Vendor 1198 - The Gardens at California Turf, Inc.</b>									
54016	Fy 16/17-L&L Supplies	Paid by Check #12638		03/31/2017	04/28/2017	04/28/2017	04/24/2017	04/28/2017	285.91
Vendor 1198 - The Gardens at California Turf, Inc. Totals							Invoices	1	\$285.91
<b>Vendor 846 - Thomson Reuters - West</b>									
835932610	Fed crime code and rules pamphlet	Paid by Check #12639		04/04/2017	04/28/2017	04/28/2017		04/28/2017	154.08
Vendor 846 - Thomson Reuters - West Totals							Invoices	1	\$154.08
<b>Vendor 426 - Tioga Solar</b>									
SLB-2772	Solar production for March 2017	Paid by Check #12577		03/31/2017	04/21/2017	04/21/2017		04/21/2017	32,914.24
Vendor 426 - Tioga Solar Totals							Invoices	1	\$32,914.24
<b>Vendor 311 - Top Dog Training Center</b>									
17-31	Monthly maintenance training for K-9's	Paid by Check #12640		04/20/2017	04/28/2017	04/28/2017		04/28/2017	180.00
Vendor 311 - Top Dog Training Center Totals							Invoices	1	\$180.00
<b>Vendor 355 - Training For Safety Inc.</b>									
LA-17-01	Training for Ayala, Bissett, Lopez, Robison	Paid by Check #12641		02/22/2017	04/28/2017	04/28/2017		04/28/2017	436.00
Vendor 355 - Training For Safety Inc. Totals							Invoices	1	\$436.00
<b>Vendor 49 - Tulare County</b>									
017491	printing services	Paid by Check #12578		03/22/2017	04/21/2017	04/21/2017		04/21/2017	416.08



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 49 - Tulare County</b>									
17-070	Radio & computer installation in new units	Paid by Check #12579		04/03/2017	04/21/2017	04/21/2017		04/21/2017	4,292.59
Vendor 49 - Tulare County Totals							Invoices	2	\$4,708.67
<b>Vendor 729 - Tulare Regional Medical Center</b>									
88991989 040517	drug/alcohol screening	Paid by Check #12580		04/05/2017	04/21/2017	04/21/2017		04/21/2017	822.00
Vendor 729 - Tulare Regional Medical Center Totals							Invoices	1	\$822.00
<b>Vendor 440 - Tyco Intergrated Securtiy</b>									
28435177	SECURITY FOR WATER TOWER - 1591 W SIERRA	Paid by Check #12581		04/08/2017	04/21/2017	04/21/2017		04/21/2017	46.86
Vendor 440 - Tyco Intergrated Securtiy Totals							Invoices	1	\$46.86
<b>Vendor 950 - United States Treasury</b>									
Excise Tax 33117	CNG EXCISE TAX	Paid by Check #12582		04/17/2017	04/21/2017	04/21/2017		04/21/2017	5.93
Vendor 950 - United States Treasury Totals							Invoices	1	\$5.93
<b>Vendor 192 - UNUM Life Insurance Company of America</b>									
5/1 - 5/31/17	0537123-001 0 premium	Paid by Check #12583		04/10/2017	04/21/2017	04/21/2017		04/21/2017	10,022.10
Vendor 192 - UNUM Life Insurance Company of America Totals							Invoices	1	\$10,022.10
<b>Vendor 273 - US Bank</b>									
3/1/17-3/31/17	Contractual	Paid by Check #12585		03/31/2017	04/21/2017	04/21/2017		04/21/2017	29.75
327675914	Coper/Printer lease	Paid by Check #12584		03/31/2017	04/21/2017	04/21/2017		04/21/2017	1,085.43
Vendor 273 - US Bank Totals							Invoices	2	\$1,115.18
<b>Vendor 154 - USA Bluebook</b>									
217544	REPAIR DO METER	Paid by Check #12586		03/28/2017	04/21/2017	04/21/2017		04/21/2017	110.36
218841	LAB SUPPLIES	Paid by Check #12586		03/29/2017	04/21/2017	04/21/2017		04/21/2017	390.21
Vendor 154 - USA Bluebook Totals							Invoices	2	\$500.57
<b>Vendor 359 - Valero Marketing &amp; Supply Company</b>									
71076939 3/17	February 2017	Paid by Check #12589		03/07/2017	04/21/2017	04/21/2017		04/21/2017	2,668.21
71077192 030717	Fuel for February 2017	Paid by Check #12587		03/07/2017	04/21/2017	04/21/2017		04/21/2017	5,887.83
71077192 040617	fuel for March 2017	Paid by Check #12588		04/06/2017	04/21/2017	04/21/2017		04/21/2017	6,704.70
71077309 4/6/17	Fuel	Paid by Check #12642		04/06/2017	04/28/2017	04/28/2017		04/28/2017	3,411.47
Vendor 359 - Valero Marketing & Supply Company Totals							Invoices	4	\$18,672.21
<b>Vendor 354 - Verizon Wireless</b>									
9783499276	Telephone	Paid by Check #12645		04/07/2017	04/28/2017	04/28/2017		04/28/2017	499.14
9783644796	wireless charges 03-11 thru 04-10	Paid by Check #12644		04/10/2017	04/28/2017	04/28/2017		04/28/2017	2,150.22



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 354 - Verizon Wireless</b>									
9783874686	April 2017	Paid by Check #12643		04/12/2017	04/28/2017	04/28/2017		04/28/2017	195.15
Vendor 354 - Verizon Wireless Totals							Invoices	3	\$2,844.51
<b>Vendor 27 - The Visalia Times-Delta</b>									
TD0029781 4/17	Thru 7/31/17	Paid by Check #12646		04/24/2017	04/28/2017	04/28/2017		04/28/2017	46.50
Vendor 27 - The Visalia Times-Delta Totals							Invoices	1	\$46.50
<b>Vendor 14 - W &amp; E Electric</b>									
1703028	City Hall parking lot lights repair	Paid by Check #12647		03/01/2017	04/28/2017	04/28/2017		04/28/2017	3,950.00
1703050	REPAIRS TO AERATOR #6 A-B	Paid by Check #12590		03/13/2017	04/21/2017	04/21/2017		04/21/2017	135.00
1703092	TEST SOFT START FOR AERATOR #1 A-B	Paid by Check #12590		03/20/2017	04/21/2017	04/21/2017		04/21/2017	90.00
1703115	MEG S/O CARD AERATOR #1 A-B	Paid by Check #12590		03/23/2017	04/21/2017	04/21/2017		04/21/2017	90.00
Vendor 14 - W & E Electric Totals							Invoices	4	\$4,265.00
<b>Vendor 549 - Wal-Mart</b>									
2500 4/3/2017	Votech WalMart Credit Card	Paid by Check #12591		04/03/2017	04/21/2017	04/21/2017		04/21/2017	83.01
2443 4/9/17	Supplies	Paid by Check #12648		04/09/2017	04/28/2017	04/28/2017		04/28/2017	333.06
Vendor 549 - Wal-Mart Totals							Invoices	2	\$416.07
<b>Vendor 1280 - Willdan Engineering</b>									
00323512	Outsource Plan Check Fees	Paid by Check #12592		03/03/2017	04/21/2017	04/21/2017		04/21/2017	7,260.00
00323719	Miscellaneous	Paid by Check #12592		04/06/2017	04/21/2017	04/21/2017		04/21/2017	880.00
Vendor 1280 - Willdan Engineering Totals							Invoices	2	\$8,140.00
<b>Vendor 1067 - Yamabe &amp; Horn Engineering Inc.</b>									
37300	Y & H Hayes Ave proj	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	680.00
37301	Yamabe & Horn Dinuba General Services	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	1,800.00
37302	Yamabe & Horn - Ridge Creek Ranch Eng Support	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	920.00
37303	Y & H Bike Lane Proj Eng Support	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	200.00
37304	Y & H Kern Street Storm Drain	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	2,680.00
37305	Y & H ave 416 Engineering Support	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	3,800.00
37306	Y & H Randle Ave Street Project	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	1,835.00
37307	Yamabe & Horn - M Street Underground tank clean up	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	300.00
37308	Yamabe & Horn - Signal Synch Project	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	540.00
37309	Yamabe & Horn CNG Project Ph II	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	300.00



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Payment Date Range 04/16/17 - 04/28/17  
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Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 1067 - Yamabe &amp; Horn Engineering Inc.</b>									
37310	Yamabe & Horn - Parcel Map-Newton	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	100.00
37311	Yamabe & Horn - Speed Study	Paid by Check #12593		04/05/2017	04/21/2017	04/21/2017		04/21/2017	605.00
37438	y & H signal Synch Engineering support	Paid by Check #12593		04/12/2017	04/21/2017	04/21/2017		04/21/2017	2,010.00
<b>Vendor 1067 - Yamabe &amp; Horn Engineering Inc. Totals</b>							Invoices	13	<u>\$15,770.00</u>
<b>Vendor Blue Shield of California</b>									
Reimb D152230	Ambulance overpayment	Paid by Check #12649		04/10/2017	04/28/2017	04/28/2017		04/28/2017	694.79
<b>Vendor Blue Shield of California Totals</b>							Invoices	1	<u>\$694.79</u>
<b>Vendor GALANTE BROS. ENTERPRISE INC.</b>									
CWM2017-02	CONSTRUCTION WATER METER REFUND	Paid by Check #12650		04/19/2017	04/28/2017	04/28/2017		04/28/2017	254.53
<b>Vendor GALANTE BROS. ENTERPRISE INC. Totals</b>							Invoices	1	<u>\$254.53</u>
<b>Vendor Health Net</b>									
Reimb D154319	Ambulance duplicate payment	Paid by Check #12651		04/10/2017	04/28/2017	04/28/2017		04/28/2017	229.71
Reimb D154622	Ambulance retro	Paid by Check #12652		04/10/2017	04/28/2017	04/28/2017		04/28/2017	188.23
Reimb D153042	Ambulance duplicate payment	Paid by Check #12653		04/10/2017	04/28/2017	04/28/2017		04/28/2017	125.02
<b>Vendor Health Net Totals</b>							Invoices	3	<u>\$542.96</u>
<b>Vendor United Healthcare Medicare Solutions</b>									
Ref F164187	Refund for ambulance service overpayment	Paid by Check #12654		04/10/2017	04/28/2017	04/28/2017		04/28/2017	418.67
<b>Vendor United Healthcare Medicare Solutions Totals</b>							Invoices	1	<u>\$418.67</u>
<b>Vendor Gloria Villarreal</b>									
Reimb for fees	Fy-Reimb for park rental canceled due to weather	Paid by Check #12655		04/24/2017	04/28/2017	04/28/2017	04/10/2017	04/28/2017	35.00
<b>Vendor Gloria Villarreal Totals</b>							Invoices	1	<u>\$35.00</u>
<b>Grand Totals</b>							Invoices	551	<u><u>\$588,177.20</u></u>





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Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 1284 - Adams Ashby Group, Inc.</b>									
1999	Adams Ashby Randle Project Grant Administrator	Paid by Check #12656		04/03/2017	05/05/2017	05/05/2017		05/05/2017	1,870.00
Vendor 1284 - Adams Ashby Group, Inc. Totals							Invoices	1	\$1,870.00
<b>Vendor 263 - Advantek Benefit Administrators</b>									
4/19/17	Funding request	Paid by Check #12657		04/19/2017	05/05/2017	05/05/2017		05/05/2017	45,453.88
1705 0011	May 2017	Paid by Check #12657		04/27/2017	05/05/2017	05/05/2017		05/05/2017	56,196.03
4/28/17	Funding request	Paid by Check #12657		04/28/2017	05/05/2017	05/05/2017		05/05/2017	20,232.93
Vendor 263 - Advantek Benefit Administrators Totals							Invoices	3	\$121,882.84
<b>Vendor 555 - Maria Alaniz</b>									
15 Years	Service Award	Paid by Check #12658		04/26/2017	05/05/2017	05/05/2017		05/05/2017	150.00
Vendor 555 - Maria Alaniz Totals							Invoices	1	\$150.00
<b>Vendor 351 - Anthem Blue Cross</b>									
094048703I	060M86753 Sano 4/1/17 - 6/1/17	Paid by Check #12660		04/06/2017	05/05/2017	05/05/2017		05/05/2017	226.20
000026504139	141A75193 Tyler 5/1/17	Paid by Check #12659		04/08/2017	05/05/2017	05/05/2017		05/05/2017	167.96
000026505684	276A73739 Valdez 5/1/17	Paid by Check #12661		04/08/2017	05/05/2017	05/05/2017		05/05/2017	227.97
000026545466	680A72915 Galchutt 5/1/17	Paid by Check #12662		04/08/2017	05/05/2017	05/05/2017		05/05/2017	198.63
Vendor 351 - Anthem Blue Cross Totals							Invoices	4	\$820.76
<b>Vendor 17 - AT&amp;T</b>									
93910544774/17	Telephone	Paid by Check #12663		04/10/2017	05/05/2017	05/05/2017		05/05/2017	19.66
93910547294/17	Telephone	Paid by Check #12663		04/13/2017	05/05/2017	05/05/2017		05/05/2017	42.71
Vendor 17 - AT&T Totals							Invoices	2	\$62.37
<b>Vendor 289 - AT&amp;T Mobility LLC</b>									
2870151831244/17	Telephone	Paid by Check #12664		04/16/2017	05/05/2017	05/05/2017		05/05/2017	392.70
2872350721994/17	Telephone	Paid by Check #12667		04/16/2017	05/05/2017	05/05/2017		05/05/2017	93.04
2872412835624/17	Telephone	Paid by Check #12666		04/16/2017	05/05/2017	05/05/2017		05/05/2017	669.78
8287427054/17	Telephone	Paid by Check #12668		04/16/2017	05/05/2017	05/05/2017		05/05/2017	320.88
8320953574/17	Telephone	Paid by Check #12669		04/16/2017	05/05/2017	05/05/2017		05/05/2017	522.35
9903987554/17	Telephone	Paid by Check #12665		04/16/2017	05/05/2017	05/05/2017		05/05/2017	229.14
9932121124/17	iPad	Paid by Check #12670		04/16/2017	05/05/2017	05/05/2017		05/05/2017	32.01
Vendor 289 - AT&T Mobility LLC Totals							Invoices	7	\$2,259.90
<b>Vendor 748 - Bankcard Center</b>									
2360 4/14/17	Miscellaneous	Paid by Check #12671		04/14/2017	05/05/2017	05/05/2017		05/05/2017	1,371.86
6502 4/14/17	Supplies	Paid by Check #12671		04/14/2017	05/05/2017	05/05/2017		05/05/2017	329.52
Vendor 748 - Bankcard Center Totals							Invoices	2	\$1,701.38





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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 376 - BCS Consulting</b>									
20285	New phone system	Paid by Check #12672		03/24/2017	05/05/2017	05/05/2017		05/05/2017	10,123.85
		Vendor 376 - BCS Consulting Totals				Invoices	1		\$10,123.85
<b>Vendor 624 - Brian Bissett</b>									
10 Years	Service Award	Paid by Check #12673		04/26/2017	05/05/2017	05/05/2017		05/05/2017	100.00
		Vendor 624 - Brian Bissett Totals				Invoices	1		\$100.00
<b>Vendor 1069 - Bobcat of Fresno</b>									
P57548	COUPLERS FOR PW BOBCAT	Paid by Check #12674		04/25/2017	05/05/2017	05/05/2017		05/05/2017	131.94
		Vendor 1069 - Bobcat of Fresno Totals				Invoices	1		\$131.94
<b>Vendor 558 - Cecilia Bobst</b>									
20 Years	Service Award	Paid by Check #12675		04/26/2017	05/05/2017	05/05/2017		05/05/2017	200.00
		Vendor 558 - Cecilia Bobst Totals				Invoices	1		\$200.00
<b>Vendor 739 - Business Card</b>									
2283 4/15/17	Miscellaneous	Paid by EFT #427		04/15/2017	05/05/2017	05/05/2017		05/05/2017	79.99
6464 4/15/17	Miscellaneous	Paid by EFT #429		04/15/2017	05/05/2017	05/05/2017		05/05/2017	363.28
6858 4/15/17	Food & Beverages	Paid by EFT #430		04/15/2017	05/05/2017	05/05/2017		05/05/2017	290.46
7424 4/15/17	Miscellaneous	Paid by EFT #428		04/15/2017	05/05/2017	05/05/2017		05/05/2017	289.84
		Vendor 739 - Business Card Totals				Invoices	4		\$1,023.57
<b>Vendor 1272 - California Assoc. of Code Enforcement Officers</b>									
200004125	DEFENSIVE TACTICST TRAINING FOR ANGIE MOLINA	Paid by Check #12676		04/25/2017	05/05/2017	05/05/2017		05/05/2017	75.00
		Vendor 1272 - California Assoc. of Code Enforcement Officers Totals				Invoices	1		\$75.00
<b>Vendor 80 - California Business Machines</b>									
174525	Copier Maintenance Agreement	Paid by Check #12677		04/20/2017	05/05/2017	05/05/2017		05/05/2017	551.76
		Vendor 80 - California Business Machines Totals				Invoices	1		\$551.76
<b>Vendor 725 - CDW Government</b>									
HNL4679	Annual RSA appliance maintenance agreement	Paid by Check #12678		04/17/2017	05/05/2017	05/05/2017		05/05/2017	657.60
		Vendor 725 - CDW Government Totals				Invoices	1		\$657.60
<b>Vendor 597 - Jason Chase</b>									
15 Years	Service Award	Paid by Check #12679		04/26/2017	05/05/2017	05/05/2017		05/05/2017	150.00
		Vendor 597 - Jason Chase Totals				Invoices	1		\$150.00



# Accounts Payable Invoice Report

Payment Date Range 04/30/17 - 05/05/17

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>1121 - Ryan Clifton</b>									
10 Years	Service Award	Paid by Check #12680		04/26/2017	05/05/2017	05/05/2017		05/05/2017	100.00
		Vendor <b>1121 - Ryan Clifton</b> Totals				Invoices	1		\$100.00
Vendor <b>274 - Code Publishing Company</b>									
56234	Professional Services	Paid by Check #12681		04/25/2017	05/05/2017	05/05/2017		05/05/2017	229.50
		Vendor <b>274 - Code Publishing Company</b> Totals				Invoices	1		\$229.50
Vendor <b>170 - Comcast</b>									
0191269 4/22/17	Communications	Paid by Check #12682		04/22/2017	05/05/2017	05/05/2017		05/05/2017	212.28
		Vendor <b>170 - Comcast</b> Totals				Invoices	1		\$212.28
Vendor <b>232 - Courier Printing and Village Printer</b>									
C25125	Senior Center Envelopes	Paid by Check #12683		04/04/2017	05/05/2017	05/05/2017		05/05/2017	42.04
		Vendor <b>232 - Courier Printing and Village Printer</b> Totals				Invoices	1		\$42.04
Vendor <b>855 - Delray Tire and Retreading, Inc.</b>									
500030968	TIRES	Paid by Check #12684		04/19/2017	05/05/2017	05/05/2017		05/05/2017	696.55
		Vendor <b>855 - Delray Tire and Retreading, Inc.</b> Totals				Invoices	1		\$696.55
Vendor <b>77 - Department of Justice</b>									
225999	Professional Services	Paid by Check #12685		04/06/2017	05/05/2017	05/05/2017		05/05/2017	572.00
		Vendor <b>77 - Department of Justice</b> Totals				Invoices	1		\$572.00
Vendor <b>30 - Dinuba Chamber of Commerce</b>									
Payment #3 2017	Business License receipts	Paid by Check #12686		04/19/2017	05/05/2017	05/05/2017		05/05/2017	375.31
		Vendor <b>30 - Dinuba Chamber of Commerce</b> Totals				Invoices	1		\$375.31
Vendor <b>341 - Dinuba Tires LLC</b>									
69934	TIRES FOR BUS 9	Paid by Check #12687		04/10/2017	05/05/2017	05/05/2017		05/05/2017	340.00
		Vendor <b>341 - Dinuba Tires LLC</b> Totals				Invoices	1		\$340.00
Vendor <b>552 - Dragnet Pest Control</b>									
06-1092 Apr12017	DSC Pest Control Srvc - April 2017	Paid by Check #12688		04/28/2017	05/05/2017	05/05/2017		05/05/2017	65.00
		Vendor <b>552 - Dragnet Pest Control</b> Totals				Invoices	1		\$65.00
Vendor <b>62 - Ed Dena's Auto Center</b>									
201695CVR	REMOTES FOR VEHICLE P23	Paid by Check #12689		04/28/2017	05/05/2017	05/05/2017		05/05/2017	195.30
		Vendor <b>62 - Ed Dena's Auto Center</b> Totals				Invoices	1		\$195.30



# Accounts Payable Invoice Report

Payment Date Range 04/30/17 - 05/05/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 280 - Intersect</b>									
417EP31191	Intersect Police Online User Agreement	Paid by Check #12690		04/30/2017	05/05/2017	05/05/2017		05/05/2017	79.00
Vendor 280 - Intersect Totals							Invoices	1	\$79.00
<b>Vendor 16 - Ernest Packaging Solutions</b>									
R03566	Fy 16/17-Parks-Supplies	Paid by Check #12691		04/10/2017	05/05/2017	05/05/2017	05/01/2017	05/05/2017	(25.38)
208940	Fy 16/17-Parks-Supplies	Paid by Check #12691		04/21/2017	05/05/2017	05/05/2017	04/26/2017	05/05/2017	1,389.74
Vendor 16 - Ernest Packaging Solutions Totals							Invoices	2	\$1,364.36
<b>Vendor 631 - Moises Estrada</b>									
15 Years	Service Award	Paid by Check #12692		04/26/2017	05/05/2017	05/05/2017		05/05/2017	150.00
Vendor 631 - Moises Estrada Totals							Invoices	1	\$150.00
<b>Vendor 36 - Ewing Irrigation Products</b>									
3151082	Fy 16/17-Parks-Supplies	Paid by Check #12693		04/19/2017	05/05/2017	05/05/2017	04/28/2017	05/05/2017	8.68
3151083	Fy 16/17-Parks-Supplies	Paid by Check #12693		04/19/2017	05/05/2017	05/05/2017	04/28/2017	05/05/2017	86.53
3151084	Fy 16/17-Parks-Supplies	Paid by Check #12693		04/19/2017	05/05/2017	05/05/2017	04/27/2017	05/05/2017	32.22
3151085	Fy 16/17-Parks-Supplies	Paid by Check #12693		04/19/2017	05/05/2017	05/05/2017	04/28/2017	05/05/2017	136.71
Vendor 36 - Ewing Irrigation Products Totals							Invoices	4	\$264.14
<b>Vendor 696 - Crystal Flores</b>									
5 Years	Service Award	Paid by Check #12694		04/26/2017	05/05/2017	05/05/2017		05/05/2017	50.00
Vendor 696 - Crystal Flores Totals							Invoices	1	\$50.00
<b>Vendor 222 - Forensic Nursing Specialists of Central California</b>									
3088	Sexual abuse exam	Paid by Check #12695		04/30/2017	05/05/2017	05/05/2017		05/05/2017	1,100.00
Vendor 222 - Forensic Nursing Specialists of Central California Totals							Invoices	1	\$1,100.00
<b>Vendor 825 - G &amp; K Services, Co.</b>									
6258898097	Transit 4/26/17 Service	Paid by Check #12696		04/26/2017	05/05/2017	05/05/2017		05/05/2017	72.62
Vendor 825 - G & K Services, Co. Totals							Invoices	1	\$72.62
<b>Vendor 712 - Golden State Overnight</b>									
3324206	Postage	Paid by Check #12697		04/15/2017	05/05/2017	05/05/2017		05/05/2017	27.45
Vendor 712 - Golden State Overnight Totals							Invoices	1	\$27.45
<b>Vendor 68 - Grainger Inc.</b>									
9423292334	DRUM PUMP FOR HERBACIDE AND BLEACH	Paid by Check #12698		04/21/2017	05/05/2017	05/05/2017		05/05/2017	80.95
Vendor 68 - Grainger Inc. Totals							Invoices	1	\$80.95



# Accounts Payable Invoice Report

Payment Date Range 04/30/17 - 05/05/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>604 - Ashley Greco</b>									
10 Years	Service Award	Paid by Check #12699		04/26/2017	05/05/2017	05/05/2017		05/05/2017	100.00
Vendor <b>604 - Ashley Greco</b> Totals						Invoices	1		<u>\$100.00</u>
Vendor <b>242 - Green Box Rentals, Inc.</b>									
47638	Fy 16/17-Sports-Mo storage container fee	Paid by Check #12700		04/26/2017	05/05/2017	05/05/2017	04/28/2017	05/05/2017	70.53
47641	Fy 16/17-Parks-Mo rental cont fee vuich park	Paid by Check #12700		04/26/2017	05/05/2017	05/05/2017	04/28/2017	05/05/2017	81.38
Vendor <b>242 - Green Box Rentals, Inc.</b> Totals						Invoices	2		<u>\$151.91</u>
Vendor <b>1043 - Green's Best, Inc.</b>									
4770	Fy 16/17-L&L-Supplies	Paid by Check #12701		04/26/2017	05/05/2017	05/05/2017	05/01/2017	05/05/2017	1,452.61
Vendor <b>1043 - Green's Best, Inc.</b> Totals						Invoices	1		<u>\$1,452.61</u>
Vendor <b>1150 - Hoffman Security</b>									
324284	Senior Center Secuity Monitoring	Paid by Check #12702		04/20/2017	05/05/2017	05/05/2017		05/05/2017	99.00
Vendor <b>1150 - Hoffman Security</b> Totals						Invoices	1		<u>\$99.00</u>
Vendor <b>174 - Howard's Pest Control</b>									
33269	Fy 16/17-CS-Termite treatment at College Park Rec.	Paid by Check #12703		04/14/2017	05/05/2017	05/05/2017	05/01/2017	05/05/2017	1,798.00
Vendor <b>174 - Howard's Pest Control</b> Totals						Invoices	1		<u>\$1,798.00</u>
Vendor <b>974 - InfoSend, Inc.</b>									
119036	Utility Billing Printing & Postage 3/1/17, 3/17/17, 4/1/17	Paid by Check #12704		03/31/2017	05/05/2017	05/05/2017		05/05/2017	6,797.00
Vendor <b>974 - InfoSend, Inc.</b> Totals						Invoices	1		<u>\$6,797.00</u>
Vendor <b>637 - John Jobe</b>									
10 Years	Service Award	Paid by Check #12705		04/26/2017	05/05/2017	05/05/2017		05/05/2017	100.00
Vendor <b>637 - John Jobe</b> Totals						Invoices	1		<u>\$100.00</u>
Vendor <b>318 - Kingsburg Veterinary Clinic</b>									
486959	euthanasia - dog	Paid by Check #12706		05/01/2017	05/05/2017	05/05/2017		05/05/2017	25.00
Vendor <b>318 - Kingsburg Veterinary Clinic</b> Totals						Invoices	1		<u>\$25.00</u>
Vendor <b>606 - Rhonda Leland</b>									
15 Years	Service Award	Paid by Check #12707		04/26/2017	05/05/2017	05/05/2017		05/05/2017	150.00
Vendor <b>606 - Rhonda Leland</b> Totals						Invoices	1		<u>\$150.00</u>



# Accounts Payable Invoice Report

Payment Date Range 04/30/17 - 05/05/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 89 - Liebert Cassidy Whitmore									
1437738	DI030-00006	Paid by Check #12708		03/31/2017	05/05/2017	05/05/2017		05/05/2017	654.00
Vendor 89 - Liebert Cassidy Whitmore Totals						Invoices	1		\$654.00
Vendor 608 - Jesse Martin									
10 Years	Service Award	Paid by Check #12709		04/26/2017	05/05/2017	05/05/2017		05/05/2017	100.00
Vendor 608 - Jesse Martin Totals						Invoices	1		\$100.00
Vendor 160 - Mid Valley Publishing Inc.									
0012685 2017	Sentinel Renewal 2017	Paid by Check #12710		04/25/2017	05/05/2017	05/05/2017		05/05/2017	25.00
Vendor 160 - Mid Valley Publishing Inc. Totals						Invoices	1		\$25.00
Vendor 22 - Moore Twining Associates Inc.									
7126674	QUARTLEY BIO SOLIDS TESTING	Paid by Check #12711		03/31/2017	05/05/2017	05/05/2017		05/05/2017	1,565.00
7127511	WATER SAMPLE TESTING WWTP	Paid by Check #12711		04/21/2017	05/05/2017	05/05/2017		05/05/2017	80.00
7127512	WATER SAMPLE TESTING WWTP	Paid by Check #12711		04/21/2017	05/05/2017	05/05/2017		05/05/2017	35.00
7127773	WATER SAMPLE TESTING WWTP	Paid by Check #12711		04/25/2017	05/05/2017	05/05/2017		05/05/2017	88.00
Vendor 22 - Moore Twining Associates Inc. Totals						Invoices	4		\$1,768.00
Vendor 610 - Evan Morgan									
5 Years	Service Award	Paid by Check #12712		04/26/2017	05/05/2017	05/05/2017		05/05/2017	50.00
Vendor 610 - Evan Morgan Totals						Invoices	1		\$50.00
Vendor 749 - MuniServices									
0000045317	Sales and Use Tax	Paid by Check #12713		04/21/2017	05/05/2017	05/05/2017		05/05/2017	28,265.75
Vendor 749 - MuniServices Totals						Invoices	1		\$28,265.75
Vendor 142 - Office Depot BSD									
921532158001	Card stock paper - Parking signs	Paid by Check #12714		04/18/2017	05/05/2017	05/05/2017		05/05/2017	63.98
921532209001	Office Supplies	Paid by Check #12714		04/18/2017	05/05/2017	05/05/2017		05/05/2017	86.32
921809404001	Office Supplies	Paid by Check #12714		04/19/2017	05/05/2017	05/05/2017		05/05/2017	128.41
Vendor 142 - Office Depot BSD Totals						Invoices	3		\$278.71
Vendor 76 - Pacific Gas & Electric									
600855929174/17	DVC Elec. Bldg.	Paid by Check #12715		04/10/2017	05/05/2017	05/05/2017		05/05/2017	19.06
432339024694.17	Utilities	Paid by Check #12715		04/17/2017	05/05/2017	05/05/2017		05/05/2017	76.28
640799572504/17	Utilities	Paid by Check #12716		04/17/2017	05/05/2017	05/05/2017		05/05/2017	1,640.61
723267973794/17	Utilities	Paid by Check #12716		04/17/2017	05/05/2017	05/05/2017		05/05/2017	15,917.43
854359817424.17	Utilities	Paid by Check #12715		04/17/2017	05/05/2017	05/05/2017		05/05/2017	245.88
901837373534.17	Utilities	Paid by Check #12715		04/17/2017	05/05/2017	05/05/2017		05/05/2017	1,099.27
917922255334.17	Utilities	Paid by Check #12716		04/17/2017	05/05/2017	05/05/2017		05/05/2017	1,071.21
919617675884.17	Utilities	Paid by Check #12715		04/17/2017	05/05/2017	05/05/2017		05/05/2017	65.86



# Accounts Payable Invoice Report

Payment Date Range 04/30/17 - 05/05/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 76 - Pacific Gas &amp; Electric</b>									
238356094234/17	Utilities	Paid by Check #12715		04/19/2017	05/05/2017	05/05/2017		05/05/2017	35.67
316657841904/17	Utilities	Paid by Check #12716		04/19/2017	05/05/2017	05/05/2017		05/05/2017	65.29
594966555034/17	Utilities	Paid by Check #12716		04/19/2017	05/05/2017	05/05/2017		05/05/2017	25.74
886695643254/17	Utilities	Paid by Check #12716		04/19/2017	05/05/2017	05/05/2017		05/05/2017	1,672.43
674421567814/17	Utilities	Paid by Check #12716		04/20/2017	05/05/2017	05/05/2017		05/05/2017	1,466.53
Vendor 76 - Pacific Gas & Electric Totals								Invoices 13	\$23,401.26
<b>Vendor 7 - Pena's Disposal Services</b>									
295368	Fy 16/17-Parks-Supplies	Paid by Check #12717		04/25/2017	05/05/2017	05/05/2017	05/01/2017	05/05/2017	648.56
295374	DISPOSAL TRAILER/SWEEPER DIRT PICK UP	Paid by Check #12717		04/25/2017	05/05/2017	05/05/2017		05/05/2017	1,765.54
Vendor 7 - Pena's Disposal Services Totals								Invoices 2	\$2,414.10
<b>Vendor 1080 - Rethought Reborn</b>									
1322	Bus Adv. 1/2017 - 1/2018 Rev- Sharing - Adventist Medical Center	Paid by Check #12718		05/01/2017	05/05/2017	05/05/2017		05/05/2017	6,514.56
Vendor 1080 - Rethought Reborn Totals								Invoices 1	\$6,514.56
<b>Vendor 370 - Robert V. Jensen, Inc.</b>									
0025018-IN	OIL FOR FLEET MAINTENANCE	Paid by Check #12719		04/18/2017	05/05/2017	05/05/2017		05/05/2017	1,677.58
Vendor 370 - Robert V. Jensen, Inc. Totals								Invoices 1	\$1,677.58
<b>Vendor 657 - Elio Saldivar</b>									
10 Years	Service Award	Paid by Check #12720		04/26/2017	05/05/2017	05/05/2017		05/05/2017	100.00
Vendor 657 - Elio Saldivar Totals								Invoices 1	\$100.00
<b>Vendor 141 - Sirchie Finger Print Labs</b>									
0298238-IN	Narcotic test kits	Paid by Check #12721		04/24/2017	05/05/2017	05/05/2017		05/05/2017	122.31
Vendor 141 - Sirchie Finger Print Labs Totals								Invoices 1	\$122.31
<b>Vendor 431 - Sparkletts</b>									
9406519010117	Fy 16/17-CS-Wa delivery service & cooler rental	Paid by Check #12722		01/01/2017	05/05/2017	05/05/2017	04/26/2017	05/05/2017	24.62
15999355032317	Fy 16/17-Sportsplex-Water delivery service & cooler rental	Paid by Check #12722		03/23/2017	05/05/2017	05/05/2017	04/26/2017	05/05/2017	41.62
5080509 041317	WATER SERVICE FOR WWTP	Paid by Check #12722		04/13/2017	05/05/2017	05/05/2017		05/05/2017	8.00
15999355042017	Fy 16/17-Sportsplex water delivery serv & coller rental	Paid by Check #12722		04/20/2017	05/05/2017	05/05/2017	04/26/2017	05/05/2017	66.60
Vendor 431 - Sparkletts Totals								Invoices 4	\$140.84



# Accounts Payable Invoice Report

Payment Date Range 04/30/17 - 05/05/17  
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Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 147 - Swanson-Farney Ford Sales</b>									
9104FOW	RESISTOR FOR PD38	Paid by Check #12723		04/24/2017	05/05/2017	05/05/2017		05/05/2017	33.95
		Vendor 147 - Swanson-Farney Ford Sales Totals				Invoices	1		<u>\$33.95</u>
<b>Vendor 92 - Target Specialty Products</b>									
PI0619742	WEED CONTROL AT WWTP	Paid by Check #12724		04/19/2017	05/05/2017	05/05/2017		05/05/2017	618.13
		Vendor 92 - Target Specialty Products Totals				Invoices	1		<u>\$618.13</u>
<b>Vendor 1286 - The Crowne Plaza Los Angeles Airport</b>									
61408985	Ryan Robison - November 15-18, 2017	Paid by Check #12725		04/24/2017	05/05/2017	05/05/2017		05/05/2017	417.21
		Vendor 1286 - The Crowne Plaza Los Angeles Airport Totals				Invoices	1		<u>\$417.21</u>
<b>Vendor 529 - Todd Companies</b>									
52297	Todd Co Bike Lane Project	Paid by Check #12726		07/25/2016	05/05/2017	05/05/2017		05/05/2017	5,178.45
		Vendor 529 - Todd Companies Totals				Invoices	1		<u>\$5,178.45</u>
<b>Vendor 329 - Townsend Public Affairs</b>									
12446	Consulting services April 2017	Paid by Check #12727		04/30/2017	05/05/2017	05/05/2017		05/05/2017	5,000.00
		Vendor 329 - Townsend Public Affairs Totals				Invoices	1		<u>\$5,000.00</u>
<b>Vendor 615 - Yoshimi Toyota</b>									
5 Years	Service Award	Paid by Check #12728		04/26/2017	05/05/2017	05/05/2017		05/05/2017	50.00
		Vendor 615 - Yoshimi Toyota Totals				Invoices	1		<u>\$50.00</u>
<b>Vendor 1250 - Tyler Business Forms</b>									
288700	W2 forms and envelopes	Paid by Check #12729		05/01/2017	05/05/2017	05/05/2017		05/05/2017	357.17
		Vendor 1250 - Tyler Business Forms Totals				Invoices	1		<u>\$357.17</u>
<b>Vendor 273 - US Bank</b>									
328999354	DSC Lanier Copier	Paid by Check #12730		04/20/2017	05/05/2017	05/05/2017		05/05/2017	376.22
329391262	Copy Machine	Paid by Check #12731		04/25/2017	05/05/2017	05/05/2017		05/05/2017	2,880.24
		Vendor 273 - US Bank Totals				Invoices	2		<u>\$3,256.46</u>
<b>Vendor 359 - Valero Marketing &amp; Supply Company</b>									
71076939 4/17	March 2017	Paid by Check #12732		04/06/2017	05/05/2017	05/05/2017		05/05/2017	3,801.79
		Vendor 359 - Valero Marketing & Supply Company Totals				Invoices	1		<u>\$3,801.79</u>
<b>Vendor 27 - The Visalia Times-Delta</b>									
TD1126859 053117	SUBSCRIPTION FOR PW	Paid by Check #12733		05/01/2017	05/05/2017	05/05/2017		05/05/2017	15.50
		Vendor 27 - The Visalia Times-Delta Totals				Invoices	1		<u>\$15.50</u>



# Accounts Payable Invoice Report

Payment Date Range 04/30/17 - 05/05/17  
Report By Vendor - Invoice  
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor <b>104 - Vision Service Plan</b>									
May 2017	12 003055 0002	Paid by Check #12734		04/20/2017	05/05/2017	05/05/2017		05/05/2017	3,178.17
		Vendor <b>104 - Vision Service Plan</b> Totals				Invoices	1		<u>\$3,178.17</u>
Vendor <b>549 - Wal-Mart</b>									
2476 4/22/17	Supplies	Paid by Check #12735		04/22/2017	05/05/2017	05/05/2017		05/05/2017	231.50
		Vendor <b>549 - Wal-Mart</b> Totals				Invoices	1		<u>\$231.50</u>
Vendor <b>619 - Lisa Woods-Basye</b>									
10 Years	Service Award	Paid by Check #12736		04/26/2017	05/05/2017	05/05/2017		05/05/2017	100.00
		Vendor <b>619 - Lisa Woods-Basye</b> Totals				Invoices	1		<u>\$100.00</u>
		Grand Totals				Invoices	114		<u><u>\$246,201.43</u></u>





## City Council Staff Report

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Department: CITY MANAGER'S OFFICE

May 9, 2017

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**To:** Mayor and City Council

**From:** Linda Barkley, Deputy City Clerk

**Subject:** Request for Sponsorship of the 25th Annual Dinuba Lions Club & Dinuba Chamber of Commerce Car Show and Cruise Night Event June 2-3, 2017 (LB)

### RECOMMENDATION

Council approve sponsorship of the annual "Cars in the Park" Car Show on June 2-3, 2017.

### EXECUTIVE SUMMARY

The 25th annual Dinuba Cars in the Park car show is scheduled for June 2nd and 3rd. The event kicks off with cruise night and live music at the Entertainment Plaza from 5:30-10:00 pm on Friday, June 2. The car show will be held the following day at Vuich Park from 10:00-3:00 pm. The Dinuba Lions Club Car Show Committee has submitted a request for City sponsorship of the event in the amount of \$10,000.

### OUTSTANDING ISSUES

None.

### DISCUSSION

The Dinuba Lions Car Show Committee submitted a request for the City to sponsor the 25th Annual Dinuba Car Show in the amount of \$10,000 (Attachment 'A'). The Cars in the Park car show kicks off with Cruise Night and a live concert at the Entertainment Plaza on June 2, including a beer garden to be located in the city's parking lot adjacent to the bowling center. The following day, on June 3, the car show will be held at Vuich Park.

The cruise night and concert is a free event to the public held at Entertainment Plaza. The concert attracted approximately 1,000 people to the downtown last year. The car

show will be held at Rose Ann Vuich Park the following day. During the car show, attendees get to view classic and exotic cars as well as purchase food and listen to live music at the pavilion. The car show is a fun family event.

The City has in recent years sponsored the annual car show in the amount of \$5,000; however, the Council authorized a sponsorship of \$10,000 for the 2016 event. The Car Show Committee is once again requesting a sponsorship of \$10,000 for the event.

## **FISCAL IMPACT**

Sponsorship of events like the annual car show are funded in the Community Grants fund. The fund has a budget amount of \$21,155 in FY 2016-17. Prior requests for sponsorship have left a balance of \$8,216 in the Community Grants fund to date. Should the Council approve the \$10,000 sponsorship, staff will include a budget adjustment for the difference of \$1,784 as part of the year-end FY 16-17 budget.

## **PUBLIC HEARING**

None required.

## **ATTACHMENTS:**

A. Request for Sponsorship from the Car Show Committee



DINUBA LIONS CLUB  
P O BOX 807  
DINUBA CA 93618

Mayor Scott Harness  
Dinuba City Council and City Staff  
405 E El Monte Way  
Dinuba CA 93618

The Car Show Committee is here tonight to request the use of Rose Ann Vuich Park for the Dinuba "Cars in the Park" Car Show on June 3rd, 2017 and the use of the Entertainment Plaza, the closure of the 100 & 200 Block of South L Street, the 100 Block of East and West Kern and Ventura streets, and exclusive use of the parking lot at the corner of South L Street and Ventura (Dinuba Lanes parking lot) for the Cruise Night Concert. Ed Dena is working on getting a great band for Friday, we are hoping to get War for our band.

For the Car Show on Saturday we are requesting the closure of Adelaide Way between McKinley and Perry down during registration from 6:30 am to 10:00 am for our entrants to line up and lessen the impact on El Monte Way. We also request the use of and reservation of parking spaces on the South side of Adelaide for staff and vendor parking. I will be submitting my Street Right Away Closure form with signatures and will speak with the residents along Adelaide to assure them we will have staff available to make sure they have access to get to and from their homes during that time to minimize any inconvenience.

Last year we were very pleased with Cruise Night Concert and Car Show in the Park. Friday night we had a 1,000 people show up for the Kool Celebration. Saturday, we had nothing but great reviews from the car entrants and spectators. We believe this year's concert will bring people from all over the valley and word about the move to park will continue to increase entries and rebuild the Dinuba Car Show.

In order for us to put on a free concert we are seeking community sponsorships. We have appreciated the City's past support of the Concert and have come tonight to ask for the City to once again support this great event that draws people from all over the valley to our beautiful town with a sponsorship of \$10,000.

We will be sending out letters to the downtown businesses as well as those in the outlying areas to encourage them to extend their hours and take advantage of the crowded streets and potential customers for their business. We will be encouraging them to create a party atmosphere to entice customers to come in and promoting the use of coupons or flyers to get people through their doors. These coupons provided by the businesses will be distributed at the concert by our lovely Miss Dinuba candidates.

The Dinuba Lions Club and the Dinuba Chamber of Commerce, united as the Car Show Committee, co-sponsor the Dinuba Cruise Night Concert. We are asking for the use of the Ventura and South L Street parking lot for a beer garden to generate revenue to offset our expenses. Jointly we will operate the Beer Barden, serving beer and wine Friday, June 2, from 5:30 - 10:00 pm. We have done this for seven years and are proud to say that everyone had a great time, and a safe and friendly environment has been maintained. The committee thanks the City Council and staff that have worked closely with us to accomplish this.

I have provided a site map for the tentative layout of the event. The Beer Garden will be enclosed on all 4 sides with free standing cyclone fence panels. One entrance/exit will be placed facing the stage and South L Street

and will be manned by security at all times. Three bonded security officers will be hired for the Beer Garden for Friday night and one will be hired to for Saturday, when we expect to have a smaller crowd.

When the public comes to the entrance, ID will be checked and a bracelet placed on the patrons wrist, showing they were cleared at the gate for entry into the Beer Garden. Drink tickets purchases will be limited per patron. All alcohol will be consumed inside the Beer Garden. Security will check all patrons leaving the Beer Garden, remove their bracelets, to assure no bracelets are passed to others and that no alcohol is taken out of the secured and designated area.

Bueno Beverage will be helping with the bar set up as they did at previous events. The serving area will be secured by our committee at all times. We will be as in years past, conferring with Bueno Beverage about the layout and security of our bar set up, as well as working closely with the Dinuba Police Department.

Tables will be provided for patrons within the Beer Garden, as well as restroom facilities and garbage cans. The Beer Garden will be staffed by committee members and as always the Dinuba PD and Tulare County Sheriff will be part of our event.

We also are requesting the use of picnic tables, extra trash cans, orange safety fencing, tower light, barricades, street closure signs, and some delineators for the Entertainment Plaza. We will need power in the Plaza for vendors and the stage, so if staff can check to make sure it is working prior to the event that would be very much appreciated. We also have a banner to hang across Alta Avenue, if we could have it up as soon as Cinco de Mayo is over, that would be greatly appreciated. Along with that staff request, I would ask that the scheduling for the cleaning of sidewalks and stamped concrete intersections and crosswalks be done just prior to our event to make our downtown look it's best.

Last year we added a Jolly Trolley Bus Stop on the North Route, at the corner of Tulare Street and El Monte Way, during the Saturday Car Show event from 10:00 am to 3:00 p.m. I am not sure how much it was used. but it was our hope this would give access to downtown businesses from the Car Show and allow transportation from offsite parking lots, to reduce congestion near the park. The idea was for spectators to park in the Chamber and Transit Center parking lots and ride free to the park. Temporary signs could be placed directing the public to offsite parking and the bus stop.

We appreciate your consideration of our request and look forward to working with you to put on our 25th Annual Dinuba Chamber / Lions Club Car Show and Cruise Night Concert.

Thank you for your consideration and support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Charlie Simpson', with a stylized flourish at the end.

Charlie Simpson  
Dinuba Lions Club  
Dinuba Car Show Committee Co-Chair



## City Council Staff Report

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Department: FIRE SERVICES

May 9, 2017

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**To:** Mayor and City Council

**From:** Chad Thompson, Fire Chief

**Subject:** Downtown Dinuba Fire Safety Grant Program (CT)

### RECOMMENDATION

Council approve and authorize the implementation of the Downtown Dinuba Fire Safety Grant Program.

### EXECUTIVE SUMMARY

Staff developed the Downtown Dinuba Fire Safety Grant program to provide funding to businesses located downtown make certain fire safety improvements. The goal of the program is to encourage downtown businesses to maintain a safe environment for customers, employees and fire personnel. A total of \$5,000 will be included in the FY 2017-18 budget for the program and qualified businesses could apply for up to \$1,000 in grants for fire safety improvements.

### OUTSTANDING ISSUES

None.

### DISCUSSION

Each year the Dinuba Fire Department conducts annual fire inspections of all businesses. These inspections are critical to ensure that businesses are meeting fire safety requirements under the Fire Code. Some of these requirements can be costly for small businesses in the downtown.

In an effort to assist downtown businesses meet some of the fire inspection requirements, the Dinuba Fire Department developed the Downtown Fire Safety Grant Program. Under the program guidelines, businesses located in the downtown will be eligible to apply for one-time grant of up to \$1,000 to make various fire safety improvements such as, but not limited, to fire sprinkler certification, fire extinguisher

servicing, smoke detectors, panic hardware, emergency lighting, waste disposal safety containers, Knox box, and addressing electrical hazards. Furthermore, no fee permits will be provided for fire safety improvements.

The Downtown Fire Safety Grant Program application is enclosed as Attachment 'A'. In order to qualify for a grant, the applicant must own or operate a business in the downtown Dinuba area as depicted in the map attached to the application as Exhibit 'A'. Once a complete application is received and approved by the Fire Department, grant funds will be released to the applicant upon delivery of receipts for payments of products or services as indicated in the "scope of work" section of the application. Applications will be funded on a first come -first served basis as grant funds are available.

The Fire Department will include \$5,000 in the FY Budget for the program using Strike Team Funds. If approved, the program will be available beginning July 1, 2017. The goal is to ensure the safety of property, customers, employees as well as firefighters responding to an incident.

## **FISCAL IMPACT**

The Fire Department will include \$5,000 in the FY 2017-18 Budget for the program using revenue received from the fire department's participation in the State Mutual Aid System. Funding for the program beyond FY 17-18 is dependent on the previous year's level of mutual aid provided by the Dinuba Fire Department.

## **PUBLIC HEARING**

## **ATTACHMENTS:**

Attachment 'A' - Fire Safety Grant Application

**DOWNTOWN DINUBA FIRE SAFETY GRANT**

**APPLICATION**



**DINUBA FIRE DEPARTMENT**

**2017-2018**

# **DOWNTOWN DINUBA FIRE SAFETY GRANT PROGRAM**

The Downtown Dinuba Fire Safety Grant program provides funding to businesses and organizations located within Downtown Dinuba. The goal of this program is to help create a safer environment for residents, shoppers, business owners, and firefighters.

## **PROGRAM DESCRIPTION**

In an effort to create a safer community, the City of Dinuba Fire Department has created the Downtown Fire Safety Grant program. This program budgets \$5,000 in Mutual Aide revenues annually to fund up to a maximum of \$1,000 per business for fire safety improvements.

Types of fire safety improvements include, but are not limited to the following:

- Fire Sprinkler Certification
- Fire Extinguisher
- Smoke Detectors
- Panic Hardware
- Emergency Lighting
- Waste Disposal Safety Containers
- Knox Box
- Electrical (Fire Safety)
- No fee permit for fire safety improvements

## **PROGRAM REQUIREMENTS:**

The following information is required of all applicants.

- Must own or operate a business in Downtown Dinuba.
- Completed Application
- Review and approval of application by Dinuba Fire Department
- Property must be located in the Downtown area (see attached map.)

## **REVIEW PROCESS:**

Completed applications will be reviewed and approved by the Dinuba Fire Department. Grant funding will be released upon delivery of receipts for payments of products or services, as indicated in the “scope of work” section of the approved application. Applications are funded on a first come, first served basis and as grant funds are available.

## **APPLICATION DELIVERY INFORMATION:**

Original applications and all supporting materials must be delivered to the Dinuba Fire Department in person, by mail, faxed, or emailed to [mpattillo@dinuba.ca.gov](mailto:mpattillo@dinuba.ca.gov). Faxed or emailed applications should be followed by a phone call to confirm receipt of application. Applications may be mailed or delivered to:

**City of Dinuba  
Dinuba Fire Department  
420 East Tulare St  
Dinuba, CA 93618  
(559) 591-5931**

The City of Dinuba does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the provision of services and programs.



**CITY OF DINUBA DOWNTOWN FIRE SAFETY GRANT  
PROGRAM APPLICATION  
Fiscal Year 2017-2018**

NAME OF BUSINESS: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

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**Funding requested for: (Describe project work and equipment purchases):**

☐ Fire Sprinkler Certification

☐ Waste Disposal Safety Containers

☐ Fire Extinguisher

☐ Knox Box

☐ Smoke Detectors

☐ Electrical (Fire Safety)

☐ Panic Hardware

☐ No fee permit for fire safety improvements

☐ Emergency Lighting

☐ Other: \_\_\_\_\_

**Amount Requested:** \_\_\_\_\_ **Receipt/Invoice Attached:** ☐ Yes ☐ No

**CERTIFICATION**

I certify that the information contained in this grant application is true and correct to the best of my knowledge and belief, and that I have the authority to apply for the funds requested on behalf of the organization named above:

\_\_\_\_\_  
Signature/Title

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**FOR OFFICE USE**

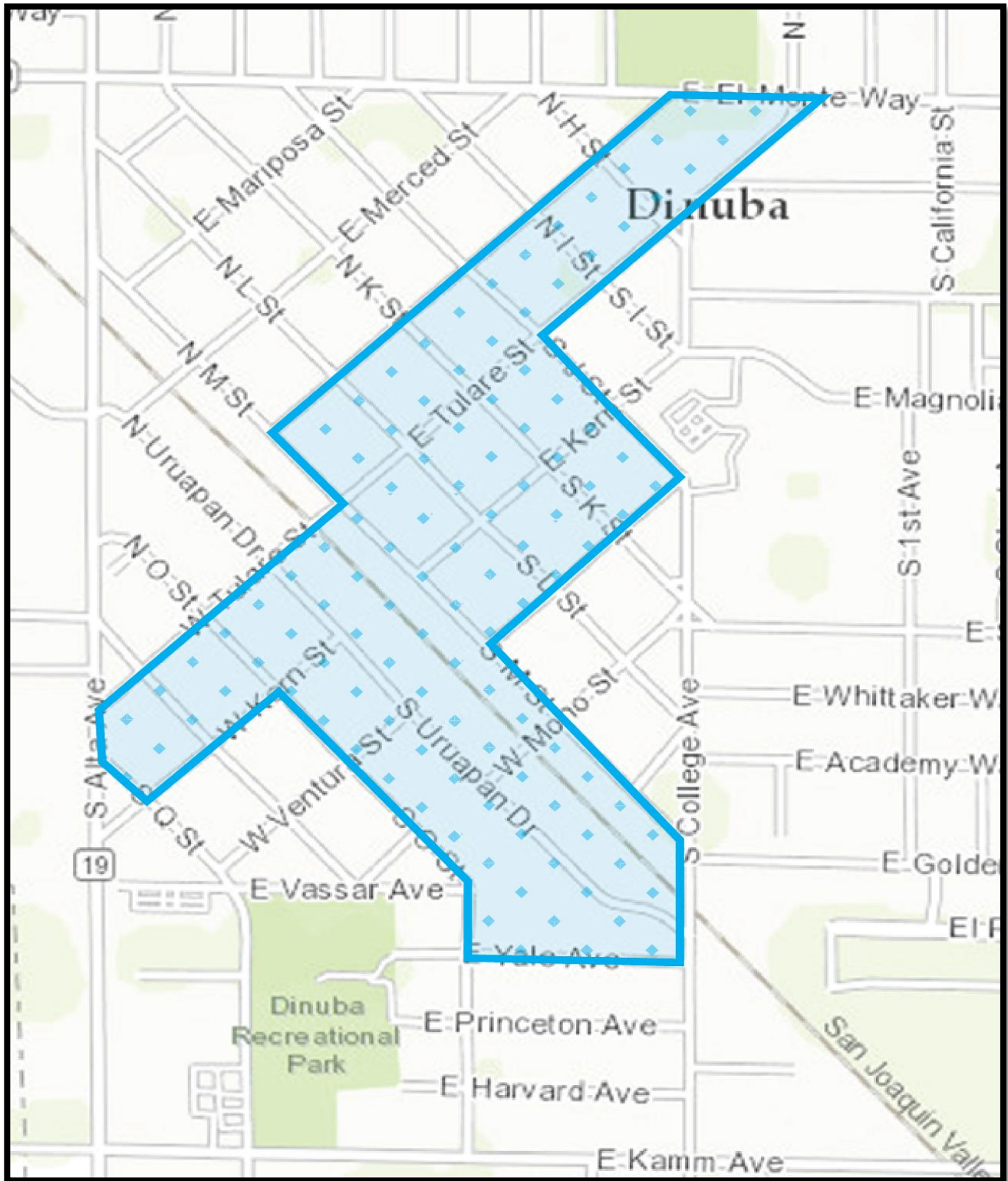
Application received: \_\_\_\_\_ Application Complete: ☐ Yes ☐ No

Application: ☐ Approved ☐ Denied Date: \_\_\_\_\_ Work Completed: ☐ Yes ☐ No

Grant Amount: \$ \_\_\_\_\_ Date Paid: \_\_\_\_\_ (Attach Invoice/Receipt)

Exhibit 'A'

Downtown Fire Safety Grant  
Map of Eligible Area





## City Council Staff Report

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Department: CITY MANAGER'S OFFICE

May 9, 2017

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**To:** Mayor and City Council

**From:** Maggie Moreno, Administrative Services Director

**Subject:** Resolution No. 2017-18 Approving Extension of Installment Note for Joseph and Ana Wisocki for Property at 6236 Avenue 408 (MM)

### RECOMMENDATION

Council adopt Resolution No. 2017-18 approving a six-month extension on the Installment Note to November 4, 2017 for Joseph and Ana Wisocki for the payoff of real property located at 6236 Avenue 408.

### EXECUTIVE SUMMARY

The City of Dinuba sold real property adjacent to the Ridge Creek Golf Course to Joseph and Ana Wisocki in January 2012. The City carried a short-term note with a balloon payment due in five years at which time the Wisocki's were to refinance the note and payoff the loan by May 4, 2017. The Wisocki's have requested an extension of six months so that they can complete their refinancing of the note and pay off any unpaid principal and accrued interest by November 4, 2017.

### OUTSTANDING ISSUES

None.

### DISCUSSION

The City acquired several parcels for the development of the Ridge Creek Golf Course as part of the wastewater reclamation project. One of the parcels was a single family residents located at 6236 Avenue 408. The home was initially rented to Kemper Management Company for use by its staff during construction and operation of the golf course. Joseph Wisocki, golf professional and general manager of the golf course has resided in the home. The City thought it prudent to have a key management employee residing adjacent to the golf course for security purposes and ease of access to the facility.

The City subsequently sold this property to Joseph and Ana Wisocki in January 2012 for \$175,000. The City carried a short-term note at 4 percent interest. Under the terms of the Installment Note (Attachment 'A'), the Wisocki's were to refinance the note and payoff of the balance by May 4, 2017.

The Wisocki's have requested a six-month extension through November 4, 2017 so that they can complete the refinancing of the note and payoff the unpaid interest (Attachment 'B'). According to City records, the Wisocki's are current on their payments with no late payments ever made.

If the Council adopts Resolution No. 2017-18 (Attachment 'C') granting the extension, the Wisocki's will continue to make principal and interest payments through November 4, 2017.

## **FISCAL IMPACT**

The Wisocki's will continue to make monthly principal and interest payments through November 4, 2017 until the note is refinanced and the City is paid in full.

## **PUBLIC HEARING**

None.

## **ATTACHMENTS:**

- A. Installment Note
- B. Wisocki Letter
- C. Resolution Granting Extension



**INSTALLMENT NOTE**  
**INSTALLMENT (INTEREST INCLUDED)**

Escrow No.: 12-42402222-CC  
Locate No.: CACTI7754-7754-4424-0042402222  
Title No.: 12-42402222-DN

**\$175,000.00**

**Dinuba, California**

**April 3, 2012**

In installments as herein stated, for value received, I promise to pay to

**City of Dinuba** or order,

at **Dinuba California**, the sum of **ONE HUNDRED SEVENTY FIVE THOUSAND AND 00/100 DOLLARS**,

with interest from May 4, 2012 on the unpaid principal, at the rate of **4.00** percent per annum.  
Principal and interest payable in Monthly installments of

**EIGHT HUNDRED THIRTY FIVE AND 48/100 DOLLARS, (\$835.48),**

OR MORE on the same day of each and every Month beginning on  
June 4, 2012, and continuing until May 4, 2017 at which time  
the entire unpaid principal balance, together with accrued interest, shall become immediately due and payable.

This Note is subject to Section 2966 of the Civil Code, which provides that the holder of this Note shall give written notice to the Trustor, or his successor in interest, of prescribed information at least 90 and not more than 150 days before any balloon payment is due.

In the event that any payment, or any portion thereof, due hereunder is not received by the Payee within 15 days after the due date thereof, the undersigned agrees to pay to Payee, in addition to the regular monthly payment, a late charge of 6.00%.

Each payment shall be credited on interest then due, and the remainder on principal; and interest shall thereupon cease upon the principal so credited. Should default be made in payment of any installment when due the whole sum of principal and interest shall become due at the option of the holder of this Note. Principal and interest payable in lawful money of the United States. If action be instituted on this Note I promise to pay such sum as the Court may fix as attorney's fees. This Note is secured by a Deed of Trust to **Chicago Title Company, a California Corporation**, herein called Trustee.

  
Joseph Wisocki

  
Ana Wisocki

April 28, 2017

Luis Patlan  
City Manager  
City of Dinuba  
405 E El Monte Way  
Dinuba, CA 93618

Dear Mr. Patlan,

The purpose of this letter is to ask for an extension on our current promissory note in regards to obtaining a conventional mortgage on our purchase of the property at 6236 Ave 408 Dinuba, CA 93618 expiring on May 4, 2017.

We have been working with Country Club Mortgage to secure this loan, but have been informed that they will require us to reapply in six months. We are asking for an extension until November 4, 2017 to finalize this transaction.

Your records will reflect that we have been diligent on paying down the principal and have never been late on any payments to the city.

Thank you for your consideration on this matter.

Respectfully,

A handwritten signature in blue ink, appearing to read "Joseph & Ana Wisocki", is written over a horizontal line.

6236 Ave 408  
Dinuba, CA 93618  
559-213-3683

**RESOLUTION NO. 2017-\_\_\_\_**

**A RESOLUTION OF THE DINUBA CITY COUNCIL  
AUTHORIZING AN EXTENSION OF THE INSTALLMENT NOTE TO JOSEPH AND  
ANA WISOCKI FROM MAY 4, 2017 TO NOVEMBER 4, 2017 FOR THE PROPERTY  
LOCATED AT 6236 AVENUYE 408 (A PORTIN OF APN# 014-164-011)**

WHEREAS, the City Council on January 10, 2012 adopted Resolution No. 2012-04 authorizing the sale of real property located at 6236 Avenue 408 to Joseph and Ana Wisocki by Resolution No. 2012-04; and

WHEREAS, the City of Dinuba agreed to carry a short-term installment note in the amount of \$175,000 at 4 percent interest with a balloon payment of the unpaid principal and accrued interest by May 4, 2017; and

WHEREAS, Joseph and Ana Wisocki have requested a six (6) month extension of time to refinance the note and payoff the loan in full by November 4, 2017; and

WHEREAS, Joseph and Ana Wisocki are current on their loan payment and have never made a late payment on the note.

NOW THEREFORE, be it resolved, that the City Council hereby approves a six (6) month extension of time for Joseph and Ana Wisocki to refinance the note and pay off the balance of any unpaid principle and accrued interest by November 4, 2017.

The foregoing Resolution was passed and adopted by the City Council of the City of Dinuba at a meeting thereof held on the \_\_\_\_ day of May, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSETNTIONS:

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Mayor, Scott Harness

ATTEST:

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Linda Barkley, Deputy City Clerk



## City Council Staff Report

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Department: PUBLIC WORKS

May 9, 2017

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**To:** Mayor and City Council  
**From:** Blanca Beltran, Public Works Director  
**By:** Cristobal Carrillo, Planner II  
**Subject:** Marquis Homes Subdivision (BB)

### RECOMMENDATION

Council to consider development concession requested by Self Help Enterprises for the Marquis Homes Subdivision.

### EXECUTIVE SUMMARY

SHE has an agreement to acquire a majority of lots within the dormant Marquis Homes Subdivision. SHE requests five development concessions from the City in order to make the project feasible. The Council is being asked to consider these concession in order for SHE to proceed with the project.

### OUTSTANDING ISSUES

The Marquis Homes Subdivision remains unfinished, requiring completion of infrastructure, installation of landscaping, repair of substandard dwellings, and payment of overdue fees to the City. The site requires periodic abatement of weeds and the vacant homes are an attractive nuisance for vagrants and vandals.

### DISCUSSION

#### Marquis Homes

The Marquis Homes subdivision was approved as a private-gated, planned unit development consisting of 42 lots. The site is located at the southeast corner of Englehart and Kelly Avenues. As a PUD, the lots sizes are irregular with reduced setbacks and the internal road serving the project is a private street not built to City development standards for a typical public street.. The subdivision has been dormant since 2008 and many of the on and off-site improvements have not been completed.



## Concession Request

On December 13, 2016, SHE submitted a letter (Attachment 'A') to the City related to the Marquis Homes Subdivision. SHE stated that they had a purchase agreement in place with 53 of the 55 Marquis property owners for development of 37 of the 42 lots. SHE proposed to complete the subdivision, but stated that it would require development concessions from the City to make the project feasible. The concessions requests are summarized below:

1. That the City accepts dedication of Osage Circle as a public street. Osage Circle is currently a private street that serves the subdivision and which does not meet City development standards for public streets
2. That the City hold specific development fees (i.e. Building Permits, public improvement plan checks) at the levels indicated in Attachment 'B'.
3. That the City reimburse SHE for infrastructure improvements made benefiting 5 lots owned by a separate individual who does not want to participate in the SHE proposal.
4. That the City waive the requirement for Lot No. 42 to be developed as a park.
5. That SHE be allowed to reserve the option to utilize development concessions pursuant to California Government Code Section 65915-65918, should the project be feasible.

## Staff Comments

Should the Council consider granting the development concessions requested by SHE, staff has prepared a list of possible conditions enclosed as Attachment 'C', and summarized as follows:

1. The developer complete all on and off-site improvements as originally conditioned, verify that existing drainage system works properly, existing street be repaired as noted by the City Engineer including the addition of a double slurry seal on the entire roadway.
2. The internal road was designed as a private road and does not meet City development standards for a typical residential subdivision. The paved portion of the road is only 30 feet wide with space for on-street parking on one side of the street, no curb and no sidewalk. Unless parking is restricted throughout the project, fire and emergency response will have difficulty navigating the narrow roadway. In addition, residents and pedestrian will have to walk on the street as there is no sidewalks in the project. Therefore, staff would propose that the project be conditioned to restrict parking on only one side of the road with "No Parking" signs and "red curb" marking and that a sidewalk be developed on the outer lots of Osage Circle. It should be noted that it could take 6-12 months for SHE to acquire the road through the "Quiet Title" process.
3. The request to hold development impact fees at 2008 levels would be acceptable as an incentive for SHE to develop the project.
4. That the City and SHE enter into a Reimbursement Agreement. SHE would

agree to complete infrastructure for all 42 lots with the Marquis Homes subdivision. In turn the City would remit to SHE all or a percentage of Impact Fees collected from Building Permits issued for the 5 lots not owned by SHE. The Agreement would allow SHE to develop in the absence of full lot participation, while also retaining a level of security in relation to costs. Should this not prove agreeable, Staff recommends that the City continue to work with SHE to find a solution amenable to both parties.

5. That the request to waive the park requirement be approved. Staff believes that residents would be adequately served by Alice Park and Centennial Park, both within 1 mile of the subdivision.
6. That the request to allow SHE to utilize State development concessions be approved. The project was originally approved as a Planned Unit Development that included substantial deviations from the standards for a typical residential development. Any additional development concessions will be considered on a case-by-case basis.

### Additional Issues

There are a number of additional considerations that would need to be addressed by SHE. They are as follows:

- Existing Residences: For completion of the 5 existing homes, applicant shall pull new building permits, submit building plans, and complete the units in compliance with the Uniform Building Codes, including installation of fire sprinklers. Building Permit fees for the model homes would be capped at the amount listed within Attachment 'B'. Any applicable Impact Fees and/or fire sprinkler related fees would be charged at existing rates. If the model homes are to be demolished, all new structures must be permitted and built to existing standards, and charged applicable rates (minus previously paid Impact Fees).
- Existing Slabs: The 3 existing foundations shall be inspected and modified as necessary to meet all new codes.
- New Homes: Applicant shall submit elevations and landscape plans for all new homes for review and approval by the City. Elevations should provide architectural style and detail to compliment existing development in the area.
- Declaration of Covenants, Conditions, and Restrictions (CCRs): SHE would need to remove from recordation the existing CCRs. The document includes restrictions designed for a gated private community and would need to be dissolved in order to allow for maximum use of the site.

### Meeting with the Public

At the request of Staff, SHE held an open forum on May 4th, 2017 to receive public comments on their proposal. Property owners within 800 feet and occupants within 100 feet of the project site were notified of the forum via direct mail.

Approximately 14 people attended the meeting, most with questions about how the

dwelling would look and how to apply for SHE housing programs. One attendee voiced concerns, stating that unless built as originally designed, the development would create increased congestion and bring down property values.

## **FISCAL IMPACT**

If the Reimbursement Agreement is approved the City would stand to lose Impact Fees collected for the five lots not part of the SHE proposal. However, the City would see the payment of delinquent development fees owed by the previous developer. The City would also collect Building and Impact fees from eventual development of the 37 vacant lots.

## **PUBLIC HEARING**

N/A.

## **ATTACHMENTS:**

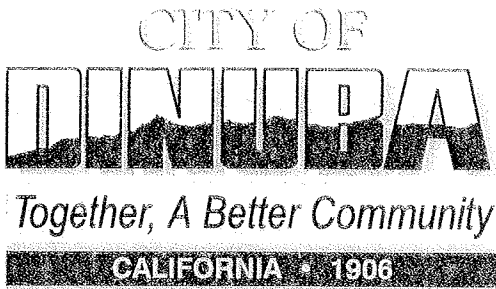
- A. Self Help Enterprises Development Concessions Request – December 13, 2016
- B. City of Dinuba Marquis Homes Fee Letters – September 16, 2008 & November 2, 2009
- C. Marquis Homes - Osage Circle Required Improvements



**MARQUIS SUBDIVISION MEETING AGENDA**  
**CITY OF DINUBA PUBLIC WORKS CORPORATION YARD**  
**DECEMBER 13, 2016**  
**1:30 PM**

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- 1. Ownership of the streets and long term maintenance.** The original Marquis Subdivision project was designed as a planned unit development with private streets and a Homeowners Association (HOA) to own and maintain the streets. The street parcel is currently owned by the previous developer who is deceased. Self-Help Enterprises (SHE) would need to obtain ownership through a quiet title legal action. If SHE is able to obtain ownership of the streets, would the City allow the formation of a maintenance district and accept dedication of the streets? The formation and management of an HOA is a barrier to developing the site.
- 2. Fee schedule and opportunity to fix fees at the 2008/2009 level.** Two letters were provided by the City in 2008 and 2009 detailing the remaining items to be completed to allow for completion of the subdivision. SHE would like to request the City hold the fees at the level indicated in these letters and do not require the 2016 development impact fees. The letters are attached for reference.
- 3. Oversizing agreement (or some similar mechanism) to allocate remaining costs to all the lots.** There are a few items which need to be completed in the subdivision, including the block wall, replacement of conduit and water boxes, landscaping, etc. If all of the property owners do not sell to SHE, SHE would like to request the City work with SHE to allocate the remaining items over all of the lots in the subdivision. This could be accomplished through an oversizing agreement or some similar mechanism whereby SHE absorb the cost upfront and the City collect each lots share when they pull building permits.
- 4. Remaining project requirements, including the park.** The APN map indicates that lot 42 was designated as park space. SHE was unable to identify that requirement in Resolution No. 840 approving the Tentative Vesting Subdivision Map, Marquis Homes 42 lots. The development of a park is a barrier to developing the site and SHE would like to request the City waive the requirement for a park.
- 5. Other:** SHE would like to reserve the option to utilize development concessions pursuant to California Government Code Section 65915-65918 should the project be feasible.



City Manager's Office  
559/591-5904

Development Services  
559/591-5906

Parks & Community Services  
559/591-5940

Education, Resources & Housing Services  
559/596-2170

City Attorney  
559/437-1770

Public Works Services  
559/591-5924

Fire/Ambulance Services  
559/591-5931

Administrative Services  
559/591-5900

Engineering Services  
559/591-5924

Police Services  
559/591-5914

November 2, 2009

Mr. Robert J. Borba, Jr.  
Stinchfield Financial Services, Inc.  
7350 El Camino Real, Suite 101  
Atascadero, CA 93422

**RE: Marquis Homes**

Dear Mr. Borba:

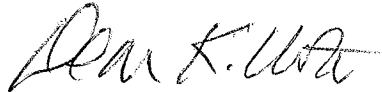
We appreciated meeting with you and your associates to discuss your plans for the Marquis Homes subdivision. We are encouraged to know that you wish to move forward with this subdivision and to create additional homeownership opportunities for the people of our community. Based on our discussion, it appears that you face some formidable challenges in this regard. However, please be assured that the City supports your stated efforts and is interested in seeing this project completed. Below is a list of the items you must address now in order to move forward:

- 1) Meet all of the conditions specified in the letter (copy attached) dated September 16, 2008 addressed to Jake Persons with Pembroke builders. These conditions were identified by our City Council at their meeting held on September 9, 2008 and remain valid.
- 2) Pay \$8,589.08 for the reissuance of the building permits previously issued on the five model homes.
- 3) Enter into and execute an amendment to the existing Subdivision Development Agreement for Marquis Homes which at a minimum identifies the incomplete items from the Conditions of Approval and a schedule to complete same. This Amendment must be agreed upon and subsequently signed by all of the owners/investors of the subdivision who have succeeded Charnley as the "Developer" or a duly appointed signatory empowered by the owners/investors to execute documents on their behalf.
- 4) Provide a revised Engineer's Estimate that identifies the cost to complete the remaining public improvements and provide the corresponding securities and post a bond or other suitable instrument of surety that assures that these improvements will be completed in a timely fashion.

- 5) Complete the construction of the block wall along Road 72 and Kelly. A wood fence along Kelly is not acceptable and is inconsistent with our standards and the COAs.

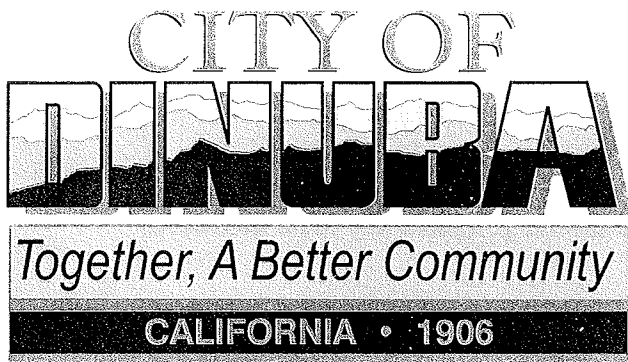
Please review this list with all of the owners. A written plan on how you intend to meet these requirements should be submitted to my attention. If you have any questions regarding this letter please contact me at (559) 591-5906 or via email at [duota@dinuba.ca.gov](mailto:duota@dinuba.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Dean K. Uota". The signature is fluid and cursive, with a horizontal line extending from the end.

Dean K. Uota, P.E.

Development and Engineering Services Director/ City Engineer



City Manager  
559/591-5904

City Attorney  
559/437-1770

Administrative Services  
559/591-5900

Development Services  
559/591-5906

Dinuba Vocational Center  
559/596-2170

Fire/Ambulance Services  
559/591-5931

Parks & Community Services  
559/591-5940

Police Services  
559/591-5914

Public Works Services  
559/591-5924

## DEVELOPMENT SERVICES

September 16, 2008

Jake Persons  
Vice President  
Pembroke Builders  
355 Posada Lane  
Templeton, CA 93465

Re: Marquis Homes

Dear Mr. Persons:

This letter shall confirm the action of the City of Dinuba City Council on September 9, 2008, for the Marquis Homes subdivision. City Council took the following action:

- 1) The gated features at the entrances/exits to the subdivision are no longer required;
- 2) Final inspection and occupancy of the model homes may be allowed by the City conditionally upon completion of all of the following:
  - a) Payment to the City of \$17,745 for reinstatement of existing building permits;
  - b) Installation of the block wall and landscaping to the City's satisfaction;
  - c) Clean-up of the site to the City's satisfaction;
  - d) Payment to the City of \$21,375 for the Public Improvement Plan Check fee; and
- 3) Land System Development Charges ("SDC") in the amount of \$204,211 and Development fees in the amount of \$81,140 will be deferred to issuance of the building permits.

Please be advised that the total deferral amount (\$285,351) will be charged on a pro-rata basis on the remaining 36 lots in the amount of \$7,926.42 per permit. This does not include other fees that may be applicable at the time of permit issuance such as Building SDC, school fees, and the cost of the permit itself.

500 E. Adelaide Way, Dinuba, CA 93618

Please remit **\$39,120** to begin moving forward with this development. Contact Rick Hartley, Building Official, 559-591-5906, if you have any questions on the required improvements. Of course, you may also contact me should you have any other questions or concerns. Good luck on your project.

Regards,

A handwritten signature in black ink, consisting of a large, stylized capital 'J' followed by a horizontal line that extends to the right.

Jayne Anderson  
Development Services Director



## ATTACHMENT “C”

### Marquis Homes Osage Circle – Required Improvements

INFRASTRUCTURE	REQUIED IMPROVEMENT	RATIONALE
Block Wall	The Applicant shall complete construction of the block wall as per Planning Commission Resolution No. 840	<ul style="list-style-type: none"><li>- Would improve overall aesthetics of the project site.</li><li>- Would provide for increased privacy and noise reduction for residents.</li></ul>
Bulb Outs	The Applicant shall remove the existing bulbs outs and replace them with City standard corners.	The existing road way is substandard in width compared to typical streets. Removal of the bulb outs provides more area for vehicles and emergency services to access homes in the site.
Drainage	The Applicant would need to verify that drainage systems are working properly, and repair the system if any deficiencies are discovered.	Lack of maintenance of the drainage system has resulted in deterioration. Verification that the system works properly, along with repairs if needed, will ensure that adequate drainage is available for residents prior to occupancy.
Driveway	The driveway to Kelly Avenue shall be repaired by the Applicant to City Standards.	The existing driveway is substandard in condition and width, as it was only meant to be in place temporarily. Repairs would allow the driveway to adequately serve two-way traffic.
Landscaping	The Applicant shall submit a revised landscaping plan for review and approval.	Would ensure compliance with existing landscaping rules, as well as improve the overall aesthetic of the project site.
Parking	The existing parking area on Lot No. 5 shall be removed by the Applicant to allow for residential development of the lot.	Would allow for development of Lot No. 5.
	The Applicant shall limit on-street parking to one side of the street, specifically the frontage adjacent to the inner lots. The opposite side of the street would be required to be “red-curbed”, with “No Parking” signage installed.	Would allow some off-street parking for residents, while maintaining sufficient space for vehicles/emergency personnel to access the sites.

Pavement	The Applicant shall remove and replace the Osage Circle pavement adjacent to the edge of the gutter, which has been damaged due to weeds/grass causing gaps and separation. Areas of the road suffering from longitudinal cracking and pavement failure shall also be removed and replaced. All other areas shall be repaired by placing a double slurry seal on the entire road way.	Non-use and lack of maintenance of the road way has resulted in deterioration. Repair of the right-of-way is necessary to ensure that it is durable and safe for use by vehicles.
Setbacks	The Applicant shall apply an increased setback for garages to allow for sufficient onsite parking on driveways.	<ul style="list-style-type: none"> <li>- Would help remove burden on on-street parking availability.</li> <li>- Would reduce views of garage along street frontage.</li> </ul>
Sidewalk	The Applicant will be required to construct sidewalk along the outer lots adjacent to Osage Circle.	Sidewalk would provide safe access and improved walkability for residents and the general public, in particular those with disabilities.



## City Council Staff Report

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Department: FINANCE SERVICES

May 9, 2017

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**To:** Mayor and City Council

**From:** Maggie Moreno, Administrative Services Director

**Subject:** Fiscal Year 2016-2017 Third Quarter Financial Report (MM)

### RECOMMENDATION

Council to accept the financial report for quarter ending March 31, 2017 for fiscal year 2017.

### EXECUTIVE SUMMARY

The following report summarizes the City's overall financial activity for the fiscal year through March 31, 2017. The City Charter requires quarterly report comparing budgeted revenues and expenditures to actual amounts. This report meets the charter requirements.

### OUTSTANDING ISSUES

None

### DISCUSSION

#### GENERAL FUND-REVENUES

The current revenue received to date. Refer to Revenue Chart (Attachment 'A').

March 31, 2017 is 75% of the fiscal year 2017. The General Fund revenues received were at 85% of the annual budget estimates. Key revenues receipts appear to be on target with the revenue estimates.

**SALES TAX** - The increase in sales tax is because of the increase in internet point of sales transactions.

**OVERHEAD/INTERNAL SERVICE** - The internal services charges are allocated to the appropriate funds on a monthly basis.

**MOTOR VEHICLE IN LIEU** - The motor vehicle in lieu revenues are property tax shares allocated to cities and counties that began in fiscal year 2004-2005 as compensation of Vehicle License Fee previously allocated to cities and counties by the state. Total received is 49% of the annual estimate. A second payment will be received in June.

**UTILITY USERS TAX** – Utility user's tax is paid to the city one month in arrears, at 3rd quarter the amount received is \$1,009,621, 61% of the estimate. Amounts vary because usage varies from one season (hot summer) to the next (mild fall) and the next (cold winter).

**PROPERTY TAX** - A major portion of property tax revenue was distributed to the City in December. The City received \$540,901, 50% of the estimate. The next major distribution will occur in June. Property taxes are expected to exceed the budgeted amount for the year.

**CURRENT SERVICES** – Charges for services are at 80%, on target for the quarter. Recreational activities make up a large portion of these estimated revenues.

**OTHER REVENUES** – Revenue from other sources are anticipated to meet budgeted expectations. The revenue are from grants, transient occupancy tax, franchise tax, fines, investments, reimbursements, miscellaneous, and sale of property.

## **GENERAL FUND-EXPENDITURES**

The current expenditures to date. Refer to Expenditure Chart (Attachment 'A').

The City has expended roughly 89% of its appropriations as of March 31, 2017.

## **REVENUES AND EXPENDITURES-OTHER FUNDS**

The City Departments reviewed their budget lines items to actual for the 3rd quarter. The budgeted to actual for quarter ending March 31, 2017 are presented for the Water, Sewer, Disposal, Ambulance, Public Safety Sales Tax Fund, and Golf Course Fund. Refer to Other Funds (Attachment 'B').

## **FISCAL IMPACT**

None.

## **PUBLIC HEARING**

None.

**ATTACHMENTS:**

- A. GENERAL FUND REVENUE AND EXPENDITURE CHARTS
- B. OTHER FUNDS CHARTS

## GENERAL FUND REVENUES

<b><u>REVENUES</u></b>	<b>BUDGET 2016-2017</b>	<b>REVENUES AS OF 3/31/2017</b>	<b>PERCENTAGE REVENUES RECEIVED</b>
SALES TAX	5,329,000	6,179,667	116%
OVERHEAD/INTERNAL SERV CHRG	2,179,576	1,628,725	75%
MOTOR VEHICLE IN LIEU OF VLF	1,899,700	934,919	49%
UTILITY USERS TAX	1,642,000	1,009,622	61%
PROPERTY TAX	1,073,100	540,901	50%
CURRENT SERVICES	537,628	431,743	80%
OTHER	917,200	973,623	106%
<b><u>TOTAL REVENUES</u></b>	<b>\$13,578,204</b>	<b>\$11,699,200</b>	<b>86%</b>

## GENERAL FUND EXPENDITURES

<b><u>EXPENDITURES</u></b>	<b>BUDGET 2016-2017</b>	<b>EXPENDITURES AS OF 3/31/2017</b>	<b>PERCENTAGE EXPENDITURES RECEIVED</b>
CITY COUNCIL	180,758	123,198	68%
CITY ATTORNEY	116,593	67,932	58%
CITY MANAGER	722,135	535,090	74%
FINANCE	510,797	390,910	77%
COMMUNITY SERVICES	1,607,448	1,268,340	79%
FIRE SERVICES	2,182,012	1,639,954	75%
POLICE SERVICES	5,281,687	3,884,022	74%
ENGINEERING	799,575	556,134	70%
GENERAL SERVICES	2,304,385	3,747,837	163%
<b><u>TOTAL EXPENDITURES</u></b>	<b>\$13,705,390</b>	<b>\$12,213,417</b>	<b>89%</b>



# WATER

	Budget 2016/17	As of 3/31/2017	Variance 2016/17
<b>REVENUES</b>			
Charges & Fees	2,598,647	1,489,003	57%
DBCP Settlement	36,666	0	0%
Investment Earnings	1,000	1,296	130%
Other	98,191	24,213	25%
<b>TOTAL REVENUES</b>	<b>2,734,504</b>	<b>1,514,512</b>	<b>55%</b>
<b>EXPENSES</b>			
Employee Services	720,243	510,556	71%
Maintenance & Operations	575,649	538,882	94%
Allocated Costs	914,259	679,324	74%
Debt Service	728,976	0	0%
Capital Outlay	120,000	0	0%
Estimated Depreciation	530,000	530,000	0%
<b>TOTAL EXPENSES</b>	<b>3,589,127</b>	<b>2,258,762</b>	<b>63%</b>
<b>Surplus/Shortfall</b>	<b>(854,623)</b>	<b>(744,250)</b>	
<b>Beginning Balance*</b>	<b>808,307</b>	<b>808,307</b>	
Surplus/Shortfall	(854,623)	(744,250)	
Add Back Depreciation	530,000	530,000	
Reserve Requirement	(375,726)	(293,889)	
<b>Balance Available for Capital Outlay</b>	<b>107,958</b>	<b>300,168</b>	

\*Includes Water Construction Balance



## SEWER

	Budget 2016/17	As of 3/31/2017	Variance 2016/17
<b>REVENUES</b>			
Charges & Fees	2,767,638	1,674,710	61%
Investment Earnings	23,409	19,088	82%
Other	63,221	102	0%
<b>TOTAL REVENUES</b>	<b>2,854,268</b>	<b>1,693,900</b>	<b>59%</b>
<b>EXPENSES</b>			
Employee Services	634,802	444,488	70%
Maintenance & Operations	881,930	613,087	70%
Allocated Costs	619,627	458,158	74%
Debt Service	1,206,253	450,000	37%
Capital	290,000	0	0%
Estimated Depreciation	480,000	480,000	0%
<b>TOTAL EXPENSES</b>	<b>4,112,612</b>	<b>2,445,732</b>	<b>59%</b>
<b>Surplus/Shortfall</b>	<b>(1,258,344)</b>	<b>(751,832)</b>	
<b>Beginning Balance*</b>	<b>655,269</b>	<b>655,269</b>	
Surplus/Shortfall	(1,258,344)	(751,832)	
Add Back Depreciation	480,000	480,000	
Reserve Requirement	(363,181)	(257,674)	
<b>Balance Available for Capital Outlay</b>	<b>(486,256)</b>	<b>125,763</b>	

\*Includes sewer Construction Balance





## DISPOSAL

	Budget 2016/17	As of 3/31/2017	Variance 2016/17
<b>REVENUES</b>			
Charges & Fees	3,088,846	2,032,508	66%
Investment Earnings	500	1,195	239%
Grant	6,539	6,389	98%
Pena's Reimbursement	0	0	0%
Other	134,720	58,939	44%
<b>TOTAL REVENUES</b>	<b>3,230,605</b>	<b>2,099,031</b>	<b>65%</b>
<b>EXPENSES</b>			
Employee Services	376,924	280,338	74%
Maintenance & Operations	2,140,571	1,429,337	67%
Allocated Costs	772,455	572,971	74%
Capital/Debt	18,567	3,472	19%
Estimated Depreciation	53,570	53,570	100%
<b>TOTAL EXPENSES</b>	<b>3,362,087</b>	<b>2,339,687</b>	<b>70%</b>
<b>Surplus/Shortfall</b>	<b>(131,482)</b>	<b>(240,656)</b>	
<b>Beginning Balance</b>	<b>759,819</b>	<b>759,819</b>	
Surplus/Shortfall	(131,482)	(240,656)	
Add Back Depreciation	53,570	53,570	
Reserve Requirement	(559,292)	(388,050)	
<b>Balance Available for Capital Outlay</b>	<b>122,616</b>	<b>184,683</b>	



# AMBULANCE

	Budget 2016/17	As of 3/31/2017	Variance 2016/17
<b>REVENUES</b>			
Charges & Fees	1,357,000	1,044,158	77%
Subscription	48,100	39,416	82%
GEMT Grant	132,000	0	0%
Intergovernmental Transfer	904,000	981,453	109%
Other	2,025	4,170	206%
<b>TOTAL REVENUES</b>	<b>2,443,125</b>	<b>2,069,197</b>	<b>85%</b>
<b>EXPENSES</b>			
Employee Services	811,589	565,978	70%
Maintenance & Operations	166,534	104,642	63%
Allocated Costs	426,187	319,640	75%
Capital	28,245	28,245	100%
Estimated Depreciation	85,600	85,600	100%
<b>TOTAL EXPENSES</b>	<b>1,518,155</b>	<b>1,104,105</b>	<b>73%</b>
<b>Surplus/Shortfall</b>	924,970	965,092	
<b>Beginning Balance*</b>	<b>2,187,948</b>	<b>2,187,948</b>	
Surplus/Shortfall	924,970	965,092	
Add Back Depreciation	85,600	85,600	
<b>Balance Available for Capital Outlay</b>	<b>3,198,518</b>	<b>3,238,640</b>	

\*Includes Ambulance Equipment Replacement Fund



## PUBLIC SAFETY SALES TAX

	Budget	As of	Variance
	2016/17	3/31/2017	2016/17
<b><u>REVENUES</u></b>			
Sales Tax	3,633,538	2,193,670	60%
Investment Earnings	4,000	(631)	-16%
<b>TOTAL REVENUES</b>	<b>3,637,538</b>	<b>2,193,039</b>	<b>60%</b>
<b><u>EXPENSES</u></b>			
Employee Services	3,094,287	2,327,328	75%
Maintenance & Operations	91,151	42,604	47%
Allocated Costs	101,756	76,317	75%
Debt Service	80,389	80,106	100%
Capital	47,859	3,252	7%
transfer out	146,000	100,981	69%
<b>TOTAL EXPENSES</b>	<b>3,561,442</b>	<b>2,630,588</b>	<b>74%</b>
<b>Surplus/Shortfall</b>	76,096	(437,549)	
<b>Beginning Balance</b>	(60,016)	(60,016)	
Surplus/Shortfall	76,096	(437,549)	
<b>Balance Available for Capital Outlay</b>	<b>16,080</b>	<b>(497,565)</b>	



## GOLF

	Budget 2016/17	As of 3/31/2017	Variance 2016/17
<b>REVENUES</b>			
Course & Grounds	962,105	537,410	56%
Carts	246,145	142,199	58%
Pro Shop	386,040	242,895	63%
Range	77,714	47,249	61%
Food & Beverage	1,058,367	741,566	70%
Service Fees	0	0	0%
Monthly Dues	0	0	0%
Debt Proceeds	0	0	0%
<b>TOTAL REVENUES</b>	<b>2,730,371</b>	<b>1,711,319</b>	<b>63%</b>
<b>COST OF SALES</b>			
Pro Shop	245,565	172,581	70%
Food & Beverage	384,024	184,187	48%
	<b>629,589</b>	<b>356,768</b>	<b>57%</b>
<b>OTHER EXPENSES</b>			
Course & Grounds	443,037	303,310	68%
Carts & Range	252,221	154,679	61%
Pro Shop	205,363	155,803	76%
Food & Beverage	597,609	409,654	69%
Marketing	205,397	111,126	54%
General & Administrative	505,538	378,027	75%
Lease Financing	94,152	86,744	92%
Management Fee	126,027	75,764	60%
Capital	0	0	0%
Estimated Depreciation	904,000	904,000	0%
<b>TOTAL EXPENSES</b>	<b>3,962,933</b>	<b>2,935,875</b>	<b>74%</b>
<b>Surplus/Shortfall</b>	<b>(1,232,562)</b>	<b>(1,224,556)</b>	
<b>Beginning Balance</b>	<b>185,131</b>	<b>185,131</b>	
Surplus/Shortfall	(1,232,562)	(1,224,556)	
Add Back Depreciation	904,000	904,000	
<b>Balance Available for Capital Outlay</b>	<b>(143,431)</b>	<b>(135,425)</b>	